



**VILLAGE OF SAYWARD
SPECIAL COUNCIL MEETING MINUTES
August 18, 2026
COUNCIL CHAMBERS**

The Village of Sayward respectfully acknowledges that the land we gather on is on the unceded territory of the K'ómoks First Nation, the traditional keepers of this land.

Present: Mayor Mark Baker
Councillor Debbie Coates
Councillor Jason Johnson

Absent: Councillor Scott Burchett - with notice
Councillor Sue Poulsen - with notice

In Attendance: Andrew Young, CAO/CO
Jennifer Redshaw, Office Administrator

1. Call to Order

The meeting was called to order at 7:00 pm.

2. Public Input

- a) Jan Bakker of 200 Kelsey Way inquired why the August 11, 2026, Regular meeting of Council was cancelled and then a Special meeting of Council was scheduled for August 18, 2026. He also stated that he had not received a reply to his comments regarding the 2025 Statement of Financial Information (SOFI) report.

3. Introduction of Late Items – None

4. Approval of Agenda

MOTION S26/39

MOVED AND SECONDED

THAT the agenda for the Regular Meeting of Council for **August 18, 2026**, be approved as presented.

CARRIED

5. Minutes of Previous Meetings

MOTION S26/40

MOVED AND SECONDED

THAT the minutes from the **Special Open Council meeting** held on **July 28, 2026** be adopted as presented.

CARRIED

6. Petitions and Delegations – None

7. Correspondence

- a) Letter from Minister of Energy and Natural Resources Canada dated August 13-2026 responding to Village of Sayward letter of September 12-2025 re Coastal Forestry Crisis
- b) Letter from Union of British Columbia Municipalities (UBCM) regarding Community Works Fund Grant payment dated August 6-2026
- c) Communication from La-Kwa Sa Muqwu Forestry regarding proposed road construction and logging on Mt. H'Kusam (TFL 64) dated August 6-2026
 - i. Councillor Johnson commented that La-Kwa Sa Muqwu Forestry will be meeting with Sayward Futures Society and others to discuss the logging proposal and potential impacts on the Kusam Climb route.
- d) Union of British Columbia Municipalities (UBCM) 2026 Annual Report

8. Council Reports – None

9. Reports of Committees – None

10. Mayor's Report – None

11. Unfinished Business – None

12. Staff Reports

a) Permissive Tax Exemptions 2027 – RTC

Due to a lack of quorum, as Councillor Johnson has a conflict of interest on a permissive tax exemption request, consideration of this item was deferred to the next available Council Meeting.

b) Long-Term Capital Funding and Asset Renewal Strategy

MOTIONS26/41

MOVED AND SECONDED

THAT Council directs staff to immediately seek grant funding or a funding model for updating the Village of Sayward's Asset Management Plan inclusive of changed information and cost estimates.

CARRIED

MOTION S26/42

MOVED AND SECONDED

THAT the Village of Sayward uses the updated Asset Management Plan information to apply for major grant funding to facilitate work to deal with priority one and priority two work projects that are identified in the asset management plan document.

CARRIED

MOTION S26/43

MOVED AND SECONDED

THAT the updated Asset Management Plan information be used to compile a fulsome financial plan for the Village of Sayward for 2027 and going forward.

CARRIED

MOTION S26/44

MOVED AND SECONDED

Accepts the Long-Term Capital Funding & Asset Management Strategy report as presented.

CARRIED

13. Emergency Services/Public Works/Recreation Department Reports – None

14. Bylaws – None

15. New Business – None

16. Public Question Period

- a) Art Bowbrick advised that the Cottonwood Drive subdivision (in the Strathcona Regional District), consisting of five 5-acre lots and one 10-acre lot is now complete.

17. In Camera

MOTION S26/45

MOVED AND SECONDED

THAT in accordance with Section 92 of the Community Charter, this Council meeting will be closed to the public at this time in order that Council may give consideration to matters in accordance with the following sections of the Community Charter:

- a) 90 (1)(c) labour relations or other employee relations;
- b) 90 (1)(d) the security of the property of the municipality;
- c) 90 (1)(e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;
- d) 90 (1)(g) litigation or potential litigation affecting the municipality;
- e) 90(1)(h) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.
- f) 90 (1)(j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the Freedom of Information and Protection of Privacy Act;

- g) 90 (1)(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;
- h) 90 (1)(m) a matter that, under another enactment, is such that the public may be excluded from the meeting;
- i) 90 (1)(n) the consideration of whether a council meeting should be closed under a provision of this subsection or subsection (2).

CARRIED

Mayor Baker called a recess at 7:44 pm.

Mayor Baker called the meeting back to order at 7:54 pm.

18. Adjournment

MOTION S26/46

MOVED AND SECONDED

THAT the Village of Sayward Council adjourns its August 18, 2026 Special Meeting.

CARRIED

Time: 9:06 pm.

Original signed by "M.Baker"
Mayor

Original signed by "A.Young"
Corporate Officer