



**VILLAGE OF SAYWARD
REGULAR COUNCIL MEETING MINUTES
MARCH 15, 2022 - 7:00 PM
HYBRID TEAMS & OPEN MEETING
COUNCIL CHAMBERS**

Present: Mayor Mark Baker
Councillor Norm Kirschner (left due to sickness at 7:43 PM)
Councillor Sue Poulsen
Councillor Tom Tinsley

Regrets: Councillor Wes Cragg

In Attendance: Jason Johnson, CAO
Lisa Clark, CFO
Melissa Coates, Finance/Admin Clerk

The Village of Sayward respectfully acknowledges that the land we gather on is on the unceded traditional territory of the K'ómoks First Nation, the traditional keepers of this land.

1. Call to Order

Meeting was called to order at 7:01PM

2. Introduction of Late Items - None

3. Approval of Agenda

MOTION R22/45

MOVED AND SECONDED

THAT the agenda for the Regular Meeting of Council for March 15, 2022 be approved.

CARRIED

4. Minutes of Previous Meetings

MOTION R22/46

MOVED AND SECONDED

THAT the minutes from the Regular Council meeting held on March 1, 2022, be adopted as amended.

CARRIED

NOTED: Staff directed to report back the cost of each Lifeguard course offered to the public to offset training expense.

5. Petitions and Delegations

- a) Pauline Govaert-Dog off leash areas (see correspondence)

NOTED: Staff directed to compile a staff report on the cost of a fence for a dog park in the area to the right of the tennis courts and what might be involved for the establishment of a dog park should there be funds and approvals to move forward at a future date.

6. Correspondence

- a) Pauline Govaert March 6, 2022; Email to CAO, Mayor and Council, Dog Off Leash Areas and Park
- b) Amy Jonsson, February 25, 2022, March 7, 2022; Email to CAO, Mayor; Invitation to attend Grieg Seafood Operation Update on March 22, 1pm-2pm via Zoom

MOTION R22/47

MOVED AND SECONDED

THAT Council receives correspondence 6a and 6b for review and discussion.

CARRIED

7. Council Reports - None

8. Reports of Committees

- a) Healthy Communities - Councillor Sue Poulson gave a verbal report as Representative for the Healthy Communities Committee regarding the Community Food Table and initiatives through the new owners of the Cable House and Loaves and Fishes Community Food Bank.

9. Mayor's Report

- a) **Council Meetings - In Person Format Beginning April**

MOTION R22/48

MOVED AND SECONDED

THAT Council meetings will move from Hybrid to In - Person meetings starting April 5, 2022; and,

THAT special consideration will be made to witnesses, legal representatives, delegations or other parties outside Mayor and Council called upon to attend meetings that cannot reasonably attend in person (granted by CAO or Mayor); and,

THAT Council Members requesting attendance electronically due to sickness, travel for Village related business or other concession will require approval by Mayor.

CARRIED

10. Unfinished Business - None

11. Staff Reports

- a) **OCP Review - Timing and Schedule of Final Approval Process**

MOTION R22/49

MOVED AND SECONDED

THAT Council proceed with the legal review of the plan and then schedule First and Second Reading of the bylaw and set the date for a Public Hearing; and,

THAT Council provides a summary of the revisions to KFN following and provide for opportunities to continue to invest in the relationship with KFN; and,
FINALLY, THAT following a legal review of the official community plan, Council commences with the formal readings to adopt the new bylaw.

CARRIED

b) Co-op Community Spaces Grant Update

**MOTION R22/50
MOVED AND SECONDED**

THAT Council receive the Co-op Community Spaces Grant Submission Staff Report for information and discussion.

CARRIED

c) Council Social Media Policy #100-05 for Approval

**MOTION R22/51
MOVED AND SECONDED**

THAT Council Social Media Policy #100-05 be approved.

CARRIED

d) Amended Policy - Respectful Workplace Policy #200-03 (Red Line Edits complete)

**MOTION R22/52
MOVED AND SECONDED**

THAT the edits to the Respectful Workplace Policy #200-03 be approved.

CARRIED

e) Christmas Tree Proposal

**MOTION R22/53
MOVED AND SECONDED**

THAT Council receive the Christmas Tree Staff Report for information and discussion.

CARRIED

f) Share Shed

**MOTION R22/54
MOVED AND SECONDED**

THAT Council approve the transfer of \$9,000 from the Covid-19 Restart Reserve after signing of the service agreement is complete for the purposes of refurbishing the Share Shed, and;

THAT Council appoint the Sayward Legion to run the Share Shed through volunteer labour, and that a service agreement be signed establishing set opening hours and opening days in conjunction with collaboration from the CAO, and;

THAT Council approve any revenue obtained from the operations of the Share Shed subject to the terms and conditions of a service agreement at a 80/20 split with Sayward Legion to allocate 80% at their discretion and the Village to use the 20% to cover costs.

CARRIED

12. Bylaws

a) Fireworks Regulation Bylaw No. 481, 2022

MOTION R22/55
MOVED AND SECONDED

THAT Fireworks Regulation Bylaw No. 481, 2022 be given first, second and third reading.

CARRIED

- 13. **New Business - None**
- 14. **Public Question Period (maximum 15 minutes) - None**
- 15. **In-Camera**

MOTION R22/56
MOVED AND SECONDED

THAT in accordance with Section 92 of the *Community Charter*, this Council meeting will be closed to the public at this time in accordance with Section 90(1)(i) of the *Community Charter* that Council may give consideration to the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

CARRIED

- 16. **Rise & Report**

MOTION IC22/24
MOVED AND SECONDED

THAT the OCP Budget Overage Staff Report be received for Council Review; and,

THAT the 2021 OCP Budget Overage Inquiry be considered a closed matter: and,

THAT Council approve \$1,250 out of Contract Labour for 2022 for Urban Systems to conclude the OCP process, including readings, the public hearing, and any corrections to the OCP as a result.

CARRIED

- 17. **Adjournment**

The meeting was adjourned at 9:27 PM

Original signed by "M. Baker"
Mayor

Original signed by "L. Clark"
Corporate Officer