



**VILLAGE OF SAYWARD
SPECIAL COUNCIL MEETING MINUTES
July 7, 2026
COUNCIL CHAMBERS**

The Village of Sayward respectfully acknowledges that the land we gather on is on the unceded territory of the K'ómoks First Nation, the traditional keepers of this land.

Present: Mayor Mark Baker
Councillor Scott Burchett
Councillor Debbie Coates (by telephone)
Councillor Jason Johnson

In Attendance: Andrew Young, CAO/CO
Jennifer Redshaw, Office Administrator

1. Call to Order

The meeting was called to order at 7:00 pm without Cllr Poulsen in attendance.

2. Public Input – None

3. Introduction of Late Items – None

4. Approval of Agenda

MOTION S26/17

Moved AND SECONDED

THAT the agenda for the Special Council Meeting to be held on July 7, 2026 starting at 7:00pm, be approved as presented.

Opposed Cllr Burchett

CARRIED

5. Minutes of Previous Meetings – None

6. Petitions and Delegations – None

7. Correspondence – None

8. Council Reports – None

9. Reports of Committees – None

10. Mayor's Report – None

11. Unfinished Business – None

12. Staff Reports – None

13. Emergency Services/Public Works/Recreation Department Reports – None

14. Bylaws – None

15. New Business – None

16. Public Question Period – None

17. In Camera

MOTION S26/18

MOVED AND SECONDED

THAT in accordance with section 92 of the *Community Charter*, this Council meeting be closed to the public at this time in order that Council may give consideration to matters in accordance with the following sections of the *Community Charter*:

- a) 90 (1)(c) labour relations or other employee relations;
- b) 90 (1)(d) the security of the property of the municipality;
- c) 90(1)(h) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.
- d) 90 (1)(j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the Freedom of Information and Protection of Privacy Act;
- e) (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;
- f) 90 (1)(m) a matter that, under another enactment, is such that the public may be excluded from the meeting;
- g) 90 (1)(n) the consideration of whether a council meeting should be closed under a provision of this subsection or subsection (2).

Opposed Cllr Burchett

CARRIED

Mayor Baker called a recess at 7:02 pm.

Mayor Baker called the meeting back to order at 7:14 pm with Councillor Poulsen in attendance (via Teams).

Rise and Report from In Camera meeting

11 a - Award of Contract for MacMillan Drainage Improvement Project

THAT Council awarded the construction contract for the MacMillan Drainage Improvement Project to Upland Contracting Ltd pursuant to the terms and conditions of Tender No. 2221-49618-06 that was issued on May 25, 2026; and THAT Council authorizes the Mayor and the Chief Administrative Officer to approve a construction contract with Upland Contracting Limited for the MacMillan Drainage Improvement Project under the terms and conditions of Tender No. 2221-49618-06 at the Contract Price of \$862,711.00, excluding GST with the understanding that two

optional items specifically trash rack and safety grate on the two ends of the arch culvert for an additional cost of \$13,859, excluding GST will be added to the contract under a change order; and that a contingency of 10% of the tender price be provided for in the amount of \$ 88,350.00.

CARRIED

11b - Residential Curbside Solid Waste Collection Contract

THAT Council authorized the Mayor and the Chief Administrative Officer to approve a new Residential Curbside Solid Waste Collection Contract between the Village of Sayward and Waste Management of Canada Corporation for the period of April 1, 2026 to March 31, 2027 as presented.

CARRIED

18. Adjournment

MOTION S26/19

MOVED AND SECONDED

THAT the Village of Sayward Council adjourns its July 7, 2026 Special Council Meeting (which meeting started at 7:00 pm) at 7:38 pm.

Original signed by "M.Baker"
Mayor

Original signed by "A.Young"
Corporate Officer