



**VILLAGE OF SAYWARD
REGULAR COUNCIL MEETING MINUTES
APRIL 4, 2023
COUNCIL CHAMBERS**

The Village of Sayward respectfully acknowledges that the land we gather on is on the unceded territory of the K'ómoks First Nation, the traditional keepers of this land.

Present: Mayor Mark Baker
Councillor Scott Burchett
Councillor Kohen Gilkin
Councillor Sue Poulsen
Councillor Tom Tinsley

In Attendance: Keir Gervais, CAO
Lisa Clark, CFO/Corporate Officer
Jennifer Redshaw, Finance/Admin Clerk

1. Call to Order

Meeting was called to order at 7:00pm

2. Introduction of Late Items

- a) CAO Gervais requested that verbal correspondence be added as item 6. f)
- b) CAO Gervais requested that a verbal Staff Report be added as item 11. f)

3. Approval of Agenda

**MOTION R23/75
MOVED AND SECONDED**

THAT the agenda for the Regular Meeting of Council for April 4, 2023, be approved as amended.

CARRIED

4. Minutes of Previous Meetings

**MOTION R23/76
MOVED AND SECONDED**

THAT the minutes from the Regular Council meeting held on March 21, 2023, be adopted.

THAT the minutes from the Special Council meeting held on March 28, 2023, be adopted.

CARRIED

5. Petitions and Delegation - None

6. Correspondence

- a) Letter from UBCM – RE: Strategic Priorities Fund Application
- b) Letter from UBCM President Jen Ford – RE: Municipal Land for Housing
- c) Letter from UBCM President Jen Ford – RE: UBCM Membership
- d) Sayward RCMP Detachment RE: Policing Report for Oct 01, 2022 to December 31, 2022
- e) Webform Submission from MADD Canada – RE: Boating Awareness Signs
- f) Verbal – potential BC Assessment delegation for April 18th

MOTION R23/77

MOVED AND SECONDED

THAT correspondence a) and d) be received.

CARRIED

MOTION R23/78

MOVED AND SECONDED

THAT correspondence b) be received; and,

THAT staff prepare a report regarding potential municipal land for housing for the May 2, 2023 regular Council meeting.

CARRIED

MOTION R23/79

MOVED AND SECONDED

THAT correspondence c) be received; and,

THAT the Village renews their UBCM membership for 2023.

CARRIED

MOTION R23/80

MOVED AND SECONDED

THAT correspondence e) be received; and,

THAT staff be directed to coordinate boat safety signage through MADD Canada.

CARRIED

MOTION R23/81

MOVED AND SECONDED

THAT verbal correspondence f) be received; and,

THAT staff be directed to coordinate a presentation to Council from BC Assessment.

CARRIED

7. Council Reports

- a) **Councillor Burchett – RE: Display of First Nations Art in Council Chambers**

**MOTION R23/82
MOVED AND SECONDED**

THAT Council receives the Councillor Report – Display of First Nations Art in Council Chambers for information and discussion.

CARRIED

**MOTION R23/83
MOVED AND SECONDED**

THAT staff be directed to investigate options for displaying the blanket in the Village of Sayward Chambers along with the other 2 donated art pieces that are already framed.

CARRIED

8. Reports of Committees - None

9. Mayor's Report

- a) Verbal report – RE: Sayward RCMP

**MOTION R23/84
MOVED AND SECONDED**

THAT Council receive the Mayor's verbal report.

CARRIED

10. Unfinished Business - None

11. Staff Reports

- a) **WorksafeBC Inspection – Sayward Volunteer Fire Department Hall #1 – Keir Gervais, CAO**

**MOTION R23/85
MOVED AND SECONDED**

THAT Council receive the WorksafeBC Inspection - Sayward Fire Hall #1 staff report for information.

CARRIED

- b) **John MacDonald Memorial Plaque Location – Keir Gervais, CAO**

**MOTION R23/86
MOVED AND SECONDED**

THAT Council receive the John MacDonald Memorial Plaque staff report for information and discussion.

CARRIED

- c) **Amendment to Bylaw 476, 2021 Reserve Fund Establishment Bylaw – Lisa Clark, CFO/CO**

**MOTION R23/87
MOVED AND SECONDED**

THAT Council receive the Amendment to Bylaw 476, 2021 Reserve Fund Establishment Bylaw staff report for information and discussion.

CARRIED

**MOTION R23/88
MOVED AND SECONDED**

THAT Staff be directed to return the amendment bylaw to the April 18, 2023 Council meeting for first, second and third reading.

CARRIED

d) Public Nuisance Bylaw – Lisa Clark, CFO/CO

**MOTION R23/89
MOVED AND SECONDED**

THAT Council receive the Public Nuisance Bylaw staff report for information and discussion.

CARRIED

**MOTION R23/90
MOVED AND SECONDED**

THAT Council direct staff to return this item to the April 18, 2023 Council meeting for further discussion.

CARRIED

e) Financial Plan 2023-2027 – Lisa Clark, CFO/CO

**MOTION R23/91
MOVED AND SECONDED**

THAT Council receive the Financial Plan 2023-2027 staff report for information and discussion.

CARRIED

**MOTION R23/92
MOVED AND SECONDED**

THAT the 2023-2027 Financial Plan be approved; and,

THAT staff be directed to prepare the required bylaws related to the 2023-2027 Financial Plan for the April 18, 2023 regular meeting of Council.

CARRIED

**MOTION R23/93
MOVED AND SECONDED**

THAT staff be directed to implement Option/Scenario 2 as outlined in the staff report for 2023 tax ratios.

CARRIED

f) Verbal report – Keir Gervais, CAO – The CAO provided a verbal report regarding the campground project to inform Council that both the Rural Economic Diversification and Infrastructure Program (REDIP) and BC Destination Development Fund grant applications were not approved, and that the Island Coastal Economic Trust application was partially approved.

12. Emergency Services/Public Works/Recreation Department Reports

- a) **Kelsey Recreation Centre Report March 2023 – Michelle Davis, Recreation Manager**

MOTION R23/94

MOVED AND SECONDED

THAT Council receive the Kelsey Recreation Centre March 2023 staff report for information and discussion.

CARRIED

13. Bylaws

- a) **Council Procedure Amendment Bylaw No. 496, 2023**

MOTION R23/95

MOVED AND SECONDED

THAT Council Procedure Amendment Bylaw No. 496, 2023 be given first, second and third reading.

Opposed Cllr Poulsen

CARRIED

14. New Business - None

15. Public Question Period

A member of the public asked if staff had reviewed other jurisdictions and whether these other jurisdictions allowed medical exemptions for generators. Staff indicated that they would respond to the citizens' question after the meeting.

16. In Camera

MOTION R23/96

MOVED AND SECONDED

THAT in accordance with Section 92 of the *Community Charter*, this Council meeting will be closed to the public at this time in order that Council may give consideration to matters in accordance with the following sections of the *Community Charter*:

- 90(1)(c) labour relations or other employee relations

CARRIED

17. Adjournment

The meeting was adjourned at 10:02 PM

Original signed by "M. Baker"

Mayor

Original signed by "L. Clark"

Corporate Officer