



**VILLAGE OF SAYWARD
REGULAR COUNCIL MEETING MINUTES
July 15, 2025
COUNCIL CHAMBERS**

The Village of Sayward respectfully acknowledges that the land we gather on is on the unceded territory of the K'ómoks First Nation, the traditional keepers of this land.

Present: Mayor Mark Baker
Councillor Scott Burchett (via Teams)
Councillor Debbie Coates (via Teams)
Councillor Jason Johnson
Councillor Sue Poulsen

In Attendance: John Thomas, Acting CAO/Corporate Officer (via Teams)
Lisa Clark, CFO
Jennifer Redshaw, Office Administrator

1. Call to Order

The meeting was called to order at 7:00pm.

2. Public Input

- a) Marty Carlson of 416 MacMillan Drive read the letter he provided to council that described his opposition to the DVP for 400 MacMillan Dr siting that this would open the door to future mobile homes variance applications and would be detrimental to surrounding property values.
- b) Dene Rossouw of 331 MacMillan Drive conveyed his opposition to the DVP for 400 MacMillan Drive siting this approval would cause the perceived neighborhood quality to deteriorate, a lack of neighborhood consistency and would negatively impact property values over time.

3. Introduction of Late Items

CAO Thomas added to the agenda:

- 17. In-Camera under Community Charter 90(1)(c) labour relations or other relations
- 15. New Business BCEHS request for camping at the village's campground for BCEHS staff

4. Approval of Agenda

MOTION R25/206

MOVED AND SECONDED

THAT the agenda for the Regular Meeting of Council for **July 15, 2025**, be approved as amended.

Opposed Cllr Burchett CARRIED

5. Minutes of Previous Meetings

MOTION R25/207

MOVED AND SECONDED

THAT the minutes from the Special Council Meeting held on **June 24, 2025**, be adopted as presented.

CARRIED

MOTION R25/208

MOVED AND SECONDED

THAT the minutes from the Committee of the Whole Meeting held on **April 4, 2024**, be adopted as presented.

Opposed Cllr Burchett CARRIED

MOTION R25/209

MOVED AND SECONDED

THAT the minutes from the Special Council Meeting held on **May 14, 2024**, be adopted as presented.

Opposed Cllr Burchett CARRIED

MOTION R25/210

MOVED AND SECONDED

THAT the minutes from the Special Council Meeting held on **May 16, 2024**, be adopted as presented.

Opposed Cllr Burchett CARRIED

6. Petitions and Delegations

- a) Tour de Rock – Canadian Cancer Society, Laura Nelson, Cops for Cancer Manager

7. Correspondence

- a) Resource Breakfast Series – Mining, Energy, Forestry
- b) Coastal Fire Centre Update
- c) Commission of Inquiry into Community Safety
- d) Community Appreciation BBQ – BC Salmon Farmers
- e) 2023 FireSmart Community Funding and Supports – 2023 Wildfire Risk Reduction initiative

MOTION R25/211

MOVED AND SECONDED

THAT correspondence a) – e) be received.

CARRIED

8. Council Reports - None

9. Reports of Committees - None

10. Mayor's Report - None

11. Unfinished Business

a) DVP Application - 400 MacMillan Drive – Site Constraints

MOTION R25/212

MOVED AND SECONDED

THAT Council receives this report.

Opposed Cllr Burchett

CARRIED

MOTION R25/213

MOVED AND SECONDED

THAT Council deny the proposed Variances for 400 MacMillan Drive.

CARRIED

12. Staff Reports

a) Grant in Aid Request – Tour de Rock

MOTION R25/214

MOVED AND SECONDED

THAT Council receives the Grant in Aid Request – Canadian Cancer Society Tour de Rock staff report for information and discussion; and,

THAT the in-kind donation request from the Canadian Cancer Society - Tour de Rock dated June 27, 2025, be approved as amended (without pool or hot tub use).

CARRIED

b) Parcel Tax Implementation Project

MOTION R25/215

MOVED AND SECONDED

THAT Council receives the Parcel Tax Implementation Project staff report for information and discussion.

CARRIED

MOTION R25/216

MOVED AND SECONDED

THAT staff be directed to move forward with the Parcel Tax Implementation Project with a budget of no more than \$30,000; and,

THAT the funding source for this project be the Growing Communities Reserve Fund; and,

THAT the 2025-2029 Financial Plan be amended accordingly.

Opposed Mayor Baker, Cllr Coates, Cllr Johnson DEFEATED

MOTION R25/217

MOVED AND SECONDED

THAT the Parcel Tax Implementation Project be brought back to council for review and discussion in 2026.

Opposed Cllr Burchett CARRIED

13. Emergency Services/Public Works/Recreation Department Reports - None

14. Bylaws – None

15. New Business

a) BCEHS request for camping at the village's campground for BCEHS staff

MOTION R25/218

MOVED AND SECONDED

THAT the village support receiving a grant-in aid request from BCEHS for the use of one serviced campground site for their staff.

CARRIED

16. Public Question Period

a) Deborah Rossouw of 331 MacMillan Drive told council of her concern regarding a neighbour with an unsightly premises which is downgrading the entire neighborhood.

CAO Thomas explained that the property in question has a valid building permit and that staff have been in contact with the owner, who has removed a second RV from the property. In summary, CAO Thomas explained that all regulatory processes are being adhered to, and that these processes can take time.

b) Deborah Rossouw of 331 MacMillan Drive inquired if there is anything residents can do to support council and staff regarding unsightly premises i.e. submit more complaints.

Cllr Johnson confirmed that it is a complaint driven process.

CAO Thomas advised that written complaints first start at the front desk, not with council.

Cllr Poulsen commented that RV permits are issued for one year during construction. She asked if this property is under the same RV permit or a new one.

CAO Thomas said there is a valid temporary RV occupancy permit and a valid Building Permit.

17. In Camera

MOTION R25/219

MOVED AND SECONDED

THAT in accordance with Section 92 of the *Community Charter*, this Council meeting will be closed to the public at this time in order that Council may give consideration to matters in accordance with the following sections of the *Community Charter*:

- 90(1)(c) labour relations or other relations

Opposed Cllr Burchett

CARRIED

18. Adjournment

The meeting was adjourned at 8:38pm.

Original signed by "M. Baker"

Mayor

Original signed by "A. Young"

Corporate Officer