



**VILLAGE OF SAYWARD
REGULAR COUNCIL MEETING MINUTES
JULY 18, 2023
COUNCIL CHAMBERS**

The Village of Sayward respectfully acknowledges that the land we gather on is on the unceded territory of the K'ómoks First Nation, the traditional keepers of this land.

Present: Mayor Mark Baker
Councillor Scott Burchett
Councillor Kohen Gilkin
Councillor Sue Poulsen
Councillor Tom Tinsley

In Attendance: Keir Gervais, CAO
Lisa Clark, CFO/Corporate Officer
Jennifer Redshaw, Finance/Admin Clerk

1. Call to Order

The meeting was called to order at 7:00 pm.

2. Public Input - None

3. Introduction of Late Items

a) Water request – verbal report from CAO, to be added to the agenda as 12. e)

4. Approval of Agenda

MOTION R23/182

MOVED AND SECONDED

THAT the agenda for the Regular Meeting of Council for July 18, 2023, be approved, as amended.

CARRIED

5. Minutes of Previous Meetings

MOTION R23/183

MOVED AND SECONDED

THAT the minutes from the Regular Council meeting held on June 20, 2023, be adopted.

Opposed Cllr Burchett

CARRIED

6. Petitions and Delegations - None

7. Correspondence

- a) 2023 UBCM Convention – Provincial Appointment Book & MACC Staff Meeting Request Process and Memo from Keir Gervais, CAO
- b) Email from Ted Olnyk, BC Hydro RE: Invitation to Meet with BC Hydro During UBCM Convention
- c) Letter from District of North Saanich RE: Province of B.C.'s Homes for People Action Plan
- d) Letter from City of Prince George RE: Resolution Submission to 2023 UBCM Convention
- e) Letter from Sayward School Parent Advisory Committee RE: Oscar Daze Dance
- f) Letter from Mayor Locke, City of Surrey RE: Surrey Police Transition
- g) Letter from UBCM RE: 2023 Emergency Support Services - Approval Agreement
- h) Letter from Liquor and Cannabis Regulation Branch RE: Engagement on proposed amendments to the Cannabis Control Regulation
- i) Letter from Sayward Volunteer Fire and Rescue Dept RE: waiver of fee for Sayward News advertisements

MOTION R23/184

MOVED AND SECONDED

THAT correspondence a), b), c), d), f), g) and h) be received.

CARRIED

MOTION R23/185

MOVED AND SECONDED

THAT correspondence e) be received; and,

THAT the requests from the Sayward School Parent Advisory Committee regarding Oscar Daze be approved, subject to Kelsey Centre staff being available for the event.

CARRIED

MOTION R23/186

MOVED AND SECONDED

THAT correspondence i) be received; and,

THAT the advertising fee be waived for the Sayward Volunteer Fire Department for the car show advertisement in the August 2023 Sayward News.

CARRIED

MOTION R23/187

MOVED AND SECONDED

THAT Council schedule a special meeting to discuss the UBCM provincial appointment book.

Opposed Mayor Baker, Cllr Tinsley, Cllr Gilken

DEFEATED

**MOTION R23/188
MOVED AND SECONDED**

THAT Council directs staff to engage Council via e-mail regarding the UBCM provincial appointment book and potential meetings at UBCM.

CARRIED

**MOTION R23/189
MOVED AND SECONDED**

THAT the 2023 budget be increased to allow for 2 members of Council to attend the UBCM convention, Cllr Burchett and Cllr Gilken.

Opposed Mayor Baker, Cllr Tinsley, Cllr Gilken DEFEATED

8. Council Reports

a) Kelsey Centre Closure/Re-Opening Summer 2023 – Councillor S. Poulsen

**MOTION R23/190
MOVED AND SECONDED**

THAT Council receive this report for information and discussion; and,

THAT Council supports a start date of the first week of September for the afterschool program at the Kelsey Centre if the Growing Communities Fund can be used for the additional staffing costs, and only if Kelsey Centre staff are available.

CARRIED

9. Reports of Committees - None

10. Mayor’s Report – verbal RE: meetings regarding connectivity in the Sayward region including cell service on Highway 19 and the Connected Coast project.

**MOTION R23/191
MOVED AND SECONDED**

THAT Council receive the Mayor’s verbal report for information.

Opposed Cllr Burchett CARRIED

11. Unfinished Business

a) Village Appointments to CSHRD and CSWM – Keir Gervais, CAO - tabled from June 20, 2023 meeting

**MOTION R23/192
MOVED AND SECONDED**

THAT the Village Appointments to CSHRD and CSWM Staff Report be tabled to the August 15, 2023 council meeting; and,

THAT Cllr. Poulsen’s report be added as an attachment.

CARRIED

12. Staff Reports

a) Fire Services Agreement Extension – Keir Gervais, CAO

MOTION R23/193

MOVED AND SECONDED

THAT Council receives and discusses Fire Services Agreement Extension Staff Report; and,
THAT Council approves the extension to the Fire Services Agreement and authorizes the Mayor and Corporate Officer to execute the Modification Agreement.

CARRIED

b) Municipal Insurance Authority (MIA) Voting Delegate and Alternate for UBCM - Lisa Clark, CFO/CO

MOTION R23/194

MOVED AND SECONDED

THAT Council appoints Mayor Baker as the voting delegate, CAO Gervais as alternate #1, with alternate #2 to be chosen at a later date.

CARRIED

c) 2022 Annual Report - Lisa Clark, CFO/CO

MOTION R23/195

MOVED AND SECONDED

THAT Council approves the 2022 Annual Report.

CARRIED

d) Water, Sewer, and User Fee Exemptions - Lisa Clark, CFO/CO

MOTION R23/196

MOVED AND SECONDED

THAT Council receive the Water, Sewer, and User Fee Exemptions staff report for information and discussion.

CARRIED

MOTION R23/197

MOVED AND SECONDED

THAT the Water Sewer, and User Fee Exemptions Staff Report be tabled to the August 15, 2023 council meeting in order to consider further Staff input.

CARRIED

e) Water request – verbal report from CAO RE: Area A residents and Village residents not connected to the water service contacting the Village office requesting the provision of water during drought conditions.

MOTION R23/198

MOVED AND SECONDED

THAT Council defer discussion on this matter to the August 15, 2023 council meeting; and,

THAT Staff be directed to report back to Council at the August 15, 2023 meeting on the number of requests for water from Village and Valley residents; and,

THAT Staff be directed to contact the Area A Director regarding the water requests.

CARRIED

13. Emergency Services/Public Works/Recreation Department Reports - None

14. Bylaws - None

15. New Business - None

16. Public Question Period - None

17. In Camera

MOTION R23/199

MOVED AND SECONDED

THAT in accordance with Section 92 of the *Community Charter*, this Council meeting will be closed to the public at this time in order that Council may give consideration to matters in accordance with the following sections of the *Community Charter*:

- 90(1)(c) labor relations or other employee relations
- 90(1)(d) the security of the property of the municipality
- 90(1)(g) litigation or potential litigation affecting the municipality
- 90(1)(i) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the *Freedom of Information and Protection of Privacy Act*.

CARRIED

18. Adjournment

MOTION R23/200

MOVED AND SECONDED

THAT the Regular Meeting of Council for July 18, 2023, be adjourned.

CARRIED

The meeting was adjourned at 10:27 pm.

Original signed by "M. Baker"

Mayor

Original signed by "L. Clark"

Corporate Officer