



**VILLAGE OF SAYWARD
REGULAR COUNCIL MEETING MINUTES
April 15, 2025
COUNCIL CHAMBERS**

The Village of Sayward respectfully acknowledges that the land we gather on is on the unceded territory of the K'ómoks First Nation, the traditional keepers of this land.

Present: Mayor Mark Baker
Councillor Scott Burchett
Councillor Debbie Coates
Councillor Jason Johnson

Absent: Councillor Poulsen (with notice)

In Attendance: John Thomas, Acting CAO/Corporate Officer
Lisa Clark, Chief Financial Officer
Jennifer Redshaw, Office Administrator

1. Call to Order

The meeting was called to order at 7:00pm.

2. Public Input

a) Art Bowbrick of 77 Kelsey Lane discussed water management planning for the 200 year storm event that was raised at the previous meeting. He mentioned the SRD discusses a 300 year storm event in the Sayward Valley and would like to know the difference between them.

b) Milena Gradisar of 261 Ambleside Dr inquired where Councillor Poulsen was today.

Mayor Baker responded that Councillor Poulsen is not available today.

c) Irene Callaghan of 230 Kelsey Way inquired if the SRD has agreed to go half with the village on the Kelsey Centre. She asked why there are surveys about it if no decision has been made. Ms. Callaghan also asked what these surveys are costing the village.

Mayor Baker responded that the SRD has not made any decisions at this time and that the surveys gather information about what the village and valley residents want. The survey results will be provided to the SRD's Kelsey Centre Committee.

CAO Thomas clarified that there are two surveys. The Financial Plan survey for Village residents was due April 11 and the Sayward Community Survey is due May 9. He advised

that the surveys are inexpensive. Surveys will help get a clear answer from village, valley and SRD on the Kelsey Centre topic so that Council can make an informed decision.

3. Introduction of Late Items - None

4. Approval of Agenda

MOTION R25/132

MOVED AND SECONDED

THAT the agenda for the Regular Meeting of Council for **April 15, 2025**, be approved as presented.

CARRIED

5. Minutes of Previous Meetings

MOTION R25/133

MOVED AND SECONDED

THAT the minutes from the Regular Council Meeting held on **April 1, 2025**, be adopted as presented.

CARRIED

MOTION R25/134

MOVED AND SECONDED

THAT the minutes from the Committee of the Whole meeting held on **February 29, 2024**, be adopted as presented.

CARRIED

MOTION R25/135

MOVED AND SECONDED

THAT the minutes from the Regular Council meeting held on **March 5, 2024**, be adopted as presented.

Motion Rescinded by Mover: Cllr Johnson and Seconder: Cllr Coates

MOTION R25/136

MOVED AND SECONDED

THAT council table the minutes from March 5/6, 2024, until the date can be defined.

CARRIED

6. Petitions and Delegations

a) Sayward Community Food Program – Sheri Braun

Council requested that this delegation bring more information back to the Special Meeting of Council being held April 17, 2025.

7. Correspondence

a) AVICC Nomination and Election Information

b) Preparation for Potential Drought Conditions – 2025 – Province

MOTION R25/137

MOVED AND SECONDED

THAT staff apply to the infrastructure planning grant up to \$10,000.00 to develop or update a water conservation plan, and;

THAT the Village of Sayward participate in the WLRS survey.

Opposed Cllr Burchett CARRIED

c) 2025-2026 Policing Priorities – RCMP

MOTION R25/138

MOVED AND SECONDED

THAT Council confirms its policing priorities for the RCMP impaired driving, traffic enforcement, community involvement (in x, y, z group), and marine patrols.

CARRIED

d) Cathy Peters – Human Sex Trafficking, Sexual Exploitation, and Child Sex Trafficking

e) Workplace Nasal Naloxone Pilot Initiative – Province

MOTION R25/139

MOVED AND SECONDED

THAT Council directs staff to submit an order and agreement form through the Province for the purposes of obtaining a nasal naloxone kit; and;

THAT the CAO ensures appropriate personnel are trained and assigned to use the kit prior to its deployment.

CARRIED

f) Philip Perras – BC Hydro

g) Sayward School Parent Advisory Committee Request for Donation

MOTION R25/140

MOVED AND SECONDED

THAT Council directs staff to provide a donation not to exceed the value of \$500.00.

Opposed Cllr Coates CARRIED

MOTION R25/141

MOVED AND SECONDED

THAT Council receives correspondence a-g for information.

CARRIED

8. Council Reports

a) Cllr Burchett Report – MIFLAG

9. Reports of Committees - None

10. Mayor's Report – None

11. Unfinished Business - None

12. Staff Reports

a) Finance Department Update

MOTION R25/142

MOVED AND SECONDED

THAT the Finance Department Update Staff Report be received for information and discussion.

CARRIED

MOTION R25/143

MOVED AND SECONDED

THAT in consideration of the Financial Department report, no more time or money be spent on the separation of utilities from tax.

CARRIED

13. Emergency Services/Public Works/Recreation Department Reports – none

14. Bylaws

a) 2025-2029 Financial Plan Bylaw, No. 514, 2025

MOTION R25/144

MOVED AND SECONDED

THAT the Five-Year Financial Plan Bylaw No. 514, 2025 staff report be received for information and discussion.

CARRIED

MOTION R25/145

MOVED AND SECONDED

THAT Five Year Financial Plan Bylaw No. 514, 2025 be given first and second readings.

CARRIED

MOTION R25/146

MOVED AND SECONDED

THAT Council receives the public input regarding the 2025-2029 Financial Plan.

CARRIED

MOTION R25/147

MOVED AND SECONDED

THAT Five Year Financial Plan Bylaw No. 514, 2025 be given third reading.

CARRIED

b) Fees and Charges Amendment Bylaw

MOTION R25/148

MOVED AND SECONDED

THAT the Fees and Charges Amendment Bylaw, Bylaw No. 515, 2025 be given first and second readings.

CARRIED

MOTION R25/149

Moved AND SECONDED

THAT the Fees and Charges Amendment Bylaw, Bylaw No. 515 be given third reading.

CARRIED

c) Bylaw 516 – 2025 Tax Rate Bylaw

MOTION R25/150

Moved AND SECONDED

THAT the Tax Rate Bylaw No. 516, 2025 be given first and second readings.

CARRIED

MOTION R25/151

Moved AND SECONDED

THAT the Tax Rate Bylaw No. 516, 2025 be given third reading.

CARRIED

15. New Business - None

16. Public Question Period

- a) Sheri Braun of 713 Ruby Road advised that the Sea-Can discussed in her presentation to Council is 20' x 8'.

17. In Camera

MOTION R25/152

Moved AND SECONDED

THAT in accordance with Section 92 of the *Community Charter*, this Council meeting will be closed to the public at this time in order that Council may give consideration to matters in accordance with the following sections of the *Community Charter*:

1. 90(1)(c) labour relations or other employee relations.
2. 90(1)(i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

CARRIED

18. Adjournment

The meeting adjourned at 8:35pm.

Original Signed

Mayor

Original Signed

Corporate Officer