



**VILLAGE OF SAYWARD
MINUTES
REGULAR COUNCIL MEETING
MARCH 1, 2022
HYBRID TEAMS & OPEN MEETING
COUNCIL CHAMBERS**

Present: Mayor Mark Baker
Councillor Norm Kirschner
Councillor Wes Cragg
Councillor Sue Poulsen
Councillor Tom Tinsley

In Attendance: Jason Johnson, CAO
Lisa Clark, CFO
Melissa Coates, Finance/Admin Clerk

The Village of Sayward respectfully acknowledges that the land we gather on is on the unceded traditional territory of the K'ómoks First Nation, the traditional keepers of this land.

1. Call to Order

Meeting was called to order at 7:01PM

2. Introduction of Late Items

- a) Mayor Baker asked that In Person meetings for Council be added to 13. New Business
- b) CAO asked that approval for the West Coast Lifeguard Training be added to 13. New Business

3. Approval of Agenda

**MOTION R22/32
MOVED AND SECONDED**

THAT the agenda for the Regular Meeting of Council for March 1, 2022 be approved as amended.

CARRIED

4. Minutes of Previous Meetings

**MOTION R22/33
MOVED AND SECONDED**

THAT the minutes from the Regular Council meeting held on February 15, 2022, be adopted.
THAT the minutes from the Committee of the Whole meeting held on February 22, 2022, be adopted.

CARRIED

5. Petitions and Delegations

a) Carol Skogan (Seniors User Rates-Kelsey Centre)

MOTION R22/34

MOVED AND SECONDED

THAT participants for Seniors Lawn Bowling, currently scheduled at one day per week in Kelsey Centre be granted exception against the established Seniors User Rates (\$4.00) and not pay user rates for this activity as scheduled, and;

THAT the CAO and Rec Manager conduct a rate and program review with similar centres and report to Council findings when complete, with anticipated SRD report forthcoming from SRD.

CARRIED

6. Correspondence

a) Village of Chase, Office of the Mayor, Feb 14, 2022, Re: BC Wildfires Petition-Letter of Support

b) Darryl and Jackie Lyons, Feb 16, 2022, re: Article approved for Readers Digest and option to publish on Village Website and Newsletter.

c) SVFD 2021 Annual Report

MOTION R22/35

MOVED AND SECONDED

THAT Darryl and Jackie Lyons' article be added to the Village Website, under the Tourism heading.

Opposed Cllr Cragg CARRIED

7. Council Reports - None

8. Reports of Committees - None

9. Mayor's Report

a) Support of Aquaculture - Salmon Farming

MOTION R22/36

MOVED AND SECONDED

THAT the Council of the Village of Sayward supports aquaculture including the call to action for the Federal Government to renew salmon farming licenses for 10 years and;

THAT a letter be sent to the PM, Federal Ministers, BC Senators and BC MPs, Provincial Ministers and MLAs stating that the Village has adopted the resolution and;

THAT a copy of the resolution goes to local media and provincial media.

CARRIED

10. Unfinished Business - None

11. Staff Reports

a) New Policy 100-XXX Council Social Media Use

MOTION R22/37

MOVED AND SECONDED

THAT the new Social Media Policy #100-XXX and Staff Report be received for information and discussion.

CARRIED

b) Amended Policy - Respectful Workplace Policy 200-03 (Red Line Edits)

MOTION R22/38

MOVED AND SECONDED

THAT the Respectful Workplace Policy #200-03 (amended) and Staff Report be received for information and discussion.

CARRIED

c) Grant Writing - Dedicated Funding

MOTION R22/39

MOVED AND SECONDED

THAT Council approve the sum of \$400 per year (based on a 3-year contact) for grant alerts.

CARRIED

MOTION R22/40

MOVED AND SECONDED

THAT Council approve the sum of \$25,000 annually to be set aside for the expressed purpose of grant applications (based on 3-4 large grants per year).

Opposed Cllr Cragg CARRIED

d) Village of Sayward Audit Planning Report

MOTION R22/41

MOVED AND SECONDED

THAT Council receive the Village of Sayward Audit Planning Report for information and discussion.

CARRIED

e) Staff Report: Verbal - Appointment of Tom Tinsley, Emergency Program Coordinator (EPC)

MOTION R22/42

MOVED AND SECONDED

THAT Tom Tinsley be appointed to the Emergency Program Coordinator position and be awarded the \$300.00 monthly stipend to carry out the duties of this position, effective March 1, 2022.

Opposed Cllr Cragg CARRIED

12. Bylaws - None

13. New Business

a) Mayor Baker spoke to Council meetings being in person starting April 2022. Meetings will still be recorded. Recommended Resolution to be brought to Council for March 15, 2022, Regular Council Meeting.

b) CAO Verbal Report - West Coast Lifeguard Proposal

MOTION R22/43
MOVED AND SECONDED

THAT Council approve \$12,018.01 for life saving courses to be offered at Kelsey Centre by West Coast Lifeguard and First Aid Training; and,

THAT Council approve \$12,018.01 to be transferred out of the COVID-19 Reserve to cover this expenditure; and,

THAT Council approve internal Kelsey Centre staff to take these courses free of charge provided they sign a 1-year contract upon completion of the course; and,

THAT Residents (Village of Sayward and SRD Area A) that have applied to positions with Kelsey Centre can take the lifesaving courses offered at Kelsey Centre required to be Lifeguards with Kelsey Centre at no charge (Manager's discretion) provided they sign a 1-year employment contract.

CARRIED

Note: Staff was directed to report back on what rates would be charged for the separate courses for the general public to attend if applicable to offset expenses.

14. Public Question Period - None

15. In-Camera - None

16. Adjournment

MOTION R22/44
MOVED AND SECONDED

THAT the Regular Council Meeting for March 1, 2022 be adjourned.

CARRIED

The meeting was adjourned at 8:14 PM.

Original signed by "M. Baker"
Mayor

Original signed by "L. Clark"
Corporate Officer