



**VILLAGE OF SAYWARD
REGULAR COUNCIL MEETING MINUTES
April 1, 2025
COUNCIL CHAMBERS**

The Village of Sayward respectfully acknowledges that the land we gather on is on the unceded territory of the K'ómoks First Nation, the traditional keepers of this land.

Present: Mayor Mark Baker
Councillor Scott Burchett
Councillor Debbie Coates
Councillor Jason Johnson
Councillor Sue Poulsen

In Attendance: John Thomas, Acting CAO/Corporate Officer
Lisa Clark, Chief Financial Officer
Jennifer Redshaw, Office Administrator

1. Call to Order

The meeting was called to order at 7:00pm.

2. Public Input - None

3. Introduction of Late Items - None

4. Approval of Agenda

MOTION R25/103

MOVED AND SECONDED

THAT the agenda for the Regular Meeting of Council for **April 1, 2025**, be approved as presented.

CARRIED

5. Minutes of Previous Meetings

MOTION R25/104

MOVED AND SECONDED

THAT the minutes from the Regular Council Meeting held on **March 18, 2025**, be adopted as presented.

CARRIED

MOTION R25/105

MOVED AND SECONDED

THAT the minutes from the Committee of the Whole meeting held on **March 19, 2025**, be adopted as amended.

CARRIED

6. Petitions and Delegations - None

7. Correspondence

MOTION R25/106

MOVED AND SECONDED

THAT Council receives correspondence b, c, e for information.

CARRIED

a) AVICC Request for Participation – Reforming the Local Government Act

MOTION R25/107

MOVED AND SECONDED

THAT Council completes the AVICC survey be completed individually rather than as a group.

Opposed Cllr Burchett

CARRIED

b) Village of Daajing Giids – Cannabis Taxation Sharing & Municipal Owned Cannabis Retail Store – Mayor Pineault

c) MLA Anna Kindy – Bill 7 Economic Stabilization (Tariff Response) Act

d) Inspiring Wonder Woman Award – Vancouver Island 2024

MOTION R25/108

MOVED AND SECONDED

THAT Council adds this topic to the in-camera for additional discussion on potential candidates for nomination under section 90(1)(b) “personal information about an identifiable individual who is being considered for a municipal award or honour, or who has offered to provide a gift to the community on condition of anonymity”.

CARRIED

e) AVICC’s Annual Report, Minutes, and Resolution Package

8. Council Reports - None

9. Reports of Committees

a) Resolutions from COTW – March 19, 2025

MOTION R25/109

MOVED AND SECONDED

THAT Council receives this report for information and discussion.

CARRIED

MOTION R25/110

Moved AND SECONDED

THAT the Village of Sayward Council be requested to clarify to the Kelsey Centre Review Committee specifically what they want from the SRD.

CARRIED

MOTION R25/111

Moved AND SECONDED

THAT Staff develop a 50/50 funding model with the Village of Sayward and the Strathcona Regional District, minus any grants that either entity can put in, for the operations and capital costs of the Kelsey Centre pool and recreation centre.

Opposed Cllr Coates

CARRIED

MOTION R25/112

Moved AND SECONDED

THAT Staff provide the SRD's Kelsey Centre Review Committee with their required information.

CARRIED

10. Mayor's Report

a) Mayor's Report – March 2025

MOTION R25/113

Moved AND SECONDED

THAT Council receives the Mayor's report.

Opposed Cllr Burchett

CARRIED

11. Unfinished Business

a) Draft – Capital Plan 2025-2029

MOTION R25/114

Moved AND SECONDED

THAT Council receives this report for information and discussion.

CARRIED

MOTION R25/115

Moved AND SECONDED

THAT the gazebo ramp be added to the capital plan.

NO VOTE WAS CALLED

CAO Thomas advised that the previous motion on this topic should be reconsidered per Council Procedure Bylaw No. 416.

MOTION R25/116

Moved AND SECONDED

BE IT RESOLVED THAT Council reconsider motion R25/92.

Opposed Mayor Baker, Cllr Coates, Cllr Johnson

DEFEATED

MOTION R25/117

Moved and Seconded

THAT Council confirm the completion of its review of the draft capital plan; and,

THAT Staff be directed to proceed with public engagement on the draft capital plan and the development of the associated bylaw.

Opposed Cllr Burchett, Cllr Poulsen

CARRIED

b) Draft – Operating Financial Plan 2025-2029

MOTION R25/118

Moved and Seconded

THAT Council receives this report for information and discussion.

CARRIED

MOTION R25/119

Moved and Seconded

THAT the 2025-2029 Financial Plan be approved; and,

THAT Staff be directed to proceed with public engagement and prepare required bylaws related to the 2025-2029 Financial Plan for the April 15, 2025, regular meeting of Council.

CARRIED

12. Staff Reports

a) Draft Fees and Charges

MOTION R25/120

Moved and Seconded

THAT Council receives the Fees and Charges Review staff report for information and discussion.

CARRIED

MOTION R25/121

Moved and Seconded

THAT the proposed amendments to the appropriate schedules of the Village's Fees and Charges Bylaw be approved; and,

THAT Council directs staff to prepare a Fees and Charges Amendment bylaw for the April 15, 2025, Regular Council Meeting.

CARRIED

b) MacMillan Drainage Project – Initial Design

MOTION R25/122

Moved and Seconded

THAT Council receive the staff report for information and discussion.

RESCINDED

Motion Rescinded by Mover: Cllr Burchett and Seconder: Cllr Coates

MOTION R25/123

MOVED AND SECONDED

THAT Council move into a Committee of the Whole Meeting.

CARRIED

The Committee of the Whole Meeting began at 7:52pm.

MOTION R25/124

MOVED AND SECONDED

THAT Council move out of the Committee of the Whole Meeting and back into the Regular Meeting of Council.

CARRIED

The Committee of the Whole Meeting concluded at 8:28pm.

MOTION R25/125

MOVED AND SECONDED

THAT Council receive the staff report for information and discussion.

CARRIED

MOTION R25/126

MOVED AND SECONDED

THAT Council approve the engineering design solution for the purposes of advancing first nations consultation, public engagement and finalizing detailed drawings for public procurement.

CARRIED

c) Weather Station – Lightning Detection Equipment Agreement

MOTION R25/127

MOVED AND SECONDED

THAT Council receive the Lightning Detection Equipment Agreement staff report for information and discussion.

CARRIED

MOTION R25/128

MOVED AND SECONDED

THAT Council approves the License of Occupation and Agreement between the Village of Sayward and the Environment and Climate Change Canada.

CARRIED

MOTION R25/129

MOVED AND SECONDED

THAT the Mayor and Corporate Officer be authorized to execute the agreement.

CARRIED

d) Streetlight Management Research

MOTION R25/130

MOVED AND SECONDED

THAT Council receives the staff report for information and discussion.

CARRIED

13. Emergency Services/Public Works/Recreation Department Reports- None

14. Bylaws - None

15. New Business - None

16. Public Question Period - None

17. In Camera

MOTION R25/131

MOVED AND SECONDED

THAT in accordance with Section 92 of the *Community Charter*, this Council meeting will be closed to the public at this time in order that Council may give consideration to matters in accordance with the following sections of the *Community Charter*:

1. 90(1)(c) labour relations or other employee relations.
2. 90(1)(i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.
3. 90(1)(b) personal information about an identifiable individual who is being considered for a municipal award or honour, or who has offered to provide a gift to the community on condition of anonymity.

CARRIED

18. Adjournment

The meeting was adjourned at 8:35pm.

Original Signed

Mayor

Original Signed

Corporate Officer