



**VILLAGE OF SAYWARD
MINUTES
SPECIAL COUNCIL MEETING
DECEMBER 9, 2021
HYBRID TEAMS & OPEN MEETING
COUNCIL CHAMBERS**

Present: Mayor Mark Baker
Councillor Norm Kirschner
Councillor Wes Cragg
Councillor Sue Poulsen
Councillor Tom Tinsley

In Attendance: Lisa Clark, CFO
Melissa Coates, Finance/Admin Clerk

The Village of Sayward respectfully acknowledges that the land we gather on is on the unceded traditional territory of the K'ómoks First Nation, the traditional keepers of this land.

1. Call to Order

Meeting was called to order at 7:00 PM.

2. Introduction of Late Items - None

3. Approval of Agenda

MOTION S21/13

MOVED AND SECONDED

THAT the agenda for the Special Meeting of Council for December 9, 2021 be approved.

CARRIED

4. Minutes of Previous Meetings

MOTION S21/14

MOVED AND SECONDED

THAT the minutes from the Regular Council meeting held on November 16, 2021 be adopted.

THAT the minutes from the Special Council meeting (Strategic Planning session) held on November 20, 2021 be adopted.

CARRIED

5. Petitions and Delegations - None

6. Correspondence

a) Hon. Josie Osborne, Ministry of Municipal Affairs, re: Clean BC Roadmap

- b) Lavinia Rojas, re: fireworks petition
- c) Andrea Cragg, re: Community to Community Forum
- d) SD72 Board News
- e) Tara Faganello, Assistant Deputy Minister, Ministry of Municipal Affairs, re: October 2021 Regional Meetings
- f) Stephanie Hendrickson, CRDCEH Coordinator, re: Rural and Remote SRD Housing and Service Needs
- g) Cpl. Chris McMillan, Sayward RCMP, re: July to Sept 2021 Policing Report
- h) Eric Stubbs, Assistant Commissioner, BC RCMP re: BC Supreme Court Injunction Enforcement – Coastal GasLink
- i) Lisa Dennis, Manager of Legislative Services re: CVRD 2022 meetings calendar
- j) Nancy Matthews, Royal Canadian Legion Campaign Office, re: 17th Annual Military Service Recognition Book
- k) UBCM re: 2022 Convention hotel block

**MOTION S21/15
MOVED AND SECONDED**

THAT correspondence (a) to (k) be received.

CARRIED

Direction to staff: Council directed staff to go ahead with the advertisement in the Royal Canadian Legion 17th Annual Military Service Book.

7. Council Reports

a.) Cllr Cragg (verbal) – Cllr Cragg provided some information to Council regarding the replacement of the finger wharf at the Sayward Futures dock and indicated that the new dock will be donated by MOWI and that the expected date of replacement is January 2022.

8. Reports of Committees - None

9. Mayor's Report

a) Shared Fire Service (verbal) – Mayor Baker provided an update to Council regarding the Shared Fire Service proposal from the SRD.

10. Unfinished Business - None

11. Staff Reports

a) 2022 Strategic Plan

**MOTION S21/16
MOVED AND SECONDED**

THAT Council approves the 2022 Strategic Plan.

CARRIED

b) 2022 – 2026 Financial Plan

MOTION S21/17

MOVED AND SECONDED

THAT Council schedule the following Committee of the Whole meetings for Financial Planning purposes:

Tuesday January 11, 2022 at 7pm

Tuesday January 25, 2022 at 7pm

Tuesday February 8, 2022 at 7pm

CARRIED

12. Bylaws

a) 2021-2025 Five Year Financial Plan Amendment Bylaw

MOTION S21/18

MOVED AND SECONDED

THAT Five Year Financial Plan Amendment Bylaw No. 478, 2021 be given fourth and final reading.

CARRIED

13. New Business

a) Council Appointments and Portfolios - All appointments take effect December 10, 2021

MOTION S21/19

MOVED AND SECONDED

1.) THAT Mayor Mark Baker be appointed to the Strathcona Regional District Board and Councillor Sue Poulsen be appointed as alternate; Cllr Poulsen to attend the Comox Strathcona Regional Hospital District Board and the Comox Strathcona Waste Management Committee.

2.) THAT Councillor Wes Cragg be appointed to the Sayward Community Tourism Committee and Councillor Tom Tinsley be appointed as alternate.

3.) THAT Councillor Norm Kirschner be appointed to the Community Garden Portfolio and Councillor Wes Cragg be appointed as alternate.

4.) THAT Councillor Sue Poulsen be appointed as the Healthy Communities and Age Friendly Representative and Councillor Wes Cragg be appointed as alternate.

5.) THAT Mayor Mark Baker be appointed to the First Nations Relations and Community Forest Committee and Councillor Wes Cragg be appointed as alternate.

6.) THAT Councillor Norm Kirschner be appointed to the Mid Island Forestry Lands Advisory Group.

7.) THAT Councillor Sue Poulsen be appointed as Deputy Mayor.

8.) THAT Mayor Mark Baker be appointed the Council representative on the Sayward Futures Society Board.

CARRIED

14. Public Question Period (maximum 15 minutes)

Mayor: “The purpose of the public question period is to enable citizens to ask questions of Council about issues that are important to the citizen asking the question. Speakers are asked to limit their questions to one each and, if time permits after everyone has had an opportunity to ask questions, speakers may ask a second question. Citizens will be asked to state their name and address.”

15. In-Camera

**MOTION S21/20
MOVED AND SECONDED**

THAT in accordance with Section 92 of the *Community Charter*, this Council meeting will be closed to the public at this time in order that Council may give consideration to matters in accordance with Section 90(1)(c) of the *Community Charter* to discuss labour relations or other employee relations.

CARRIED

16. Adjournment

**MOTION S21/21
MOVED AND SECONDED**

THAT the Special Meeting of Council for December 9, 2021 be adjourned.

CARRIED

The meeting was adjourned at 8:47 PM.

Original signed by “M. Baker”
Mayor

Original signed by “L. Clark”
Corporate Officer