



**VILLAGE OF SAYWARD  
SPECIAL COUNCIL MEETING AGENDA  
December 16, 2025  
7:00 PM COUNCIL CHAMBERS**

*The Village of Sayward respectfully acknowledges that the land we gather on is on the unceded territory of the K'ómoks First Nation, the traditional keepers of this land.*

**1. Call to Order**

**2. Public Input (Maximum of 2 minutes per speaker, 15 minutes total)**

**Mayor:** "Public input is for the purpose of permitting people in the gallery to provide feedback and shall be no longer than 15 minutes unless approved by majority vote of Council; each speaker may provide respectful comment on any topic they deem appropriate and not necessarily on the topics on the agenda of the meeting. Each speaker may not speak for longer than 2 minutes but may have a second opportunity if time permits. Each speaker must not be allowed to speak regarding a bylaw in respect of which a public hearing has been held. For the record, please state your name and address."

**3. Introduction of Late Items**

**4. Approval of Agenda**

Recommended Resolution:

THAT the agenda for the Special Meeting of Council for **December 16, 2025**, be approved [as presented or as amended].

**5. Minutes of Previous Meetings – None**

**6. Petitions and Delegations – None**

**7. Correspondence – None**

**8. Council Reports – None**

**9. Reports of Committees – None**

**10. Mayor's Report – None**

**11. Unfinished Business – None**

**12. Staff Reports – None**

**13. Emergency Services/Public Works/Recreation Department Reports - None**

**14. Bylaws**

**a) Revenue Anticipation Bylaw**

**i. Bylaw 517 – Revenue Anticipation Bylaw 2026**

Recommended Resolution/s:

- 1. THAT Revenue Anticipation Bylaw No. 517, 2026 be adopted; and**
- 2. THAT Council authorizes the Mayor and Chief Financial Officer to sign the necessary forms to procure short-term financing from the Municipal Finance Authority.**

## 15. New Business

### a) Extension of Natural Gas Service to Sayward

#### Recommended Resolution/s:

*THAT the Strathcona Regional District (SRD) be requested to undertake a study at the region's expense to determine the cost to extend natural gas service to the Village of Sayward and surrounding area.*

**Note: There is no background information regarding this proposal at this time.**

## 16. Public Question Period (maximum 15 minutes)

**Mayor:** "The purpose of the public question period is to enable citizens to ask questions of Council about issues that are important to the citizen asking the question. Speakers are asked to limit their questions to one each and, if time permits after everyone has had an opportunity to ask questions, speakers may ask a second question. Citizens will be asked to state their name and address."

## 17. In Camera

#### Recommended Resolution:

THAT in accordance with Section 92 of the *Community Charter*, this Council meeting will be closed to the public at this time in order that Council may give consideration to matters in accordance with the following sections of the *Community Charter*:

- a) 90(1)(c) labour relations or other employee relations.
- b) 90(1)(d) security of the property of the municipality.
- c) 90(1)(g) litigation or potential litigation affecting the municipality;
- d) 90(1)(j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the Freedom of Information and Protection of Privacy Act.
- e) 90(1)(m) a matter that, under another enactment, is such that the public may be excluded from the meeting.

## 18. Adjournment

THAT the Village of Sayward Council adjourns its December 16, 2025 Special Council Meeting.

Time: \_\_\_\_\_ .



## VILLAGE OF SAYWARD

### BYLAW NO. 517

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#### A BYLAW TO PROVIDE FOR THE BORROWING OF MONEY IN ANTICIPATION OF REVENUE

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**WHEREAS** the Village of Sayward may not have sufficient cash on hand to meet the current lawful expenditures of the municipality;

**AND WHEREAS** it is provided by Section 177 of the *Community Charter* that Council may, without the assent of the electors or the approval of the Inspector of Municipalities, provide for the borrowing of such sums of money as may be necessary to meet the current lawful expenditures of the municipality provided that the total of the outstanding liabilities does not exceed the sum of:

- a.) The whole amount remaining unpaid of the taxes for all purposes levied during the current year, provided that prior to the adoption of the annual property tax bylaw in any year, the amount of the taxes during the current year for this purpose shall be deemed to be 75% of the taxes levied for all purposes in the immediately preceding year; and
- b.) The whole amount of any sums of money remaining due from other governments;

**AND WHEREAS** there are no liabilities outstanding under Section 177;

**AND WHEREAS** the total amount of liability that Council may incur is eight hundred and ninety thousand dollars (\$890,000) made up of the sum of four hundred and seventy thousand dollars (\$470,000), being 75% of the whole amount of the taxes levied for all purposes in 2025, and four hundred and twenty thousand dollars (\$420,000), being the whole amount of the sum of money remaining due from other governments;

**NOW THEREFORE** the Council of the Village of Sayward, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as “**Revenue Anticipation Bylaw No. 517, 2026**”.
2. The Council shall be and is hereby empowered and authorized to borrow upon the credit of the municipality an amount or amounts not exceeding the sum of eight hundred and ninety thousand dollars (\$890,000).
3. The form of obligation to be given as acknowledgement of the liability shall be a promissory note or notes bearing the corporate seal and signed by the Mayor and Financial Officer.
4. All unpaid taxes, the taxes of the current year when levied, and sums due from other governments or so much thereof as may be necessary, shall, when collected, be used to repay the money so borrowed.

5. All the monies so borrowed, and the interest payable thereon shall be payable on or before the 31<sup>st</sup> day of December 2026.
6. If any section, subsection, sentence, clause or phrase of this bylaw is for any reason held to be invalid by the decision of any Court of competent jurisdiction, the decision shall not affect the validity of the remaining portions of this bylaw.

Read a first time on the 2<sup>nd</sup> day of December 2025.

Read a second time on the 2<sup>nd</sup> day of December 2025.

Read a third time on the 2<sup>nd</sup> day of December 2025.

Adopted on the \_\_\_\_ day of \_\_\_\_\_ 20\_\_.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Corporate Officer

<p>Certified a true copy of Bylaw No. 517 this ____ day of _____, _____</p> <p>_____ CAO / Corporate Officer Village of Sayward</p>
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