



**VILLAGE OF SAYWARD
REGULAR COUNCIL MEETING MINUTES
AUGUST 20, 2024
COUNCIL CHAMBERS**

The Village of Sayward respectfully acknowledges that the land we gather on is on the unceded territory of the K'ómoks First Nation, the traditional keepers of this land.

Present: Mayor Mark Baker
Councillor Scott Burchett
Councillor Debbie Coates
Councillor Sue Poulsen
Councillor Jason Johnson

In Attendance: Jennifer Redshaw/Recording Secretary

1. Call to Order

The meeting was called to order at 7:00pm.

2. Introduction of Late Items

- a) Letter from Sayward Futures Society, to be added to the agenda as 14. c).
- b) Request to discuss holding a COW meeting as soon as possible, to be added to the agenda as 14. d)

3. Approval of Agenda

MOTION R24/XX

MOVED AND SECONDED

THAT the agenda for the Regular Meeting of Council for August 20, 2024, be approved as amended.

CARRIED

4. In Camera

MOTION R24/XX

MOVED AND SECONDED

THAT in accordance with Section 90 of the Community Charter, this Council Meeting will be closed to the public at this time in accordance with Section 90(1) of the Community Charter that (a) personal information about an identifiable individual who holds or is being considered

for a position as an officer, employee or agent of the municipality or another person appointed by the municipality.

CARRIED

Regular Council Meeting went In-Camera at 7:02pm and then resumed at 7:06pm.

5. Minutes of Previous Meetings - None

5. Petitions and Delegations - None

6. Correspondence - None

7. Council Reports - None

8. Reports of Committees - None

9. Mayor's Report - None

10. Unfinished Business - None

11. Staff Reports

a) Village of Sayward By-Election Results – Edith Watson, Chief Election Officer

MOTION R24/XX

MOVED AND SECONDED

THAT the report from the Chief Election Officer be received,

Opposed Cllr Burchett

CARRIED

b) Newcastle Creek Weir – Verbal report – John Manson, Village of Sayward Approving Officer

MOTION R24/XX

MOVED AND SECONDED

THAT the verbal report from the Approving officer be received.

CARRIED

12. New Business – None

13. Bylaws– None

14. New Business

a) Rise and Report

MOTION IC24/XX

MOVED AND SECONDED

THAT John Thomas be appointed as Interim Chief Administrative Officer and Interim Corporate Officer for the Village of Sayward effective September 1, 2024; and,

THAT Lisa Clark be appointed as Interim Chief Financial Officer for the Village of Sayward effective August 15, 2024; and,

THAT Council authorizes the following persons to be the signing authorities for the Village of Sayward:

One of	Together with one of
Mark Baker	John Thomas
Scott Burchett	Lisa Clark
Debbie Coates	
Jason Johnson	
Sue Poulsen	

CARRIED

b) Municipal Advisor Report and Recommendations – Brian Carruthers

MOTION R24/XX

MOVED AND SECONDED

THAT the Municipal Advisor Public Report and Recommendations be received and;
THAT all 13 recommendations be worked through one at a time.

c) Sayward Futures Society - Letter requesting a letter of support from the Village of Sayward for their application to REDIP grant funding for wharf improvements.

MOTION R24/XX

MOVED AND SECONDED

THAT the letter from Sayward Futures be received and;
THAT a letter of support be provided as written in the example.

CARRIED

d) Scott Burchett- Request to hold a COW meeting for planning the implementation of the Municipal Advisors recommendations. COW Meeting was scheduled for Tuesday, September 2, 2024, at 7:00pm.

15. Public Question Period - None

16. In-Camera

MOTION R24/XX

MOVED AND SECONDED

THAT in accordance with Section 90 of the Community Charter, this Council Meeting will be closed to the public at this time in accordance with Section 90(1) of the Community Charter that (a) personal information about and identifiable individual who holds or is being

considered for a position as an officer, employee or agent of the municipality or another person appointed by the municipality.

CARRIED

10. Adjournment

MOTION R24/XX

MOVED AND SECONDED

THAT the Regular meeting of Council for August 20, 2024 be adjourned.

CARRIED

The meeting was adjourned at 8:31 pm

Original Signed


Mayor

Original Signed


Corporate Officer