

VILLAGE OF SAYWARD REGULAR COUNCIL MEETING AGENDA March 6, 2024 - 7:00 PM COUNCIL CHAMBERS

The Village of Sayward respectfully acknowledges that the land we gather on is on the unceded territory of the K'ómoks First Nation, the traditional keepers of this land.

1. Call to Order

2. Public Input (Maximum of 2 minutes per speaker, 15 minutes total)

Mayor: "Public input is for the purpose of permitting people in the gallery to provide feedback and shall be no longer than 15 minutes unless approved by majority vote of Council; each speaker may provide respectful comment on any topic they deem appropriate and not necessarily on the topics on the agenda of the meeting. Each speaker may not speak for longer than 2 minutes but may have a second opportunity if time permits. Each speaker must not be allowed to speak regarding a bylaw in respect of which a public hearing has been held. For the record, please state your name and address."

3. Introduction of Late Items

4. Approval of Agenda

Recommended Resolution:

THAT the agenda for the Regular Meeting of Council for March 6, 2024, be approved.

5. Minutes of Previous Meetings

Recommended Resolutions:

THAT the minutes from the Regular Council meeting held on February 20, 2024, be adopted.

6. Petitions and Delegations - None

7. Correspondence

a) MLA Babchuk, RE: Monthly Update February 2024

Recommended Resolution:

THAT correspondence a) be received.

8. Council Reports - None

9. Reports of Committees - None

10. Mayor's Report

a) Request for Support from Ministry of Municipal Affairs

11. Unfinished Business

a) Verbal update RE: Village Fireworks Bylaw, Keir Gervais, CAO

12. Staff Reports

a) Regional Collaboration Opportunity – Indigenous Engagement Requirements – Keir Gervais, CAO

Recommended Resolutions:

THAT Council receive the Regional Collaboration Opportunity – Indigenous Engagement Requirements staff for information and discussion; and,

THAT as part of the Village of Sayward's ongoing work in relation to emergency planning that the Village commits it's \$40,000 Indigenous Engagement Requirement funding grant to the Strathcona Regional District to fund a multi-year Emergency Services Indigenous Engagement Coordinator staff position.

- 13. Emergency Services/Public Works/Recreation Department Reports None
- 14. Bylaws None
- 15. New Business None
- 16. Public Question Period (maximum 15 minutes)

Mayor: "The purpose of the public question period is to enable citizens to ask questions of Council about issues that are important to the citizen asking the question. Speakers are asked to limit their questions to one each and, if time permits after everyone has had an opportunity to ask questions, speakers may ask a second question. Citizens will be asked to state their name and address."

17. In Camera

Recommended Resolution:

THAT in accordance with Section 92 of the *Community Charter*, this Council meeting will be closed to the public at this time in order that Council may give consideration to matters in accordance with the following sections of the *Community Charter*:

- Section 90(1)(c) labor relations or other employee relations.
- 90(1)(k) negotiations and related discussion respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of council, could reasonably be expected to harm the interests of the municipality if they were held in public.

18. Adjournment



VILLAGE OF SAYWARD REGULAR COUNCIL MEETING MINUTES February 20, 2024 COUNCIL CHAMBERS

The Village of Sayward respectfully acknowledges that the land we gather on is on the unceded territory of the K'ómoks First Nation, the traditional keepers of this land.

Council Present:

Mayor Mark Baker Councillor Scott Burchett Councillor Kohen Gilkin Councillor Sue Poulsen Councillor Tom Tinsley

Staff in Attendance:

Keir Gervais, CAO/Corporate Officer

1. Call to Order

Meeting was called to order at 7:02 pm.

2. Public Input

MOTION R24/17 MOVED AND SECONDED

THAT the Public Input Period be extended beyond the fifteen minute limit and the two-minute limit per speak be extended past two minutes.

Opposed Cllr Tinsley

CARRIED

1

- a) Janet Bruce, 410 Macmillan Dr: Asked to have her addressed amended as it was recorded in the previous meeting minutes, and about the status of the budget and the OCP. The Mayor stated that budgeting is beginning right away and COW (Committee of the Whole) meetings are being scheduled right away.
- **b)** Melina Gradisar, 261 Ambleside Dr: Asked about the presence of the media. Mayor Baker explained that CBC has been in the community for the day discussing disincorporation further to the topic being raised by Area A resident Mr. Alex Turner.

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- c) Alex Turner, 1720 Sayward Rd: Asked if there is an update about the date of the COW meeting he will be invited to. CAO indicated that Mr. Turner will be invited to a COW meeting in March once the meeting dates are confirmed.
- **d)** Lorna Agnew, 754 Sayward Rd: Asked for an apology from Councillor Tinsley and CAO Gervais RE: alleged poor treatment at January 20 Regular Council meeting. *No response was provided.*
- e) Mark Agnew, 754 Sayward Rd: Asked for an update RE: about what he alleges is an illegal subdivision around their property. CAO responded with a reminder about the recent staff reports provided to Council and the Council decisions that they have risen and reported about and reiterated that he has re-sent Mr. and Mrs. Agnew the previous correspondence sent by the Approving Officer that includes various application forms for different types of development Mr. And Mrs. Agnew may want to pursue. Mayor Baker suggested to Mr. Agnew review the information that had been sent.
- f) Tracy Jones, 251 Spar St: Asked Council if they will do the jobs they were elected for or will they step down. *No response was provided*.
- g) Dan Bruce, 201 Sayward Heights: commented about the lack of transparency and delays and suggested that the Council meetings should show the faces of the gallery. *No response was provided.*
- h) Mark Agnew, 754 Sayward Rd: Asked why the CAO does not answer Councillor Burchett's emails. *No response was provided*.
- i) Melina Gradisar, 261 Ambleside Dr: Alleged that that has been modification of the January 16, 2024 video recording. Mayor stated that there has been no alterations to the video and explained that there were some technical issues with the public speaker's microphone previously used resulting in speakers not being heard. CAO stated that there was zero modification to the video recording and reiterated that the audible issues related to the previously used wireless microphone.
- j) Lorna Agnew, 754 Sayward Rd: Asked about boxes the CAO removed from the Village office. Mayor Baker indicated the CAO is permitted to take work to his home office.

3. Introduction of Late Items

MOTION R24/18 MOVED AND SECONDED

a) Cllr Burchett requested a verbal report RE: why Council has not received a RCMP report for many months and only one in 2023 be added to the agenda — added as 15. a)

CARRIED

MOTION R24/19 MOVED AND SECONDED

b) Councillor Burchett requested that Council deal with the Committee Appointments now.

Opposed Mayor Baker, Cllr Tinsley, Cllr Kohen

DEFEATED

c) Councillor Burchett requested that a date be chosen when the budget process is starting.

Opposed Mayor Baker, Cllr Tinsley, Cllr Kohen

DEFEATED

4. Approval of Agenda

MOTION R24/20 MOVED AND SECONDED

THAT the agenda for the Regular Meeting of Council for February 20, 2024, be approved as amended.

Opposed Cllr Burchett, Cllr Poulsen

CARRIED

5. Minutes of Previous Meetings

MOTION R24/21
MOVED AND SECONDED

THAT the minutes from the Regular Council meeting held on January 16, 2024, be adopted.

Opposed Cllr Burchett, Cllr Poulsen

CARRIED

6. Petitions and Delegation

a) Bob Sampson RE: Request for support for the Sayward Valley Folk Music Society, including his appreciation for Council's previous support.

7. Correspondence

- a) Request for Support, from Sayward Community Food Table Society.
- b) Vancouver Island Regional Library RE: 2024 Board Appointments
- c) Letter from Ravi Kahlon, Minister of Housing RE New legislation to support government housing initiatives
- d) MOWI, A Responsible Plan to Transition Salmon Farming in BC
- e) Canada Community-Building Fund BC / UBCM, Canada Community-Building Fund: Second Community Works Fund Payment for 2023/2024
- f) Joyce Ellis, Sayward Tour de Rock Secretary/Treasurer RE: Thank you for Donation
- g) Ombudsperson, British Columbia RE: Office of the Ombundsperson Quarterly Report: July 1 September 30, 2023
- h) Jason Johnson, Sayward Futures Society RE: Debut of Kusam Klimb Video Request to use Kelsey Centre gymnasium and for forgiveness of associated user fees
- i) Connected Coast Communications, RE: Connected Coast Project 2023 Year in Review

MOTION R24/22 MOVED AND SECONDED

THAT correspondence b), g), h), i), J) be received.

RE: correspondence a)

Councillor Poulsen requested the CAO report to Council if the funds have been received and when Council can expect further information to be on an agenda. The CAO responded verbally that the funds have been received and deposited and that staff will be bringing further information to Council in the near future. No motion was made.

MOTION R24/23

MOVED AND SECONDED

THAT correspondence c) be received; and,

THAT Council accept the proposal to support the Sayward Valley Folk Music Society.

CARRIED

MOTION R24/24

MOVED AND SECONDED

THAT correspondence d) be received; and,

THAT Council provide a letter of support to Sayward Futures Society, as revised.

Opposed Clir Poulsen

CARRIED

MOTION R24/25

MOVED AND SECONDED

THAT correspondence e) be received; and,

THAT correspondence e) be deferred to the next meeting when the CAO has all of the information.

CARRIED

MOTION R24/26

MOVED AND SECONDED

THAT correspondence f) be received; and,

THAT staff be directed purchase a business card, full colour ad for \$385.

CARRIED

MOTION R24/27

MOVED AND SECONDED

THAT correspondence g) be received; and,

THAT staff be directed to inquire and determine if a *Regional Housing Service* meeting can be held in Sayward.

CARRIED

- 8. Council Reports None
- 9. Reports of Committees None
- 10. Mayor's Report

6

MOTION R24/28

MOVED AND SECONDED

THAT staff be directed to provide the letter of support for the Large Cultural Cedar Canoe Carving and Forest Stewardship Revitalization Project through the Indigenous Forestry Initiative, as amended.

CARRIED

11. Unfinished Business

12. Staff Reports

MOTION R24/29

MOVED AND SECONDED

THAT Council receive this report for information and discussion; and,

THAT Council accept in principle the Community Amenity Contribution of the turn around at the north end of Sayward Road as offered by the developer, and as discussed in this report, which will be confirmed through a restrictive covenant as part of the rezoning process; and,

THAT Council direct staff to schedule a Public Hearing for rezoning Bylaw 504.

CARRIED

MOTION R24/30

MOVED AND SECONDED

THAT staff be directed to amend the Bylaws RE: 6 hens, no roosters.

Opposed Mayor Baker, Cllr Tinsley, Cllr Kohen

DEFEATED

MOTION R24/31

MOVED AND SECONDED

THAT staff be directed to amend the Bylaws as required, including 6 hens, no roosters, and report back to Council on April 16, 2024.

Opposed Clir Burchett, Clir Poulsen

CARRIED

MOTION R24/32

MOVED AND SECONDED

THAT Council receives the Misc Operational Updates verbal staff report for information and discussion.

THAT the 2023-2027 Financial Plan be amended to incorporate \$123,600 from the Community to Community (C2C) Program Grant, and \$10,000 from the UBCM Community (C2C) Program grant, to fund the projects identified in the December 19, 2023 report from the CAO.

Opposed Clir Burchett, Clir Poulsen

CARRIED

13. Emergency Services/Public Works/Recreation Department Reports - None

14. Bylaws

MOTION R24/33 MOVED AND SECONDED

THAT Five Year Financial Plan Amendment Bylaw No. 505, 2023 be given fourth and final reading.

Opposed Mayor Baker, Cllr Burchett, Cllr Poulsen

DEFEATED

THAT the Five Year Financial Plan Amendment Bylaw No. 505, 2023 be deferred to the March 6, 2024 Council meeting.

Opposed Clir Burchett, Clir Poulsen

CARRIED

15. New Business

MOTION R24/34
MOVED AND SECONDED

THAT staff be directed to follow-up with the RCMP RE: quarterly reports to Council.

Opposed Clir Poulsen

CARRIED

16. Public Question Period

- a) Lorna Agnew, 754 Sayward Rd: Requested a letter of support for her proposed speed limit change. Mayor Baker asked Mrs. Agnew to write a letter of request to Council.
- **b)** Jackie Lyons, 280 Kelsey Way: Commented that the Kusam Klimb request for use of the showers is at the same time when water restrictions typically occur. *No response was provided.*
- c) Lee Ettinger, 220 Sayward Heights: Suggested that the Fireworks Bylaw information be included in the Sayward News and that information provided needs to be clear RE: what is permitted, training, etc. CAO indicated he would follow-up with the RCMP RE: their jurisdiction/role in enforcement and report back to Council RE: opportunities to promote the Bylaw in the Sayward News.
- d) Lorna Agnew, 754 Sayward Rd: Asked about the use of Village water by Western Forest Products. Mayor Baker indicated that the Village is beginning discussions with Western Forest Products to discuss the concern.
- d) Lorna Agnew, 754 Sayward Rd: Asked Council why they don't change her zoning to allow her to subdivide. Mayor Baker asked if an application had been submitted. Mrs. Agnew indicated 'no'.

17. In Camera

MOTION R24/35
MOVED AND SECONDED

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THAT in accordance with Section 92 of the *Community Charter*, this Council meeting will be closed to the public at this time in order that Council may give consideration to matters in accordance with the following sections of the *Community Charter*:

Section 90(1)(c) labor relations or other employee relations,

CARRIED

- 18. Rise & Report None
- 19. Adjournment

The meeting was adjourned at 11:29 PM			
Mayor	Corporate Officer		

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It's been an eventful and busy February, and in this month's update I'm pleased to share some announcements that support people and invest in our communities here in the North Island, and across B.C.

I returned to the legislature this month for a new session of presenting, debating, and passing legislation alongside my colleagues. In our first week, we presented our Throne Speech and 2024 Budget, sharing some of the priorities of our government for the year ahead. We're focusing on the things that matter most to people, like housing, healthcare, the environment, public safety and the cost of living.

Some highlights include:

- Delivering more homes for people by launching BC Builds, while taking new action to protect renters from bad-faith evictions and help first-time homebuyers.
- Helping people and small businesses with costs, while tackling the root causes that make life more expensive.
- Strengthening public health care by continuing to attract more family doctors while investing new resources into cancer care and long-term care for seniors.
- Building an economy that works better for people by leveraging BC's strength in natural resources, and training people for the good clean jobs of today and tomorrow.
- Protecting BC from climate emergencies with year-round wildfire-fighting resources and new actions to reduce pollution from big industrial emitters.
- Keeping kids and communities safe by introducing new legislation to protect schools and kids from disruptive protests and to hold big social media companies accountable.

In the 2024 Budget, we're continuing to invest in people and the infrastructure and services we rely on. We're increasing the BC Family Benefit, helping more than 340,000 families every month, and for families wanting to grow, we're helping people access a free cycle of in-vitro fertilization, beginning next year. We're also helping people and businesses with their electricity bills, and providing record capital funding to support new needed infrastructure like schools, healthcare facilities, and housing. And we're bringing in a halfe flipping tax, so those who are bringing up

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These are only some of the investments we're making for B.C. and in communities throughout B.C. There's more work to do, and me and my colleagues are ready to do it.

You can read more about our government's vision and Budget 2024 at: https://www.bcbudget.gov.bc.ca/2024/default.htm



NEW DEMOCRAT GOVERNMENT HIGHLIGHTS

Province takes action to prevent sale of nicotine products to youth

New centre of excellence will help B.C. businesses compete, grow

Grants help grow B.C. music industry

More wheelchair-accessible taxis will help people connect with communities

New non-profit network strengthens vital services in B.C.

Province updates act to prioritize affordability, clean energy

New compensation model connects more people to primary care

BC Builds will deliver more lower-cost, middle-income rental homes faster

BC Builds will deliver thousands more homes with Canada contribution

Fewer emissions, cleaner future with updated rules for industry

Improved transparency will fight money laundering

B.C. seeks public input on proposed hunting regulation updates

B.C. boosts wildfire-fighting fleet, equipment



experiencing homelessness in Campbell River

40 temporary units with supports created through a partnership between the Province, through BC Housing, and the City of Campbell River

Our government is partnering with the City of Campbell River for the creation of HEARTH Village. This project is part of our government's Homeless Encampment Action Response Temporary Housing (HEARTH) program and is such a great step forward in supporting people to access safe, indoor shelter in Campbell River.

HEARTH Village was a concept started by the City of Campbell River and supported by the Table of Partners, which included the Downtown Campbell River Business Improvement Association and service providers. The Province, through BC Housing, is providing capital costs and funding. which is currently being determined. The City of Campbell River is providing the land for the project, as well as funding the civil works and site preparation costs. The Minister of Mental Health and Addictions, Hon. Jennifer Whiteside, along with community members, were instrumental in making this important project happen in Campbell River.

You can learn more about HEARTH Village at: https://news.gov.bc.ca/releases/2024HOUS0023-000215

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It was wonderful to tour regions of the North Island with Minister of Public Safety and Solicitor General, Mike Farnworth.

We were able to meet with Mayors and Councils from the City of Campbell River, the Town of Port McNeill, and the District of Port Hardy. We also met with the Wei Wai Kum First Nation, North Island Crisis and Counselling Centre Society, RCMP Detachments, and members of the Campbell River Downtown BIA and local service providers. There were great discussions all around about public safety and how we can continue to support communities in the North Island.

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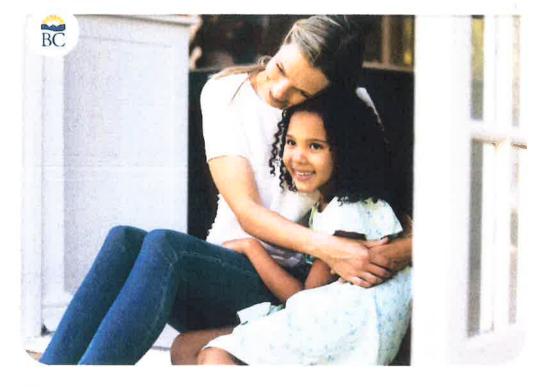


The Port Hardy Situation Table will launch this month and is made up of 14 community partners and agencies, including representatives from public safety, education, health care, and social and Indigenous services. The Province is supporting the Port Hardy Table with a \$60,000 grant to assist with implementation.

Find out more: https://news.gov.bc.ca/releases/2024PSSG0004-000178

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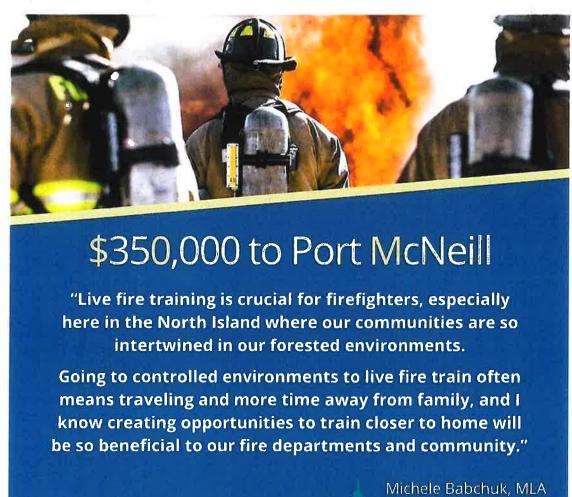


Increased access to family legal aid

British Columbia's family justice system has several services and resources to support people experiencing family violence, and we just added one more.

A new multidisciplinary trauma-informed family law clinic will open later this year, and we are significantly expanding legal aid eligibility criteria.

Learn more at: https://news.gov.bc.ca/releases/2024AG0010-000203



North Island
Michele.Babchuk.mla@leg.bc.ca

The Town of Port McNeill is receiving \$350,000 for a new regional training hub for local firefighters! This investment into North Island fire services is a part of the Province's commitment to strengthening firefighter skills and training, and overall fire safety in BC to build stronger, safer communities.

Learn more at:

https://bcndpcaucus.ca/news/ndp-mla-michele-babchuk-says-funding-will-boost-live-fire-training-for-firefighters-in-port-mcneill/ and https://news.gov.bc.ca/releases/2024PSSG0008-000211

If you have any issues or concerns about any provincial issue, please don't hesitate to reach out to my offices.

We are here to help!

CAMPBELL RIVER OFFICE 250.287.5100
PORT HARDY OFFICE 250.949.9473

Our office nours are Monday to Thursday 10am-3pm







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It is a privilege to live and work on the traditional territories of the Kwakwaka'wakw, Nuu-chah-nulth, and Coast Salish peoples.

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MAYOR'S REPORT

To:

Mayor and Council

From:

Mayor Mark Baker

Subject:

Request for Support from Ministry of Municipal Affairs

Meeting date: March 6, 2024

PURPOSE

The purpose of this report is to request Council's unanimous support for governance assistance from the Ministry of Municipal Affairs.

RECOMMENDATION

THAT the Village of Sayward Council unanimously support a request for governance assistance from the Ministry of Municipal Affairs.

Respectfully submitted,		
i		
Mayor Mark Baker		



STAFF REPORT

For:

Mayor and Council

Prepared by:

Keir Gervais, CAO

Subject:

Regional Collaboration Opportunity – Indigenous Engagement Requirements

Meeting date: March 6, 2024

BACKGROUND

To consider utilizing the Village's Indigenous Engagement Requirement (IER) grant funds in collaboration with the Strathcona Regional District, other municipalities and First Nations to staff a multi-year regional SRD Emergency Services Indigenous Engagement Coordinator staff position.

DISCUSSION

The Emergency and Disaster Management Act, which obtained Royal Ascent in November 2024, includes Indigenous engagement requirements that promote relationship building across jurisdictions and the incorporation of Indigenous knowledge and cultural safety across emergency management practices. The intent is to respect the inherent rights of Indigenous Peoples, enhance the emergency management outcomes for the safety of all, provide for policy improvements that reflect lived experience, and address the disproportionate impacts on Indigenous peoples during emergency events. Regulated entities as defined in EDMA are required to engage through emergency management, and local authorities (regional districts and municipalities) are required to consult and cooperate with Indigenous governing bodies through response and recovery.

The Village of Sayward has automatically received \$40,000 through the IER grant funding. If the Village were to use this one-time funding to pursue its own project the funds must be used by March 2025.

Recognizing these new regulatory requirements under EMDA requires a long-term strategic approach and extra personnel capacity, the Strathcona Regional District has convinced the Ministry of Emergency Management & Climate Readiness (EMCR) that Regional District's can receive the IER grant from their member municipalities and First Nations to fund a multi-year regional staff position "Emergency Program Indigenous Engagement Coordinator" (working title) whose job description would be to work on the bullet points identified in the funding guide over many years. Rather than each community using their funding for a one-off project before March 2025 this proposed approach increases bandwidth at a regional level to take a long-term strategic approach to the Indigenous engagement requirements under EDMA.

The goal Emergency Services Indigenous Engagement Coordinator's job description would be to implement the following new Indigenous Engagement Requirements under EDMA.

Reconciliation and Capacity Building

- Activities that support local reconciliation efforts such as meetings, engagements, and training, including building understanding of cultural safety and the integration of Indigenous knowledge in emergency management.
- Activities that enable self-determination, and governance of emergency management programs and services.
- Planning for and delivering cultural safety and humility training to local emergency management staff and volunteers.
- Activities that support First Nations establishing an Indigenous governing body for purposes of emergency management.

Agreement Building

- Assists with developing formal agreements about communications protocols that help local authorities understand which entities to consult, engage, coordinate, and cooperate with, when and how, through any or all phases of emergency management.
- Meeting to review the effectiveness of agreements.

Consultation and Cooperation

- Activities where local authorities contact or engage with Indigenous governing bodies and "make reasonable efforts to reach agreement on the areas to be described in local authority emergency management plans for the purposes of consultation and cooperation" under s.120 of EDMA.
- Engagements to discuss, confirm and document communication protocols that help local authorities understand which entities to consult, engage, coordinate, and cooperate with, when and how, through any or all phases of emergency management.

Relationship Building

- Activities that strengthen and develop relationships between Indigenous governing bodies and local authorities, and support collaboration in emergency management.
- Collaboratively developed or delivered training and preparedness initiatives, to support shared understanding of respective emergency management practices.

Planning

 Activities that support collaboration in developing emergency management plans and/or risk assessments; for example, engagements to explore how to incorporate cultural safety

- and Indigenous knowledge, or how to identify and reduce disproportionate impacts in plans and/or risk assessments.
- Activities related to meeting consultation and cooperation requirements related to preparing, reviewing, and revising risk assessments or emergency management plans.

RECOMMENDATION

- 1. THAT Council receive the Regional Collaboration Opportunity Indigenous Engagement Requirements staff for information and discussion; and,
- 2. THAT as part of the Village of Sayward's ongoing work in relation to emergency planning that the Village commits it's \$40,000 Indigenous Engagement Requirement funding grant to the Strathcona Regional District to fund a multi-year Emergency Services Indigenous Engagement Coordinator staff position.

Written by:

Tom Tinsley –

Emergency Program Coordinator

Shaun Koopman –

Manager of Emergency Services

Respectfully submitted,

Keir Gervais, CAO