



**VILLAGE OF SAYWARD
REGULAR COUNCIL MEETING MINUTES
May 26, 2026
COUNCIL CHAMBERS**

The Village of Sayward respectfully acknowledges that the land we gather on is on the unceded territory of the K'ómoks First Nation, the traditional keepers of this land.

Present: Mayor Mark Baker
Councillor Scott Burchett
Councillor Debbie Coates
Councillor Jason Johnson
Councillor Sue Poulsen

In Attendance: Andrew Young, CAO/CO
Jennifer Redshaw, Office Administrator

1. Call to Order

The meeting was called to order at 7:00 pm.

2. Public Input

- a) Maureen Haslehurst of 520 MacMillan Drive addressed information circulating within the community and encouraged residents to visit the Village of Sayward website for accurate and up to date information.

MOTION R26/91

Moved and Seconded

THAT the speaker be permitted to speak longer than 2 minutes.

Opposed Cllr Burchett, Cllr Poulsen

CARRIED

Cllr Burchett and Cllr Poulsen left the meeting table at 7:08 pm.

Mayor Baker called a recess at 7:10 pm. Mayor Baker called the meeting back to order at 7:20 pm without Cllr Burchett or Cllr Poulsen present.

Maureen Haslehurst completed her statements.

3. Introduction of Late Items – None

4. Approval of Agenda

MOTION R26/92

Moved and Seconded

THAT the agenda for the Regular Meeting of Council for **May 26, 2026**, be approved as presented.

CARRIED

5. Minutes of Previous Meetings

MOTION R26/93

Moved and Seconded

THAT the minutes from the **Public Hearing** held on **May 12, 2026**, be adopted as presented.

CARRIED

MOTION R26/94

Moved and Seconded

THAT the minutes from the **Regular Council meeting** held on **May 12, 2026**, be adopted as presented.

CARRIED

6. Petitions and Delegations – None

7. Correspondence

District of Saanich re: BC Local Government Climate Action Program (LGCAP) - Funding Continuation

MOTION R26/95

Moved and Seconded

THAT Staff write a letter of support.

CARRIED

8. Council Reports - None

9. Reports of Committees – None

10. Mayor's Report – None

11. Unfinished Business – None

12. Staff Reports

- a) **Development Variance Permit application - 400 MacMillan Drive**

MOTION R26/96

MOVED AND SECONDED

THAT the Village of Sayward at this time:

Receive this report and approve the requested variance to reduce the minimum building width at 400 MacMillan Drive; and,

THAT the variance permit is to be issued only after security is received for the SPEA restoration in the amount of \$10,000.00.

Opposed Cllr Coates

CARRIED

- b) **Grant in Aid Request - BC Emergency Health Services - Community Paramedic - Chair Fitness**

MOTION R26/97

MOVED AND SECONDED

THAT Council receive the staff report titled Grant in Aid Request – BCEHS Community Paramedic- Chair Fitness for information and discussion.

CARRIED

MOTION R26/98

MOVED AND SECONDED

THAT the grant in aid request from the BCEHS Community Paramedic – Chair Fitness, dated May 12, 2026 be approved.

CARRIED

13. Emergency Services/Public Works/Recreation Department Reports – None

14. Bylaws

- a) **Village of Sayward Official Community Plan Amendment Bylaw No. 520, 2026**

MOTION R26/99

MOVED AND SECONDED

THAT Council gives third reading to the Village of Sayward Official Community Plan Amendment Bylaw No. 520, 2026.

CARRIED

- b) **Village of Sayward Zoning Bylaw Amendment Bylaw No. 521, 2026.**

MOTION R26/100

MOVED AND SECONDED

THAT Council gives third reading to the Village of Sayward Zoning Amendment Bylaw No. 521, 2026.

CARRIED

15. New Business – None

16. Public Question Period – None

17. In Camera

MOTION R26/101

MOVED AND SECONDED

THAT in accordance with Section 92 of the Community Charter, this Council meeting will be closed to the public at this time in order that Council may give consideration to matters in accordance with the following sections of the Community Charter:

- a) 90 (1)(c) labour relations or other employee relations;
- b) 90 (1)(d) the security of the property of the municipality;
- c) 90 (1)(g) litigation or potential litigation affecting the municipality;
- d) 90 (1)(j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the *Freedom of Information and Protection of Privacy Act*;
- e) 90 (1)(m) a matter that, under another enactment, is such that the public may be excluded from the meeting;
- f) 90 (1)(n) the consideration of whether a council meeting should be closed under a provision of this subsection or subsection (2)

CARRIED

Mayor Baker called a recess at 7:41 pm.

Mayor Baker called the meeting back to order at 7:52 pm.

18. Adjournment

MOTION R26/102

MOVED AND SECONDED

THAT the Village of Sayward Council adjourns its May 26, 2026 Regular Meeting.

CARRIED

Time: 8:59 pm.

Original signed by "M.Baker"
Mayor

Original signed by "A.Young"
Corporate Officer