



**VILLAGE OF SAYWARD
REGULAR COUNCIL MEETING AGENDA
June 23, 2026 - 7:00 PM
COUNCIL CHAMBERS**

The Village of Sayward respectfully acknowledges that the land we gather on is on the unceded territory of the K'ómoks First Nation, the traditional keepers of this land.

1. Call to Order

2. Public Input (Maximum of 2 minutes per speaker, 15 minutes total)

Mayor: "Public input is for the purpose of permitting people in the gallery to provide feedback and shall be no longer than 15 minutes unless approved by majority vote of Council; each speaker may provide respectful comment on any topic they deem appropriate and not necessarily on the topics on the agenda of the meeting. Each speaker may not speak for longer than 2 minutes but may have a second opportunity if time permits. Each speaker must not be allowed to speak regarding a bylaw in respect of which a public hearing has been held. For the record, please state your name and address."

3. Introduction of Late Items – None

4. Approval of Agenda

Recommended Resolution:

THAT the agenda for the Regular Meeting of Council for **June 23, 2026**, be approved [as presented **or** as amended].

5. Minutes of Previous Meetings

Recommended Resolutions:

- a) THAT the minutes from the **Regular Council meeting** held on **June 9, 2026 starting at 7:00 pm**, be adopted [as presented **or** as amended].

6. Petitions and Delegations – None

7. Correspondence – None

8. Council Reports – None

9. Reports of Committees – None

10. Mayor's Report – None

11. Unfinished Business – None

12. Staff Reports

- a) Proposed SROW to support MacMillan Drainage Improvement Project

Proposed Resolution

THAT COUNCIL authorizes the Village of Sayward’s Mayor and Chief Administrative Officer to approve a Statutory Right-of-Way over a small area of municipal owned land located at 301 MacMillan Drive to support advancement of the MacMillan Drainage Improvement Project, and electrical service to a neighbouring private residence.

- b) General Operational Update from the Chief Administrative Officer – Verbal

13. Emergency Services/Public Works/Recreation Department Reports – None

14. Bylaws – None

15. New Business – None

16. Public Question Period (maximum 15 minutes)

Mayor: “The purpose of the public question period is to enable citizens to ask questions of Council about issues that are important to the citizen asking the question. Speakers are asked to limit their questions to one each and, if time permits after everyone has had an opportunity to ask questions, speakers may ask a second question. Citizens will be asked to state their name and address.”

17. In Camera – None

18. Adjournment

- a) **THAT the Village of Sayward Council adjourns its June 23, 2026 Regular Meeting.**

Time: _____ .



**VILLAGE OF SAYWARD
REGULAR COUNCIL MEETING MINUTES
June 9, 2026
COUNCIL CHAMBERS**

The Village of Sayward respectfully acknowledges that the land we gather on is on the unceded territory of the K'ómoks First Nation, the traditional keepers of this land.

Present: Mayor Mark Baker
Councillor Scott Burchett
Councillor Debbie Coates
Councillor Jason Johnson
Councillor Sue Poulsen (via Teams)

In Attendance: Andrew Young, CAO/CO
Jennifer Redshaw, Office Administrator

1. Call to Order

The meeting was called to order at 7:00pm.

2. Public Input

- a) Lee Ettinger of 220 Sayward Heights commented on the increase of the value of the Permissive Tax Exemptions for the 2026 tax year and inquired why the municipality would walk away from so much revenue.
- b) Lorna Agnew of 754 Sayward Rd inquired where the 2026 tax dollars went.
- c) Walter Morgan of 341 MacMillan Drive inquired why his property taxes increased by \$1000.00 when he had anticipated a \$460.00 increase each of the next three years.
Mayor Baker called a recess at 7:16pm. Mayor Baker called the meeting back to order at 7:28 pm without Cllr Burchett present.
- d) Irene Callaghan of 230 Kelsey Way asked why she pays a different amount of taxes than someone else in the village, for example, why doesn't everyone pay the same amount for Fire Department.
- e) Bill Ives of 121 Seaview Street said that comments in the Campbell River Mirror by Gerald Whalley (SRD Area A Director) are inappropriate because he should not be involved in the politics of the Village of Sayward. Mr. Ives also stated that this should be addressed by the Strathcona Regional District.

3. Introduction of Late Items – None

4. Approval of Agenda

MOTION R26/103

MOVED AND SECONDED

THAT the agenda for the Regular Meeting of Council for **June 9, 2026**, be approved as presented.

Opposed Cllr Poulsen CARRIED

5. Minutes of Previous Meetings

MOTION R26/104

MOVED AND SECONDED

THAT the revised minutes from the **Regular Council meeting** held on **May 12, 2026**, be adopted as presented.

Opposed Cllr Poulsen CARRIED

MOTION R26/105

MOVED AND SECONDED

THAT the minutes from the **Regular Council meeting** held on **May 26, 2026**, be adopted as presented.

Opposed Cllr Poulsen CARRIED

MOTION R26/106

MOVED AND SECONDED

THAT the minutes from the **Special Council meeting** held on **June 2, 2026 starting at 7:00 pm**, be adopted as presented.

Opposed Cllr Poulsen CARRIED

6. Petitions and Delegations – None

7. Correspondence

- a) Association of Vancouver Island Coastal Communities (AVICC) Strategic Priorities for 2026-2030 (attachment)

8. Council Reports – None

9. Reports of Committees – None

10. Mayor’s Report – None

11. Unfinished Business - None

12. Staff Reports

- a) **Village of Sayward Permissive Tax Exemptions 2027**

13. Emergency Services/Public Works/Recreation Department Reports – None

14. Bylaws

- a) **Village of Sayward Official Community Plan Amendment Bylaw No. 520, 2026**

**MOTION R26/107
MOVED AND SECONDED**

THAT Council gives fourth and final reading to, and adopts, Village of Sayward Official Community Plan Amendment Bylaw No. 520, 2026.

Opposed Cllr Poulsen CARRIED

b) Village of Sayward Zoning Bylaw Amendment Bylaw No. 521, 2026.

**MOTION R26/108
MOVED AND SECONDED**

THAT Council gives fourth and final reading to, and adopts, Village of Sayward Zoning Amendment Bylaw No. 521, 2026.

Opposed Cllr Poulsen CARRIED

15. New Business – None

16. Public Question Period – None

17. In Camera

**MOTION R26/109
MOVED AND SECONDED**

THAT in accordance with Section 92 of the Community Charter, this Council meeting will be closed to the public at this time in order that Council may give consideration to matters in accordance with the following sections of the Community Charter:

- a) 90 (1)(c) labour relations or other employee relations;
- b) 90 (1)(d) the security of the property of the municipality;
- c) 90 (1)(g) litigation or potential litigation affecting the municipality;
- d) 90 (1)(j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the *Freedom of Information and Protection of Privacy Act*;
- e) 90 (1)(m) a matter that, under another enactment, is such that the public may be excluded from the meeting;
- f) 90 (1)(n) the consideration of whether a council meeting should be closed under a provision of this subsection or subsection (2)

Opposed Cllr Poulsen CARRIED

18. Adjournment

**MOTION R26/110
MOVED AND SECONDED**

THAT the Village of Sayward Council adjourns its June 9, 2026 Regular Meeting.

Time: 9:03 pm.

CARRIED

Mayor

Corporate Officer



For: Mayor and Council
Prepared by: Andrew Young, MCIP, RPP, Chief Administrative Officer
Subject: **Proposed SROW to support MacMillan Drainage Improvement Project**
Meeting date: June 18, 2026

PURPOSE

To seek Council authorization for the Village of Sayward's Mayor and Chief Administrative Officer to approve a Statutory Right-of-Way (SROW) over a small area of municipal owned land located at 301 MacMillan Drive to support advancement of the MacMillan Drainage Improvement Project, and service electrical to a neighbouring private residence.

BACKGROUND and DISCUSSION

Preparations are underway to advance the MacMillan Drainage Improvement Project in 2026. The tender for the contract closes this week to be followed by the assessment of the proposals received by bidders. A preferred contractor should be selected soon after followed by award of the contract by the Village.

Other preparatory work that is being conducted involves the removal of three utility poles and placement of two new poles by BC Hydro to help ensure electrical infrastructure is removed from the construction corridor for the new drainage project. BC Hydro's work will result in the placement of an electrical cable across the corner of the municipal owned property located at 301 MacMillan Drive (see attached illustration) to provide service to a neighbouring property. While the connection can be done initially on a temporary basis, BC Hydro requires that a statutory right-of-way agreement be registered on the title of the Property to support a permanent arrangement. Since the Property was acquired by the Village to support the drainage improvement project and it has no other development potential the existence of the statutory right-of-way will have no negative impact on the municipality's interests.

RECOMMENDATION/S

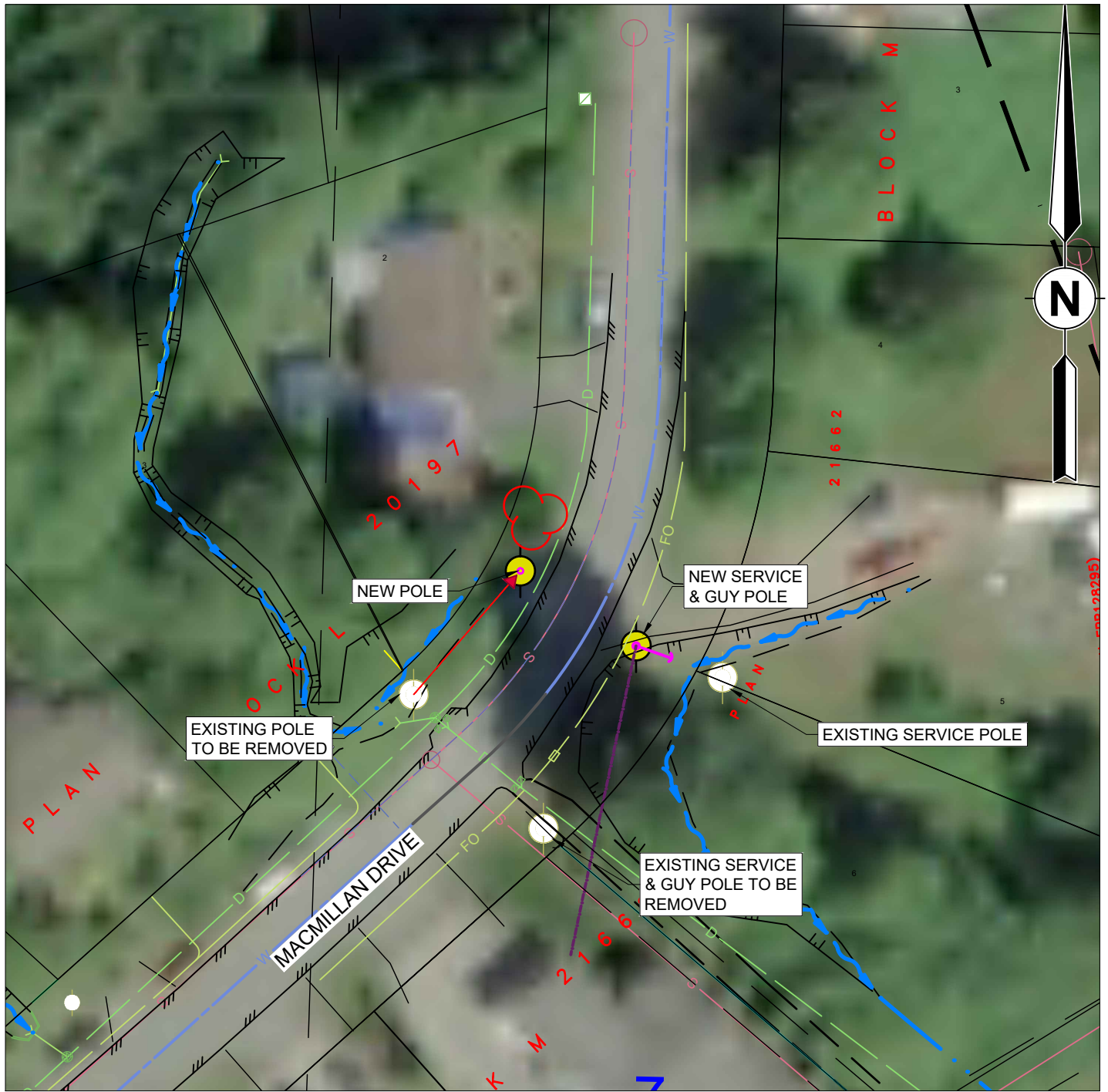
1. THAT COUNCIL authorizes the Village of Sayward's Mayor and Chief Administrative Officer to approve a Statutory Right-of-Way over a small area of municipal owned land located at 301 MacMillan Drive to support advancement of the MacMillan Drainage Improvement Project, and electrical service to a neighbouring private residence.

Respectfully submitted,

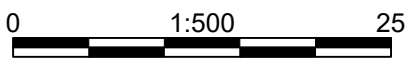
Andrew Young, MCIP, RPP
Chief Administrative Officer & Corporate Officer

Attachment/s:

1. Illustration of proposed Power Line Crossing over Municipal Property at 301 MacMillan Drive



FOR
DISCUSSION
ONLY



Original Drawing Size: (279mm x 216mm)

McElhanney
1196 Dogwood Street,
Campbell River BC V9W 3A2
Tel. 250 287 7799

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**VILLAGE OF SAYWARD
BCHYDRO POLE RELOCATION**
DATE: 2026-06-04