



**VILLAGE OF SAYWARD  
REGULAR COUNCIL MEETING MINUTES  
April 28, 2026  
COUNCIL CHAMBERS**

*The Village of Sayward respectfully acknowledges that the land we gather on is on the unceded territory of the K'ómoks First Nation, the traditional keepers of this land.*

**Present:** Mayor Mark Baker  
Councillor Scott Burchett – via Teams  
Councillor Debbie Coates  
Councillor Jason Johnson  
Councillor Sue Poulsen – via Teams

**In Attendance:** Andrew Young, CAO/CO  
Jennifer Redshaw, Office Administrator

**1. Call to Order**

The meeting was called to order at 7:00 pm.

**2. Public Input – None**

**3. Introduction of Late Items – None**

**4. Approval of Agenda**

**MOTION R26/69**

**MOVED AND SECONDED**

THAT the agenda for the Regular Meeting of Council for **April 28, 2026**, be approved as presented.

**Opposed Cllr Burchett, Cllr Poulsen**

**CARRIED**

**5. Minutes of Previous Meetings**

**MOTION R26/70**

**MOVED AND SECONDED**

THAT the minutes from the **Regular Council meeting** held on **March 24, 2026**, be adopted as presented.

**Opposed Cllr Burchett, Cllr Poulsen**

**CARRIED**

**MOTION R26/71**

**MOVED AND SECONDED**

THAT the minutes from the **Regular Council meeting** held on **April 14, 2026**, be adopted as presented.

**Opposed Cllr Burchett, Cllr Poulsen**

**CARRIED**

**6. Petitions and Delegations**

- a) Comox Strathcona Waste Management (CSWM) presentation regarding draft Solid Waste Management Plan (2026) by Sarah Willie, Manager of Solid Waste Planning and Policy Development with CSWM.

**7. Correspondence**

- a) Comox Strathcona Waste Management - letter requesting support for draft Solid Waste Management Plan 2026.

**MOTION R26/72**

**MOVED AND SECONDED**

THAT the Village of Sayward Council considers and endorses the draft Solid Waste Management Plan (2026) provided by Comox Strathcona Waste Management.

**CARRIED**

- b) Island Coastal Economic Trust (ICET) request for letter of support

**MOTION R26/73**

**MOVED AND SECONDED**

THAT the Village of Sayward sends a letter to the Provincial Government in support of the Island Coastal Economic Trust (ICET) and for advancing legislation to modernize and position the Trust for long-term positive impact through strategic provincial investment.

**Opposed Cllr Burchett**

**CARRIED**

- c) BC Road Builders – Strategic Plan 2026
- d) Sayward School Parent Advisory Committee – Annual Bike Rodeo

**MOTION R26/74**

**MOVED AND SECONDED**

THAT a \$200.00 donation be made to the Annual Bike Rodeo.

**CARRIED**

**8. Council Reports – None**

**9. Reports of Committees – None**

## 10. Mayor's Report

- a) Village of Sayward – Dissolution Petition

### **MOTION R26/75**

#### **MOVED AND SECONDED**

THAT the Village of Sayward Council formally correspond with the Strathcona Regional District regarding the resolution passed on April 15, 2026 by the Electoral Area Services Committee regarding the petition for dissolution, and request that the SRD defer or refrain from submitting a letter to the Honourable Christine Boyle, Minister of Housing and Municipal Affairs, until sometime after a comprehensive financial analysis of the impacts of municipal dissolution has been completed and presented to the Village of Sayward Council as proceeding otherwise at this time would be premature.

**Opposed Cllr Burchett, Cllr Poulsen**

**CARRIED**

### **MOTION R26/76**

#### **MOVED AND SECONDED**

THAT the Village of Sayward Council advise the Strathcona Regional District (SRD) Board and the members of the SRD Electoral Area Services Committee that the Village of Sayward is in communication with officials with the Ministry of Housing and Municipal Affairs about the petition seeking dissolution of the Village of Sayward to ensure the petition process is administered properly, and that the Village of Sayward will be providing Sayward property owners and residents with detailed information about the potential costs and benefits of municipal dissolution in the near future for public consideration.

**Opposed Cllr Burchett, Cllr Poulsen**

**CARRIED**

## 11. Unfinished Business – None

## 12. Staff Reports – None

## 13. Emergency Services/Public Works/Recreation Department Reports – None

## 14. Bylaws

- a) Village of Sayward Five Year Financial Plan 2026-2030

### **MOTION R26/77**

#### **MOVED AND SECONDED**

THAT Council gives fourth and final reading to, and adopts, Five Year Financial Plan Bylaw No. 522, 2026.

**Opposed Cllr Burchett, Cllr Poulsen**

**CARRIED**

- a) Village of Sayward Municipal Property Tax Rates 2026

**MOTION R26/78**

**MOVED AND SECONDED**

THAT Council gives fourth and final reading to, and adopts, Tax Rates Bylaw No. 523, 2026.

**Opposed Cllr Burchett, Cllr Poulsen**

**CARRIED**

- b) Village of Sayward Fees and Charges Bylaw

**MOTION R26/79**

**MOVED AND SECONDED**

THAT Council gives fourth and final reading to, and adopts, Bylaw 524, Fees & Charges Amendment Bylaw.

**Opposed Cllr Burchett, Cllr Poulsen**

**CARRIED**

**15. New Business – None**

**16. Public Question Period**

- a) Lee Ettinger of 220 Sayward Heights said that 55% of eligible Village voters signed the dissolution petition. She also stated that Mayor Baker should recuse himself from discussions regarding possible dissolution of the Village of Sayward. She then stated that the matter is being considered by the Provincial government.
- b) Mark Fisher of 200 Sayward Heights asked if Council explored a reduction in staffing levels during the 2026 budget process.

**17. In Camera – None**

**18. Adjournment**

**MOTION R26/80**

**MOVED AND SECONDED**

THAT the Village of Sayward Council adjourns its April 28, 2026 Regular Meeting.

**CARRIED**

**Time: 8:04 pm.**

Original signed by "M.Baker"  
Mayor

Original signed by "A.Young"  
Corporate Officer