



**VILLAGE OF SAYWARD
MINUTES
REGULAR COUNCIL MEETING
SEPTEMBER 7, 2021
TEAMS Electronic Meeting**

Present: Mayor Mark Baker
Councillor Norm Kirschner
Councillor Wes Cragg
Councillor Sue Poulsen
Councillor Tom Tinsley

In Attendance: Ann MacDonald, CAO
Lisa Clark, CFO
Melissa Coates, Finance/Admin Clerk

1. Call to Order

Meeting was called to order at 7:00 PM.

2. Introduction of Late Items - None

3. Approval of Agenda

MOTION R21/203

MOVED AND SECONDED

THAT the agenda for the Regular Meeting of Council for September 7, 2021 be approved.

CARRIED

4. Minutes of Previous Meetings

MOTION R21/204

MOVED AND SECONDED

THAT the minutes from the Regular Council meeting held on August 17, 2021 be adopted as amended.

CARRIED

5. Petitions and Delegations

a) Sydney Rankmore, Urban Systems to present the Draft Official Community Plan

MOTION R21/205

MOVED AND SECONDED

THAT the presentation by Sydney Rankmore, Urban Systems, be received.

CARRIED

6. Correspondence

- a) TLA Opinion Editorial on Old Growth and Technical Advisory Committee
- b) Community to Community Forum Application and Guide
- c) Draft Correspondence from Mayor Mark Baker to SRD Board re: Regional Fire Services Study

MOTION R21/206

MOVED AND SECONDED

THAT correspondence (a) to (c) be received.

CARRIED

7. Council Reports - None

8. Reports of Committees - None

9. Mayor's Report - None

10. Unfinished Business - None

11. Staff Reports

a) Permissive Tax Exemptions 2022

Cllr Sue Poulsen and Cllr Wes Cragg declared a conflict and left the meeting.

MOTION R21/207

MOVED AND SECONDED

THAT the report on Permissive Tax Exemptions 2022 be received for information and discussion; and,

THAT Council request that the Sayward Futures board appear at the September 21 meeting to present their need for a tax exemption.

CARRIED

Cllr Sue Poulsen and Cllr Wes Cragg returned to the meeting.

b) CAO Updates Staff Report

MOTION R21/208

MOVED AND SECONDED

THAT Council receive the staff report and update for information purposes.

CARRIED

MOTION R21/209

MOVED AND SECONDED

THAT Staff be directed to apply for a \$5,000 Community to Community grant to host a C2C forum in order to consult with the K'omoks First Nation on the updated Official Community Plan.

Opposed Cllr Cragg CARRIED

c) Updated Official Community Plan – Review of the Draft OCP

MOTION R21/210

MOVED AND SECONDED

THAT Council receives the draft OCP; and,

THAT Council direct any required changes to the draft; and,

THAT the plan be approved by Council to go forward for the September 16th public engagement event.

CARRIED

d) Application to Rezone 18 Sayward Road

MOTION R21/211

MOVED AND SECONDED

THAT Council receives the staff report and power point; and,

THAT Council provide approval in principle on the application to rezone, subject to the applicant returning with details of an offered Community Amenity Contribution or details to phase the development in order to address the water issue.

CARRIED

12. Bylaws

a) Reserve Fund Establishment Bylaw No. 476, 2021

MOTION R21/212

MOVED AND SECONDED

THAT Reserve Fund Establishment Bylaw No. 476, 2021 be given fourth and final reading.

CARRIED

13. New Business – None

13. Public Question Period (maximum 15 minutes) – None

14. In-Camera

MOTION R21/213

MOVED AND SECONDED

THAT in accordance with Section 92 of the *Community Charter*, this Council meeting will be closed to the public at this time in order that Council may give consideration to matters in accordance with Section 90 (1)(c) of the *Community Charter* to discuss labour relations or other employee relations.

CARRIED

15. Adjournment

MOTION R21/214

MOVED AND SECONDED

THAT the Regular Meeting of Council for September 7, 2021 be adjourned.

CARRIED

The meeting was adjourned at 10:00 PM.

Original signed by "M.Baker"

Mayor

Original signed by "A. MacDonald"

Corporate Officer