



**VILLAGE OF SAYWARD
SPECIAL COUNCIL MEETING MINUTES
APRIL 23, 2024
COUNCIL CHAMBERS**

The Village of Sayward respectfully acknowledges that the land we gather on is on the unceded territory of the K'ómoks First Nation, the traditional keepers of this land.

Present: Mayor Mark Baker
Councillor Scott Burchett
Councillor Sue Poulsen
Councillor Tom Tinsley

In Attendance: Keir Gervais, CAO/Corporate Officer
Janice Aver, Acting CFO

1. Call to Order

The meeting was called to order at 7:00pm.

2. Public Input

- a) Mark Agnew of 754 Sayward Road asked about the letter of engagement sent from Chan Nowosad Boates addressed to all those responsible for governance. Mr. Agnew said since the CAO is not responsible for governance it should go to Council.

Mayor Baker advised that all Council received a copy of the letter at tonight's meeting.

- b) Lorna Agnew of 754 Sayward Road asked when Council will organize a meeting for rezoning their property at no charge as indicated in a meeting held March 6, 2024 with Mayor Baker and CAO Gervais.

CAO Gervais indicated that the noted request has been addressed previously, and that staff have corresponded with Mr. and Mrs. Agnew with the next steps for how they can rezone and subdivide their property with an applicable fee schedule.

Cllr Tinsley indicated that this matter has been addressed previously and that change of zoning requires a full application and requested that these presentations to council be ended if possible.

Cllr Burchett asked Mrs. Agnew to provide the witness statement of the previous meeting to Council for their consideration.

- c) Milena Gradisar of 261 Ambleside Drive asked Council why the letter from the auditors was only provided to Council today. Ms Gradisar stated that taxpayers pay Council salaries, and she is questioning all the extra meetings and everything that is happening.

Mayor Baker clarified that the letter was provided to them at tonight's meeting.

Cllr Burchett advised that last year this letter was provided to them in February.

Cllr Tinsley added that auditing is standard practice and has no issue with the timing of receipt of the letter.

3. Introduction of Late Items

- a) CAO Gervais requested that correspondence from CNB Chartered Professional Accountants RE: Audit Planning Report be added to the agenda as 7. a).

MOTION S24/6

MOVED AND SECONDED

THAT the correspondence from CNB Chartered Professional Accountants RE: Audit Planning Report be added to the agenda - added as 7. a).

CARRIED

4. Approval of Agenda

MOTION S24/7

MOVED AND SECONDED

THAT the agenda for the Special Meeting of Council for April 23, 2024, be approved, as amended.

CARRIED

5. Minutes of Previous Meetings - None

6. Petitions and Delegations - None

7. Correspondence

- a) Chan Nowosad Boates Chartered Professional Accountants RE: Audit Planning Report

MOTION S24/8

MOVED AND SECONDED

THAT correspondence a) be received.

CARRIED

8. Council Reports - None

9. Reports of Committees - None

10. Mayor's Report - None

11. Unfinished Business - None

12. Staff Reports

MOTION S24/9

MOVED AND SECONDED

THAT Council receive the Financial Plan 2024-2028 staff report for information and discussion.

Opposed Cllr Burchett

CARRIED

13. Emergency Services/Public Works/Recreation Department Reports – None

14. Bylaws - None

15. New Business – None

16. Public Question Period

- a) Mark Agnew of 754 Sayward Road stated that he would like to receive a legal opinion promised on March 6, 2024.

CAO Gervais reminded Council that the legal opinion was discussed In-Camera and is not for release.

- b) Melina Gradisar of 261 Ambleside Drive asked about when a Rise and Report on an In-Camera matter will occur.

Mayor Baker indicated a Rise and Report will occur if/when Council decides.

Cllr Tinsley advised that government processes can take time.

Cllr Poulsen stated that she is looking for more clarity on budget expenditures.

Cllr Burchett agreed that more clarity on budget expenditures is required.

- c) Karren McClinton of 281 Ambleside Drive stated she has been a resident of Sayward for many years and requested what all the legal costs are related to. Ms. McClinton said it should not take this long for a Rise and Report.

- d) Mark Agnew of 754 Sayward Road inquired why he was not advised at the time that the requested legal opinion was not able to be provided.

17. In Camera – None

18. Adjournment

The meeting was adjourned at 8:42pm.

Original Signed

Mayor

Original Signed

Corporate Officer