



**VILLAGE OF SAYWARD
REGULAR COUNCIL MEETING MINUTES
MAY 3, 2022
OPEN MEETING - IN PERSON
COUNCIL CHAMBERS**

The Village of Sayward respectfully acknowledges that the land we gather on is on the unceded traditional territory of the K'ómoks First Nation, the traditional keepers of this land.

Present: Mayor Mark Baker
Councillor Sue Poulsen
Councillor Tom Tinsley
Councillor Norm Kirschner

In Attendance: Jason Johnson, CAO
Lisa Clark, CFO
Melissa Coates, Finance/Admin Clerk

1. Call to Order

Meeting was called to order at 7:00 PM

2. Introduction of Late Items - None

3. Approval of Agenda

MOTION R22/84

MOVED AND SECONDED

THAT the agenda for the Regular Meeting of Council for May 3, 2022, be approved.

CARRIED

4. Minutes of Previous Meetings

MOTION R22/85

MOVED AND SECONDED

THAT the minutes from the Regular Council meeting held on April 19, 2022 be adopted.

THAT the minutes from the Special Council meeting held on April 26, 2022 be adopted.

CARRIED

5. Petitions and Delegations

a) Serena Gill, 711 Kelsey Way RE: Development Proposal

b) Shaun Bonnough, New Owner, Cable House RE: Presentation and ask for Letter of Support

Mayor Baker called for a recess to be taken 6:40-6:50PM

6. Correspondence

- a) Louann McCurdy, Chair, Status of Women and Human Rights Committee, Email April 26,2022; Invitation to participate In Person/Online February 6 International Day of Zero Tolerance for Female Genital Mutilation

7. Council Reports - None

8. Reports of Committees - None

9. Mayor's Report

- a) Review and Discussion of Policy 09-02 Council, Staff and Community Recognition and Gift Policy.

10. Unfinished Business - None

11. Staff Reports

- a) **711 Kelsey Way Development Proposal**

MOTION R22/86

MOVED AND SECONDED

THAT Council repeal Feb 1, 2022, Motion R22/13 in its entirety; and,

THAT Council support the setback variance as requested by the property owner for the subject property located at 711 Kelsey Way: Lot A, Plan VIP8359, Section 31, Township 3, Sayward Land District, 06571 RICKETTS Manufactured Home Park, MHP Roll # 06-571-00703.000 AND (no civic) Kelsey Way: Lot 2, Plan EPP5814, Section 31, Township 3, Sayward Land District) allowing staff to work with the SRD towards variance to setback and amalgamation of property; and,

FINALLY THAT Council direct staff to research zoning allowing short individual term rentals and what zoning would most appropriately accommodate this style of accommodation within our current Bylaw bringing recommendations back to Council for discussion and review.

CARRIED

- b) **Election Bylaw**

MOTION R22/87

MOVED AND SECONDED

THAT Council receive the Election Bylaw report for information and discussion; and,

THAT Council direct staff to prepare a new election bylaw for the May 17th council meeting.

CARRIED

- c) **Financial Statements/ Variances**

MOTION R22/88

MOVED AND SECONDED

THAT Council receives the Financial Statements/Variances to Mar 31, 2022, staff report for information and discussion.

CARRIED

d) Committees, Groups and Representation

MOTION R22/89

MOVED AND SECONDED

THAT Council review the current listing of committees, groups, and representation to determine if it meets the current needs of the Village; and,

THAT Council set time aside to review the listing and need for committees, groups and representation and to review historic community events for the Village and need for new or revised permits for events, Terms of Reference, Service Agreements, Letters of Support or other documents through a Committee of the Whole Meeting (COW) or Special Meeting advising staff proposed date(s) of COW or Special Meetings to do so.

CARRIED

Note that no date was discussed or finalized for a COW or Special Meeting for this review at time of Council Meeting.

e) Sayward Projects and Initiatives Template (SPIT)

MOTION R22/90

MOVED AND SECONDED

That Council receives the Sayward Projects and Initiatives Template (SPIT) for review and discussion.

CARRIED

f) Fees and Charges - Proposed Changes 2022

MOTION R22/91

MOVED AND SECONDED

THAT the Fees and Charges - Proposed Changes 2022 Staff Report be received by Council for review and discussion; and,

THAT Council approve proposed changes to o Schedule A, B, C, G, H, I, and K (second amendment for Fees and Charges Bylaw, first being Schedule D, E, F and J on May 3, 2022, agenda); and,

THAT staff introduce an amendment bylaw during the June 14th Regular Council Meeting for first, second and third readings to reflect approved changes to o Schedule A, B, C, G, H, I, and K (second amendment to Fees and Charges Bylaw).

CARRIED

12. Bylaws

a) Ticketing for Bylaw Offences Amendment Bylaw No. 482, 2022

MOTION R22/92

MOVED AND SECONDED

THAT Ticketing for Bylaw Offences Amendment Bylaw No. 482, 2022 be fourth and final reading.

CARRIED

b) Five Year Financial Plan Bylaw No. 483, 2022

**MOTION R22/93
MOVED AND SECONDED**

THAT Five Year Financial Plan Bylaw No. 483, 2022 be given fourth and final reading.

CARRIED

c) Tax Rate Bylaw No. 484, 2022

**MOTION R22/94
MOVED AND SECONDED**

THAT Tax Rates Bylaw No. 484, 2022 be given fourth and final reading.

CARRIED

d) Fees & Charges Amendment Bylaw No. 485, 2022

**MOTION R22/95
MOVED AND SECONDED**

THAT Fees & Charges Amendment Bylaw (Schedule D, E, F, J) No. 485, 2022 be given first, second and third reading.

CARRIED

- 13. New Business - None**
- 14. Public Question Period - None**
- 15. In-Camera**
- 16. Adjournment**

The meeting was adjourned at 8:56 PM

Original signed by "M. Baker"
Mayor

Original signed by "L. Clark"
Corporate Officer