



**VILLAGE OF SAYWARD
MINUTES
REGULAR COUNCIL MEETING
FEBRUARY 15, 2022 - 7:00 PM
HYBRID TEAMS & OPEN MEETING
COUNCIL CHAMBERS**

The Village of Sayward respectfully acknowledges that the land we gather on is on the unceded traditional territory of the K'ómoks First Nation, the traditional keepers of this land.

Present: Councillor Norm Kirschner
Councillor Sue Poulsen
Councillor Tom Tinsley

Regrets: Councillor Wes Cragg
Mayor Mark Baker

In Attendance: Jason Johnson, CAO
Lisa Clark, CFO
Melissa Coates, Finance/Admin Clerk

1. Call to Order

Meeting was called to order at 7:04PM

2. Introduction of Late Items

a) CAO requested that the subject of \$250 spend for OCP be added to the agenda - added to 14. New Business

3. Approval of Agenda

MOTION R22/19

MOVED AND SECONDED

THAT the agenda for the Regular Meeting of Council for February 15, 2022, be approved as amended.

CARRIED

4. In Camera

MOTION R22/20

MOVED AND SECONDED

THAT in accordance with Section 92 of the *Community Charter*, this Council meeting will be closed to the public at this time in accordance with Section 90(1)(i) of the *Community Charter*

that Council may give consideration to the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

CARRIED

5. Minutes of Previous Meetings

MOTION R22/21

MOVED AND SECONDED

THAT the minutes from the Regular Council meeting held on February 1, 2022, be adopted.

THAT the minutes from the Committee of the Whole meeting held on February 8, 2022, be adopted.

CARRIED

6. Petitions and Delegations - None

7. Correspondence

a) District of Stewart, Office of the Mayor, Jan 28, 2022, Re: BC Wildfires Petition - Letter of Support

b) UBCM, Rebecca Bishop, Feb 1, 2022, re: 2021/22 C2C Program - Payment Letter

MOTION R22/22

MOVED AND SECONDED

THAT the Village of Sayward seek future funding opportunities to allow for more C2C Forums with the K'omoks First Nation (KFN); and,

THAT where opportunity exists, The Village joins the Strathcona Regional District (SRD) with C2C Forums WHERE those forums are focused to meeting with KFN.

CARRIED

c) Sayward RCMP, Cpl. Chris McMillan, re: Sayward Policing Report for October 1, 2021-December 31, 2021

d) BC Epilepsy Society, Deirdre Syms, Interim Executive Director, Feb 4, 2022, re: Purple Day for Epilepsy Awareness - request for Proclamation from Mayor and Council designating March 26, 2022, as International Purple Day. Attached Draft Proclamation

MOTION R22/23

MOVED AND SECONDED

THAT the Village of Sayward accept and read the proclamation from BC Epilepsy Society and proclaim that March 26th annually be recognized as "Purple Day"; and,

THAT the Village through the newsletter, share that March 26th be recognized as Purple Day to increase the knowledge and understanding of epilepsy.

CARRIED

e) MIABC, Heidi Scribner, Administrator and Board Secretary Feb 8, 2022, re: Expressions of Interest to Serve on the MIABC's Board of Directors

8. Council Reports - None

9. Reports of Committees - None

10. Mayor’s Report - None

11. Unfinished Business - None

12. Staff Reports

a) Investing in Canada Infrastructure Grant Update

MOTION R22/24

MOVED AND SECONDED

THAT staff submit an application for grant funding application for the Village of Sayward Stormwater Quality Infrastructure Improvements through the Investing in Canada Infrastructure Program –Environmental Quality; and

THAT Council supports the project and commits to its share of \$464,880 of the project, a total that includes forecasted overrun contingencies of 15% for engineering and 25% for other costs.

CARRIED

b) Regional Grant Opportunity - Emergency Operation Center

MOTION R22/25

MOVED AND SECONDED

THAT as part of the Village of Sayward’s ongoing work in relation to emergency radio communications, that an application for financial assistance under the Community Emergency Preparedness Fund 2022 Emergency Operation Centre grant be authorized for submission to the UBCM, in collaboration with the Strathcona Regional District (SRD); and

THAT the Village of Sayward agrees to the SRD submitting an application on their behalf, and that if funded, agree to the SRD managing the grant and being the recipient of all funding.

CARRIED

c) Regional Grant Opportunity – Emergency Support Services

MOTION R22/26

MOVED AND SECONDED

THAT motion R21/280 be amended as follows:

THAT as part of the Village of Sayward’s ongoing work in relation to emergency preparedness, that an application for financial assistance under the Community Emergency Preparedness Fund 2022 Emergency Support Services grant be authorized for submission to the UBCM, in collaboration with the Strathcona Regional District (SRD); and

THAT the Village of Sayward agrees to the SRD submitting an application on their behalf, and that if funded, agree to the SRD managing the grant and being the recipient of all funding.

CARRIED

d) Kelsey Centre Update

**MOTION R22/27
MOVED AND SECONDED**

THAT Council receives this information as an update February 15, 2022.

CARRIED

e) 2021 COVID-19 Expenses

**MOTION R22/28
MOVED AND SECONDED**

THAT a total of \$19,730 be transferred from the COVID-19 Reserve fund to offset additional expenditures and lost revenues related to COVID-19 for the 2021 fiscal year.

CARRIED

f) Co-op Community Spaces Grant

**MOTION R22/29
MOVED AND SECONDED**

THAT Staff together with Sayward Futures Society submit an application for grant funding for the Kelsey Centre versus the community garden at the Village of Sayward through Sayward Futures Society for the Co-op Community Spaces Grant; and,

THAT the Climate Action Revenue Incentive Program reserve funds in whole or part be redirected to the community gardens project in light of deferral of the Solar Panel Project at the water treatment plant.

CARRIED

13. Bylaws

a) Revenue Anticipation Bylaw No. 480, 2022

**MOTION R22/30
MOVED AND SECONDED**

THAT Revenue Anticipation Bylaw No. 480, 2022 be given fourth and final reading.

CARRIED

14. New Business

**MOTION R22/31
MOVED AND SECONDED**

THAT Council approve \$250.00 plus GST for final wording changes for the OCP as quoted by Urban Systems as a final step to the completion of the Draft Copy of the OCP.

CARRIED

15. Public Question Period - None

16. Adjournment

The meeting adjourned at 8:03 PM

Original signed by "M. Baker"
Mayor

Original signed by "L. Clark"
Corporate Officer