



**VILLAGE OF SAYWARD
REGULAR COUNCIL MEETING MINUTES
MAY 16, 2023
COUNCIL CHAMBERS**

The Village of Sayward respectfully acknowledges that the land we gather on is on the unceded territory of the K'ómoks First Nation, the traditional keepers of this land.

Present: Mayor Mark Baker
Councillor Scott Burchett
Councillor Kohen Gilkin
Councillor Sue Poulsen
Councillor Tom Tinsley

In Attendance: Keir Gervais, CAO
Lisa Clark, CFO/Corporate Officer
Jennifer Redshaw, Finance/Admin Clerk

1. Call to Order

The meeting was called to order at 7:00pm.

2. Public Input

- a) Mark Agnew of 754 Sayward Rd: requested an update on the review of zoning RU1 and R1 zones in the current zoning bylaw as well as his subdivision application.
- b) Lorna Agnew of 754 Sayward Rd: requested an update on her request to reduce the speed limit on Sayward Road.

3. Introduction of Late Items

- a) Mark Baker requested that Staff Report 12.b) be removed from the agenda.

4. Approval of Agenda

**MOTION R23/132
MOVED AND SECONDED**

THAT the agenda for the Regular Meeting of Council for May 16, 2023, be approved, as amended.

CARRIED

5. Minutes of Previous Meetings

**MOTION R23/133
MOVED AND SECONDED**

THAT the minutes from the Regular Council meeting held on May 2, 2023, be adopted.

THAT the minutes from the Special Council meeting held on May 3, 2023, be adopted.

THAT the minutes from the Special Council meeting held on May 9, 2023, be adopted.

CARRIED

6. Petitions and Delegations - None

7. Correspondence

a) Campbell River Chamber of Commerce – 2023 membership

b) Sayward Volunteer Fire Department – Call Report, 1st QTR of 2023

**MOTION R23/134
MOVED AND SECONDED**

THAT correspondence a) be received, and

THAT membership to the Campbell River Chamber of Commerce be renewed.

Opposed Cllr Poulsen

CARRIED

**MOTION R23/135
MOVED AND SECONDED**

THAT correspondence b) be received.

CARRIED

8. Council Reports - None

9. Reports of Committees - None

10. Mayor's Report - None

11. Unfinished Business - None

12. Staff Reports

a) **Official Community Plan Bylaw – Keir Gervais, CAO**

**MOTION R23/136
MOVED AND SECONDED**

THAT Council receive the Official Community Plan Bylaw staff report for information and discussion.

CARRIED

b) **Village of Sayward 2023 Strategic Plan – Keir Gervais, CAO**

**MOTION R23/137
MOVED AND SECONDED**

THAT Council receive the Village of Sayward 2023 Strategic Plan staff report for information and discussion.

CARRIED

**MOTION R23/138
MOVED AND SECONDED**

THAT Council adopt the Village of Sayward 2023 Strategic Plan.

CARRIED

c) Kelsey Centre Operating Season – Keir Gervais, CAO

**MOTION R23/139
MOVED AND SECONDED**

THAT Council receive the Kelsey Centre Operating Season staff report for information and discussion.

CARRIED

d) Tax Notice Letter to Residents – Keir Gervais, CAO

**MOTION R23/140
MOVED AND SECONDED**

THAT Council receive the Tax Notice Letter to Residents staff report for information and discussion.

CARRIED

**MOTION R23/141
MOVED AND SECONDED**

THAT Council Approve the Tax Notice Letter to Residents for inclusion in the annual tax notice mailout.

CARRIED

e) Tenure 1409269 – Triangle – Lisa Clark, CFO/CO

**MOTION R23/142
MOVED AND SECONDED**

THAT Council receive the Provincial Tenure/Licence of Occupation File #1409269 staff report for information and discussion.

CARRIED

**MOTION R23/143
MOVED AND SECONDED**

THAT the Village renew the Provincial tenure lease of the Triangle property, and,
THAT after confirmation of the renewal is received, Staff be directed to contact the owner of Kelsey Bay Organic Resources to determine their current level of interest in the property, and request a presentation to Council with their new plan, should there be one.

Opposed Cllr Poulsen, Cllr Burchett

CARRIED

f) Public Nuisance Bylaw – Lisa Clark, CFO/CO

**MOTION R23/144
MOVED AND SECONDED**

THAT Council receive the Public Nuisance Bylaw staff report for information and discussion.

CARRIED

g) Governance Training Workshop – Keir Gervais, CAO

MOTION R23/145

MOVED AND SECONDED

THAT Council receive the Governance Training Workshop report for information and discussion.

CARRIED

MOTION R23/146

MOVED AND SECONDED

THAT Council approves the proposal from Allison Habkirk for \$5,401 plus applicable taxes and the proposed dates, June 2 (6:00pm-9:00pm) and June 3 (9:00am-3:00pm).

CARRIED

MOTION R23/147

MOVED AND SECONDED

THAT Council provide staff with any feedback regarding the proposed draft questions, process, objectives, deliverables, etc. to provide back to the consultant.

CARRIED

13. Emergency Services/Public Works/Recreation Department Reports - None

14. Bylaws

a) Village of Sayward Official Community Plan Bylaw No. 501, 2023

MOTION R23/148

MOVED AND SECONDED

THAT Official Community Plan Bylaw No. 501, 2023 be given first reading.

CARRIED

b) Public Nuisance Bylaw No. 502, 2023 – Lisa Clark, CFO/CO

MOTION R23/149

MOVED AND SECONDED

THAT Public Nuisance Bylaw No. 502, 2023 be given first, second, and third reading.

CARRIED

15. New Business - None

16. Public Question Period - None

17. In Camera – None

18. Adjournment

**MOTION R23/150
MOVED AND SECONDED**

THAT the Regular Meeting of Council for May 16, 2023, be adjourned.

CARRIED

The meeting was adjourned at 7:54pm.

Original signed by "M. Baker"
Mayor

Original signed by "L. Clark"
Corporate Officer