



**VILLAGE OF SAYWARD
REGULAR COUNCIL MEETING MINUTES
JUNE 14, 2022
OPEN AND HYBRID MEETING – IN PERSON
COUNCIL CHAMBERS**

The Village of Sayward respectfully acknowledges that the land we gather on is on the unceded territory of the K'ómoks First Nation, the traditional keepers of this land.

Present: Mayor Mark Baker
Councillor Sue Poulsen
Councillor Tom Tinsley
Councillor Norm Kirschner (LATE 7:45PM)

In Attendance: Jason Johnson, CAO
Lisa Clark, CFO
Melissa Coates, Finance/Admin Clerk

1. Call to Order

Meeting was called to order at 7:00PM

2. Introduction of Late Items - None

3. Approval of Agenda

**MOTION R22/105
MOVED AND SECONDED**

THAT pursuant to Council Procedure Bylaw 416, section 16(2), Council resolves to move agenda item 16, In Camera ahead of item 5, Petitions and Delegations; and

THAT the agenda for the Regular Meeting of Council for June 14, 2022, be approved as amended.

CARRIED

4. In-Camera

**MOTION R22/106
MOVED AND SECONDED**

THAT in accordance with Section 92 of the *Community Charter*, this Council meeting will be closed to the public at this time in accordance with Section 90(1)(e) of the *Community Charter* that Council may give consideration related to the acquisition, disposition or expropriation of land or improvements.

CARRIED

5. Minutes of Previous Meetings

MOTION R22/107

MOVED AND SECONDED

THAT the minutes from the Regular Council meeting held on May 17, 2022, be adopted.

THAT the minutes from the Committee on the Whole (COW) meeting held on May 31, 2022, be adopted.

THAT the minutes from the Special Council meeting held on June 7, 2022 be adopted as amended.

CARRIED

6. Petitions and Delegations

- a) Sarah Cavanagh, Negotiator, Ministry of Indigenous Relations and Reconciliation - Treaty 101
- b) Stephen Watson, Stakeholder Engagement Advisor, BC Hydro
- c) Frank Morgan, Chief Sayward Volunteer Fire Department

7. Correspondence

- a) Mary Ruth Snyder, Executive Director, Campbell River Chamber of Commerce, May 21, 2022, RE: Community Meetings - Tourism Updates
- b) Frank Morgan, Fire Chief, Sayward Volunteer Fire Department, firechief@saywardvalley.ca , May 26 2022, RE: Call Report
- c) Michelle Bridge, Executive Administrator, Sayward Futures sfs@saywardvalley.net , June 2, 2022, RE: Letter of Support - Canada Day 2022
- d) Bike Rodeo Committee Member, Sayward Futures 250.282.0018, June 9, 2022, RE: Request for Donation.
- e) Audrey Ordano, Sayward Elementary School, 250.282.3314, June 8, 2022, RE: Oscar Daze Dance - request for asset use.

MOTION R22/108

MOVED AND SECONDED

THAT Correspondence a) through e) be received by Council: and,

THAT Correspondence item e) be pulled by Councillor Poulsen for clarification and discussion; and,

THAT Correspondence item c) be pulled for review and discussion; and,

THAT Council approve the PAC request to use the gym at Kelsey Centre for expressed purposes of offering a dance during Oscar Daze as outlined in their letter June 8; and,

FINALLY, THAT, Council approves all asks pertaining the Canada Day event as proposed in correspondence item c) Letter of Support, Canada Day 2022.

CARRIED

8. Council Reports - None

9. Reports of Committees - None

10. Mayor's Report - None

11. Unfinished Business - None

12. Staff Reports

a) Annual Report and SOFI 2022

MOTION R22/109
MOVED AND SECONDED

THAT the 2021 Annual Report and Statement of Financial Information Staff Report be received for information and discussion; and,

THAT the 2021 Annual Report be made available for public viewing for a minimum of 14 days beginning on June 15th and ending on June 28th; and,

FINALLY, THAT Council approves the 2021 Statement of Financial Information report.

CARRIED

b) Appointment of Officers Bylaw

MOTION R22/110
MOVED AND SECONDED

THAT Council receive the Appointment of Officers Bylaw report for information and discussion; and,

THAT Council direct staff to prepare a new Appointment of Officers bylaw for the July 19th council meeting.

CARRIED

c) Permissive Tax Exemptions

MOTION R22/111
MOVED AND SECONDED

THAT the Permissive Tax Exemptions 2022 Staff Report be received for information and discussion; and,

THAT Staff be directed to advertise the tax exemption process as outlined in this report.

CARRIED

d) Water Conservation Plan

MOTION R22/112
MOVED AND SECONDED

THAT Council receive the Water Conservation Plan Staff Report for review and discussion; and,

THAT Council agree with recommendations in section 5.1, "Next Steps" of the Water Conservation Plan as drafted by Urban Systems and work towards these steps as part of an overall water conservation strategy, subject to grant funding and resources.

CARRIED

13. Emergency Services/Public Works/ Recreation Department Reports – None

14. Bylaws

a) Election and Assent Voting Bylaw No. 486, 2022

MOTION R22/113
MOVED AND SECONDED

THAT Election and Assent Voting Bylaw No. 486, 2022 be given fourth and final reading.

CARRIED

b) Fees & Charges Amendment Bylaw No. 487, 2022

**MOTION R22/114
MOVED AND SECONDED**

THAT Fees & Charges Amendment Bylaw (Schedules A, B, C, G, H, K) No 487, 2022 be given first, second and third reading.

CARRIED

15. In Camera

**MOTION R22/115
MOVED AND SECONDED**

THAT in accordance with Section 92 of the *Community Charter*, this Council meeting will be closed to the public at this time in accordance with Section 90(1)(c) of the *Community Charter* to discuss labour relations or other employee relations.

CARRIED

16. Rise and Report

**MOTION IC22/52
MOVED AND SECONDED**

THAT Council accept the resignation of Jason Johnson in the position of Chief Administrative Officer for the Village of Sayward, effective July 2, 2022.

Mayor Baker Opposed

CARRIED

17. New Business - None

18. Public Question Period - None

19. Adjournment

The meeting was adjourned at 8:56 PM

Original signed by "M. Baker"
Mayor

Original signed by "L. Clark"
Corporate Officer