



**VILLAGE OF SAYWARD
MINUTES
REGULAR COUNCIL MEETING
NOVEMBER 16, 2021
HYBRID TEAMS & OPEN MEETING
COUNCIL CHAMBERS**

Present: Mayor Mark Baker
Councillor Norm Kirschner
Councillor Wes Cragg
Councillor Sue Poulsen
Councillor Tom Tinsley

In Attendance: Ann MacDonald, CAO
Lisa Clark, CFO
Melissa Coates, Finance/Admin Clerk

1. Call to Order

Meeting was called to order at 7:00 PM.

2. Introduction of Late Items

a) Appointment of Acting Corporate Officer, added to Item 13. New Business

3. Approval of Agenda

MOTION R21/276

MOVED AND SECONDED

THAT the agenda for the Regular Meeting of Council for November 16, 2021 be approved as amended.

CARRIED

4. Minutes of Previous Meetings

MOTION R21/277

MOVED AND SECONDED

THAT the minutes from the Regular Council meeting held on November 2, 2021 be adopted.

THAT the minutes from the Committee of the Whole meeting held on November 10, 2021 be adopted.

CARRIED

5. Petitions and Delegations

a) Area A Director Gerald Whalley and SRD CAO Dave Leitch, Shared Fire Service Presentation/ Discussion

b) M. Adama and McElhanney re: Development at 18 Sayward Rd.

6. Correspondence

a) Association of Vancouver Island Coastal Communities Workshop Topic Suggestions

b) Association of Vancouver Island Coastal Communities Hotel Reservations April 1 -3, 2022.

c) UBCM Emergency Operations Centre & Training final report letter

d) November 5, 2021 Correspondence from Executive Branch #147 R.C. Legion

Note: this item is included in Staff Report 11 (d)

MOTION R21/278

MOVED AND SECONDED

THAT correspondence (a) to (d) be received.

CARRIED

7. Council Reports - None

8. Reports of Committees - None

9. Mayor's Report

a) The Mayor provided a verbal report on the deferral of logging of old growth forests recently announced by the Province. He noted that the North Island Mayor's will be penning a letter to the Province to voice their concerns, and requested a motion from Council that he be authorized to sign on behalf of the Village of Sayward.

MOTION R21/279

MOVED AND SECONDED

THAT the Mayor be authorized to sign the North Island Mayor's letter to the provincial government regarding the deferral of logging of old growth forests.

CARRIED

b) Staff Appreciation Dinner – Verbal Report

10. Unfinished Business - None

11. Staff Reports

a) Regional Grant Opportunity – Emergency Support Services

MOTION R21/280

MOVED AND SECONDED

THAT Council approve application to the UBCM 2022 Community Emergency Preparedness Program grant in collaboration with the Strathcona Regional District; and,

THAT the Strathcona Regional District be authorized to provide overall grant management on behalf of the Village of Sayward if the application is successful.

CARRIED

b) 2022 Regular Council Meeting Schedule

MOTION R21/281

MOVED AND SECONDED

THAT Council approves the attached 2022 Regular Council Meeting Schedule as presented noting that June, July, August, and December meetings are varied from Council Procedure Bylaw No. 416, 2015 to one meeting per month.

CARRIED

c) Request for Financial Support from R.C. Legion Branch #147

MOTION R21/282

MOVED AND SECONDED

THAT staff be directed to send a letter to the R.C. Legion Branch #147 requesting that a Legion delegate be invited to a future Council meeting to provide specific information on financial needs.

CARRIED

12. Bylaws

a) 2021-2025 Five Year Financial Plan Amendment Bylaw

MOTION R21/283

MOVED AND SECONDED

THAT Five Year Financial Plan Amendment Bylaw No. 478, 2021 be given first, second and third readings in order that the initiatives referenced in the November 16, 2021 staff report be included in the 2021-2025 financial plan.

CARRIED

13. New Business

MOTION R21/284

MOVED AND SECONDED

THAT Lisa Clark, CFO be appointed Acting Corporate Officer until a new Chief Administrative Officer is hired.

CARRIED

13. Public Question Period - None

14. In-Camera - None

15. Adjournment

The meeting was adjourned at 8:41 PM.

Original signed by "M. Baker"
Mayor

Original signed by "L. Clark"
Corporate Officer