



**VILLAGE OF SAYWARD
REGULAR COUNCIL MEETING MINUTES
May 21, 2024
COUNCIL CHAMBERS**

The Village of Sayward respectfully acknowledges that the land we gather on is on the unceded territory of the K'ómoks First Nation, the traditional keepers of this land.

Present: Mayor Mark Baker
Councillor Scott Burchett
Councillor Sue Poulsen

In Attendance: Keir Gervais, CAO/Corporate Officer
Brian Curruthers, Municipal Advisor

1. Call to Order

The meeting was called to order at 7:00pm.

2. Public Input

- a) Mark Agnew of 754 Sayward Road inquired when the tax notices would be sent out and how much of a tax increase there would be.

Mayor Baker confirmed that the tax notices would be mailed out in the next couple of weeks and the tax increase would be 8%.

- b) Debbie Coates of 211-611 MacMillan Drive asked when a Rise and Report will be done on the report from JB Consultants.

Mayor Baker said that decision would be made In-Camera.

- c) Talia Clark of 611 MacMillan Drive inquired why her confidential, In-Camera information in the custody of the Village of Sayward was released by Mayor Baker without her consent, or council approval through a Rise and Report.

Mayor Baker said it was not released by him.

- d) Lorna Agnew of 754 Sayward Road said she read the apology in the Campbell River Mirror and expressed her feelings on professional conduct.

3. Introduction of Late Items - None

4. Approval of Agenda

- a) Cllr Burchett requested that 12.a) WorkSafeBC Order WCA21(2)(e) – Respectful Workplace Training for Elected Officials be moved In-Camera.

MOTION R24/XX35

MOVED AND SECONDED

THAT 12.a) WorkSafeBC Order WCA21(2)(e) – Respectful Workplace Training for Elected Officials be moved In-Camera.

Opposed Mayor Baker

CARRIED

- b) Cllr Burchett requested that 11. b) Council Appointments 2024 be moved to the end of the agenda, after 17. In-Camera.

MOTION R24/XX36

MOVED AND SECONDED

THAT 11. b) Council Appointments 2024 be moved to the end of the agenda, after In-Camera.

No vote was taken

MOTION R24/XX37

MOVED AND SECONDED

THAT the agenda for the Regular Meeting of Council for May 21, 2024, be approved as amended.

Opposed Mayor Baker

CARRIED

5. Minutes of Previous Meetings - None

6. Petitions and Delegations

- a) Cpl. Sebastien Brunet, Detachment Commander, Sayward Detachment, Royal Canadian Mounted Police RE: Sayward Policing Reports and 2024-2025 Priorities.

7. Correspondence

- a) Jason Johnson, Interim Chair, Sayward Futures Society RE: Canada Day Celebrations Request for Support.

MOTION R24/XX38

MOVED AND SECONDED

THAT correspondence a) be received.

CARRIED

MOTION R24/XX39

MOVED AND SECONDED

THAT Council accepts Sayward Futures Society's ask for support with Canada Day celebrations as written.

CARRIED

8. Council Reports - None

9. Reports of Committees - None

10. Mayor's Report – None

11. Unfinished Business

a) Deputy Mayor Designation – Keir Gervais, CAO

MOTION R24/XX40

MOVED AND SECONDED

THAT Council receive the Deputy Mayor Designation report for information and discussion; and,

THAT Councillor Sue Poulsen be designated Deputy Mayor.

CARRIED

b) Provincial Meeting Requests at 2024 UBCM Convention – Keir Gervais, CAO

MOTION R24/XX41

MOVED AND SECONDED

THAT the Provincial Meeting Requests at 2024 UBCM Convention report be received for information and discussion, and;

THAT Council provide further direction to Staff with respect to requesting provincial meetings at the upcoming 2024 UBCM Convention.

CARRIED

12. Staff Reports

a) Sayward Royal Canadian Legion Service Agreement - Share Shed – Keir Gervais, CAO

MOTION R24/XX42

MOVED AND SECONDED

THAT Council receive the Sayward Royal Canadian Legion Service Agreement - Share Shed Staff report for information and discussion.

CARRIED

MOTION R24/XX43

MOVED AND SECONDED

THAT Council approve the renewal of the Sayward Legion and Village of Sayward Working Agreement - Share Shed for one (1) year; and,

THAT Council authorize the CAO to execute said Service Agreement on behalf of the Village.

CARRIED

13. Emergency Services/Public Works/Recreation Department Reports - None

14. Bylaws

a) 2023-2027 Five Year Financial Plan Amendment Bylaw – Keir Gervais, CAO

MOTION R24/XX44

MOVED AND SECONDED

THAT Five Year Financial Plan Amendment Bylaw No. 505, 2023 be given fourth and final reading.

Opposed Cllr Burchett, Cllr Poulsen

DEFEATED

MOTION R24/XX45

MOVED AND SECONDED

THAT Five Year Financial Plan Amendment Bylaw No. 505, 2023 be deferred until the next council meeting with an accompanying variance report.

CARRIED

15. New Business - None

16. Public Question Period

- a) Darryl Lyons of 291 Ambleside Drive discussed the Code of Conduct and how it should apply to both the public in the gallery as well as members of council.

Cllr Poulsen requested that the municipal advisor provide insight on this topic and what the rules are regarding the behavior of the gallery.

Brian Carruthers stated that he is scheduled to have a workshop with council prior to the next council meeting and this topic has been flagged for discussion.

- b) Lorna Agnew of 754 Sayward Road stated that she has been contacted by the MOTI regarding her petition to lower the speed limit on Sayward Road and was advised that a letter from the Village of Sayward has not been received by them yet. She requested that she be advised when the letter has been sent.

CAO Gervais said that the letter has not been written yet but will be done by the end of next week.

- c) Debbie Coates of 211 – 611 MacMillan Drive inquired why the Respectful Workplace training for council will be moved In-Camera as her understanding is that In-Camera items concern legal, land, or labour topics only.

Mayor Baker stated that a discussion related to legal matters will occur In-Camera.

- d) Mark Agnew of 754 Sayward Road inquired how their zoning problem will be resolved and when.

CAO Gervais stated that this topic has been discussed at length and has provided the Agnew's with a letter regarding the process of re-zoning and there is nothing further to comment on.

- e) Karren McClinton of 281 Ambleside Drive requested confirmation that when a grant is received the funds must be spent on the item that is specified, and if not, then taxpayers cover the cost of the item.

Mayor Baker confirmed that Ms. McClinton is correct.

17. In Camera

MOTION R24/XX46

MOVED AND SECONDED

THAT in accordance with Section 92 of the *Community Charter*, this Council meeting will be closed to the public at this time in order that Council may give consideration to matters in accordance with the following sections of the *Community Charter*:

- Section 90(1)(c) labor relations or other employee relations;
- Section 90(1)(g) litigation or potential litigation affecting the municipality.

This motion was not moved or seconded however the gallery was cleared and council did move to In-Camera.

Both items on the amended agenda to occur after In-Camera were not addressed.

19. Adjournment

The meeting was adjourned at 8:50pm.

Original signed by "M. Baker"

Mayor

Original signed by "A. Young"

Corporate Officer