



**VILLAGE OF SAYWARD
SPECIAL COUNCIL MEETING MINUTES
April 17, 2025
COUNCIL CHAMBERS**

The Village of Sayward respectfully acknowledges that the land we gather on is on the unceded territory of the K'ómoks First Nation, the traditional keepers of this land.

Present: Mayor Mark Baker
Councillor Scott Burchett
Councillor Debbie Coates
Councillor Jason Johnson (via Teams)
Councillor Sue Poulsen (via Teams)

In Attendance: John Thomas, Acting CAO/Corporate Officer
Lisa Clark, Chief Financial Officer

1. Call to Order

2. Public Input

- a) Irene Callaghan of 230 Kelsey Way gave a survey to CAO Thomas and advised the due date is incorrect.

CAO Thomas advised that there are two surveys. The Financial Plan survey is now closed as the deadline was April 11. The Kelsey Centre survey deadline is one month from when the survey was made available.

3. Introduction of Late Items - None

4. Approval of Agenda

MOTION S25/3

MOVED AND SECONDED

THAT the agenda for the Special Council Meeting held on April 17, 2025, be approved.

CARRIED

5. Minutes of Previous Meetings - None

6. Petitions and Delegations

- a. Sayward Community Food Program – Susan Poulsen and Sheri Braun

MOTION S25/4

MOVED AND SECONDED

THAT a grant in aid is approved for the use of the Multi-Purpose Room and the Kelsey Centre Gym once per month for a six month term; and,

THAT up to \$500.00 is given in grant in aid towards electrical for the Kelsey Centre; and,

THAT the monthly power usage be provided in-kind for a 6 month term.

CARRIED

7. Correspondence - None

8. Council Reports - None

9. Reports of Committees - None

10. Mayor's Report - None

11. Unfinished Business

12. Staff Reports - None

13. Emergency Services/Public Works/Recreation Department Reports - None

14. Bylaws

a. 2025-2029 Financial Plan Bylaw, No. 514, 2025

MOTION S25/5

MOVED AND SECONDED

THAT the Five-Year Financial Plan Bylaw, Bylaw No. 514, 2025 be adopted.

CARRIED

b. Fees and Charges Amendment Bylaw, Bylaw No. 515

MOTION S25/6

MOVED AND SECONDED

THAT the Fees and Charges Amendment Bylaw, Bylaw No. 515 be adopted.

CARRIED

c. Tax Rate Bylaw, Bylaw No. 516

MOTION S25/7

MOVED AND SECONDED

THAT the Tax Rate Bylaw, Bylaw No. 516, 2025 be adopted.

CARRIED

15. New Business - None

16. Public Question Period - None

17. In Camera – None

18. Adjournment

MOTION S25/8

MOVED AND SECONDED

THAT the Special Council Meeting held on April 17, 2025, be adjourned.

CARRIED

The meeting adjourned at 1:50pm.

Original Signed

Mayor

Original Signed

Corporate Officer