



the Village of
Sayward

**RFQ FH1-26
REQUEST FOR QUOTATIONS**

Firehall #1 – FireSmart Renovations

The Village of Sayward invites quotations from qualified vendors to undertake the following FireSmart Renovations at Firehall #1 located at 620 Kelsey Way.

Quotations clearly marked “Firehall #1 – FireSmart Renovations” will be accepted at the office of the Village of Sayward at PO Box 29, 652-A H’Kusam Way, Sayward, BC V0P 1R0, until **2:00 pm Pacific Time on Friday February 27, 2026.**

All prices must be quoted in Canadian dollars with applicable taxes shown separately. Prices are to remain valid for a minimum period of 120 days from the submission deadline.

The vendor is solely responsible for ensuring that the quotation is received at the Village of Sayward’ office before the submission deadline.

The following criteria will be used to select the most advantageous quotation:

- a) Ability to meet the time requirements and stipulations as specified in this RFQ;
- b) Relevant experience and qualifications; and
- c) Lowest price to the Village of Sayward.

All queries relating to this Request for Quotation should be directed to Shaun Koopman at 250-830-6702 or by email to skoopman@srd.ca. Any addenda to this RFQ will be made available on the Village of Sayward and BC Bids websites; verbal communications will not be binding unless confirmed by written addenda.

RFQ FH1-26 SPECIFICATIONS

The Village of Sayward requires a qualified consultant to:

- Remove and dispose of existing windows consist of aluminum frames and a single pane of standard glass.
- Replace the existing windows with an aluminum framed and a thermal double paned tempered glass unit creating a better fire resistance.
- Remove and dispose of existing front entrance consists of a wood door and frame. The seals on all sides of the door are compromised.
- Replace existing wooden entrance door and frame with a fire rated steel door assembly.

Interested proponents wishing to undertake a perimeter site tour of this building can do so at their convenience as this is an open public space. To arrange a visit to obtain access to the inside of the building please contact Fire Chief Frant Morgan at fmorgan@srd.ca

All work is to be completed as per required codes and enactments.

Anticipated Timeline

Deadline to submit queries	Friday February 13 th , 2026
RFQ submission deadline	Friday February 27 th , 2026
Notification of award / Service delivery start	March 20 th , 2026
Project completion	June 26 th , 2026

**RFQ FH1-2026
QUOTATION FORM**

SUBMISSION DEADLINE: 2:00 PM PACIFIC TIME FEBRUARY 27, 2026

Name of Firm: _____

Address: _____

Contact Name: _____

Phone: _____ Fax: _____

Email: _____

	\$
	\$
GST at 5%	\$
PST at 7% if applicable	\$
Total Price	\$

Deliver to: RFQ FH1-26, Village of Sayward PO Box 29, 652-A H'Kusam Way, Sayward, BC
V0P 1R0

or

Email to: cao@saywardvalley.ca with
"RFQ FH1-26" in the subject line

Signing Authority Name and Title

Date

Authorized Signature