



**VILLAGE OF SAYWARD
REGULAR COUNCIL MEETING MINUTES
November 5, 2024
COUNCIL CHAMBERS**

The Village of Sayward respectfully acknowledges that the land we gather on is on the unceded territory of the K'ómoks First Nation, the traditional keepers of this land.

Present: Mayor Mark Baker
Councillor Scott Burchett
Councillor Debbie Coates
Councillor Sue Poulsen
Councillor Jason Johnson

In Attendance: John Thomas, Interim CAO/Corporate Officer
Jennifer Redshaw, Recording Clerk

1. Call to Order

The meeting was called to order at 7:00pm.

2. Public Input

- a) Milena Gradisar of 261 Ambleside Dr: Clearcutting in the watershed has already occurred within the area identified with signage as "Municipal Watershed". Thank you to Cllr Coates for bringing this topic to the attention of council.

3. Introduction of Late Items

4. Approval of Agenda

MOTION R24/T66

MOVED AND SECONDED

THAT the agenda for the Regular Meeting of Council for November 5, 2024, be approved as presented.

CARRIED

5. Minutes of Previous Meetings

MOTION R24/T67

MOVED AND SECONDED

THAT the minutes from the Regular Council meeting held on October 15, 2024, be adopted as presented.

CARRIED

6. Petitions and Delegations

- a) Kevin Brooks, McElhanney Engineering - Housing Need Assessment Presentation**

7. Correspondence

MOTION R24/T68

MOVED AND SECONDED

THAT Council receive correspondence c), d), e) for information.

CARRIED

MOTION R24/T69

MOVED AND SECONDED

THAT Council receive correspondence a) and b) for information.

CARRIED

- a) Connected Coast Project – October Update**

- b) AVICC 2025 Convention Attendance by Council**

MOTION R24/T70

MOVED AND SECONDED

THAT Council directs staff to develop and report back to Council an estimated cost for five council members/staff to attend AVICC 2025.

CARRIED

- c) AVICC Student Participation Program**

- d) AVICC Executives Calls for Nominations**

- e) Tour de Rock 2024**

8. Council Reports - None

9. Reports of Committees - None

10. Mayor's Report - None

11. Unfinished Business – None

12. Staff Reports

- a) Fire Service Level Declaration**

MOTION R24/T71

MOVED AND SECONDED

THAT the report from the Chief Administrative Officer be received by Council; AND

THAT as part of the Village of Sayward's ongoing work in relation to fire safety that Exterior Operations be declared as the service level of the Sayward Volunteer Fire Department.

b) 2025 Schedule of Council Meetings

MOTION R24/T72

MOVED AND SECONDED

THAT Council approves the attached 2025 Regular Council Meeting Schedule as presented noting that the July, August and December meetings are varied from the Council Procedure Bylaw, No 416, 2025 to one meeting per month.

CARRIED

c) Five Year Financial Plan 2025-2029 Schedule

MOTION R24/T73

MOVED AND SECONDED

THAT Council schedules the following Committee of the Whole meetings for Financial Planning purposes:

Tuesday January 14, 2025, 7pm

Tuesday February 11, 2025, 7pm

Tuesday February 25, 2025, 7pm

CARRIED

d) Municipal Advisor Recommendations List

MOTION R24/T74

MOVED AND SECONDED

THAT the report from the Chief Administrative Officer be received for information, AND;

THAT Council directs staff to initiate a full review of the Council Procedures Bylaw and bring forward a draft bylaw for initial consideration.

CARRIED

e) Council Meeting Recordings & Publishing Online (late report)

MOTION R24/T75

MOVED AND SECONDED

THAT council does not reinstate the posting of videos to YouTube until the Village completes the necessary work to restore good governance, rebuild the morale of staff, and rebuild its reputation.

Cllr Poulsen, Cllr Burchett Opposed

CARRIED

13. Emergency Services/Public Works/Recreation Department Reports – None

14. Bylaws – None

15. New Business – None

16. Public Question Period

- a) Milena Gradisar of 261 Ambleside Dr- There has been a lot of hiding in the past two years and now council is going in a good direction. Posting council meeting videos on YouTube should continue in the spirit of transparency.

17. In Camera

MOTION R24/T75

MOVED AND SECONDED

THAT in accordance with Section 92 of the *Community Charter*, this Council meeting will be closed to the public at this time in order that Council may give consideration to matters in accordance with the following sections of the *Community Charter*:

1. 90(1)(c) labour relations or other employee relations.
2. 90(1)(d) the security of property of the municipality.
3. 90(1)(i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

CARRIED

18. Adjournment

The meeting was adjourned at

Original Signed

Mayor

Original Signed

Corporate Officer