



**VILLAGE OF SAYWARD
REGULAR COUNCIL MEETING MINUTES
October 1st, 2024
COUNCIL CHAMBERS**

The Village of Sayward respectfully acknowledges that the land we gather on is on the unceded territory of the K'ómoks First Nation, the traditional keepers of this land.

Present: Mayor Mark Baker
Councillor Scott Burchett
Councillor Debbie Coates
Councillor Sue Poulsen
Councillor Jason Johnson, via Teams

In Attendance: John Thomas, Acting CAO/Corporate Officer
Lisa Clark, Interim CFO

1. Call to Order

The Meeting was called to order at 7:00pm.

2. Public Input

- a) Mark Agnew of 754 Sayward Rd: Inquiry whether Keir Gervais is still an employee of the village and continuing to collect a salary.
- b) Lorna Agnew of 754 Sayward Rd: Inquiry whether the public can expect more reports from council members regarding meetings they attend.

3. Introduction of Late Items

- a) Letter from Sayward Futures Society be added to Correspondence as 7.b).
- b) Council Report from Cllr Johnson to be added to Council Reports as 8.b).
- c) Council Report from Cllr Poulsen to be added to Council Reports as 8.c).
- d) Mayors Report from Mayor Baker to be added to Mayor's Report as 10.a).
- e) Discussion regarding updating travel expense reimbursement to be added to New Business as 15.a).

4. Approval of Agenda

**MOTION R24/TXX
MOVED AND SECONDED**

THAT the agenda for the Regular Meeting of Council for October 1st, 2024, be approved as amended.

CARRIED

5. Minutes of Previous Meetings

**MOTION R24/TXX
MOVED AND SECONDED**

THAT the minutes from the Regular Council meeting held on September 24th, 2024, be tabled to allow time for staff to complete developing the minutes.

CARRIED

6. Petitions and Delegations

- a) Sayward District Fire Protection Service – David Leitch, Chief Administrative Officer, Tom Yates, Senior Manager, Corporate Services, and Shaun Koopman, Manager of Emergency Services of the Strathcona Regional District.

7. Correspondence

- a) BC/Yukon Command of the Royal Canadian Legion – 20th Anniversary Edition Military Service Recognition Book.

**MOTION R24/TXX
MOVED AND SECONDED**

THAT correspondence a) be received for information; AND

THAT Council authorizes the purchase of a 1/10 page (Business Card – Full Colour) valued at \$385.00, with an updated photographic image of Sayward.

CARRIED

- b) Sayward Futures Society letter regarding funding for events like Sayward Light Up.

**MOTION R24/TXX
MOVED AND SECONDED**

THAT this topic be tabled until the October 15th council meeting to allow staff time to investigate whether it could be an In-Camera item.

CARRIED

8. Council Reports

- a) Cllr Burchett Report to Council
- b) Cllr Johnson Report to Council
- c) Cllr Poulsen Report to Council

**MOTION R24/TXX
MOVED AND SECONDED**

THAT Council reports a) to c) be received.

CARRIED

9. Reports of Committees - None

10. Mayor's Report

- a) Mayor Baker Report to Council

MOTION R24/TXX

MOVED AND SECONDED

THAT Mayor's Report be received for information and discussion.

CARRIED

11. Unfinished Business

- a) Appointment of Alternates to Committees and Boards

MOTION R24/TXX

MOVED AND SECONDED

THAT Council receives this report for information; AND

THAT Council appoints Cllr Johnson to Strathcona Regional District Board as the Village's alternative representative

Opposed Cllr Burchett

CARRIED

MOTION R24/TXX

MOVED AND SECONDED

THAT Council appoints Mayor Baker to Vancouver Island Regional Library Board as the Village's alternative representative.

CARRIED

MOTION R24/TXX

MOVED AND SECONDED

THAT Council appoints Cllr Johnson to Comox Strathcona Waste Management Board as the Village's alternative representative.

CARRIED

MOTION R24/TXX

MOVED AND SECONDED

THAT Council appoints Cllr Poulsen to Comox Strathcona Hospital District Board as the Village's alternative representative.

CARRIED

MOTION R24/TXX

MOVED AND SECONDED

THAT Council appoints Cllr Johnson to Mid Island Forest Lands Advisory Group Board as the Village's alternative representative.

CARRIED

12. Staff Reports

- a) Village Drone Lease to Campbell River Search and Rescue

MOTION R24/TXX

MOVED AND SECONDED

THAT the report from the Chief Administrative Officer be received.

CARRIED

MOTION R24/TXX

MOVED AND SECONDED

THAT as part of the Village of Sayward provide the Mavic 2 Enterprise Advanced unmanned aerial vehicle to the Campbell River Search and Rescue Society through a 5-year lease agreement, noting that any necessary repairs incurred during the lease period are to be paid by the Campbell River Search and Rescue Society.

CARRIED

13. Emergency Services/Public Works/Recreation Department Reports - None

14. Bylaws

- a) Permissive Tax Exemption Bylaw No.509, 2024

MOTION R24/TXX

MOVED AND SECONDED

THAT Permissive Tax Exemption Bylaw No. 509, 2024 be given fourth and final reading.

CARRIED

15. New Business

- a) Update of travel cost reimbursements

MOTION R24/TXX

MOVED AND SECONDED

THAT Staff provide a report about travel cost reimbursements including mileage and per diems at the October 15th council meeting.

CARRIED

16. Public Question Period - None

17. In Camera

MOTION R24/TXX

MOVED AND SECONDED

THAT in accordance with Section 92 of the *Community Charter*, this Council meeting will be closed to the public at this time in order that Council may give consideration to matters in accordance with the following sections of the *Community Charter*:

1. 90(1)(c) labour relations or other employee relations;
2. 90(2)(c) a matter that is being investigated under the *Ombudsperson Act* of which the municipality has been notified under section 14 [*Ombudsperson to notify authority*] of that Act;
3. 90(1)(d) the security of the property of the municipality;
4. 90(2)(b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party;

CARRIED

18. Adjournment

The meeting adjourned at

Original Signed

Mayor

Original Signed

Corporate Officer

