



**VILLAGE OF SAYWARD  
MINUTES  
REGULAR COUNCIL MEETING  
SEPTEMBER 21, 2021  
HYBRID TEAMS & OPEN MEETING  
KELSEY CENTRE**

**Present:** Mayor Mark Baker  
Councillor Sue Poulsen  
Councillor Tom Tinsley

**In Attendance:** Ann MacDonald, CAO  
Lisa Clark, CFO  
Melissa Coates, Finance/Admin Clerk

**Regrets:** Councillor Norm Kirschner  
Councillor Wes Cragg

**1. Call to Order**

Meeting was called to order at 7:00 PM.

**2. Introduction of Late Items - None**

**3. Approval of Agenda**

**MOTION R21/215**

**MOVED AND SECONDED**

THAT the agenda for the Regular Meeting of Council for September 21, 2021 be approved.

**CARRIED**

**4. Minutes of Previous Meetings**

**MOTION R21/216**

**MOVED AND SECONDED**

THAT the minutes from the Regular Council meeting held on September 7, 2021 be adopted.

**CARRIED**

**5. Petitions and Delegations**

a) **Delegation from Sayward Futures Board regarding Permissive Tax Exemption Request**

**MOTION R21/217**

**MOVED AND SECONDED**

THAT the presentation by Sayward Futures Board be received.

**CARRIED**

**6. Correspondence**

- a) E-mail from the Honourable Katrina Chen, Minister of State for Child Care
- b) Tara Faganello, Assistant Deputy Minister, Correspondence re: PHO
- c) Food Security in Campbell River and the Strathcona Region, Strathcona Food Security Coalition
- d) RDMW Challenge to Local Governments to assist Lytton
- e) Appointment of Directors to Regional Boards, Metro Vancouver Regional District

**MOTION R21/218  
MOVED AND SECONDED**

THAT correspondence (a) to (e) be received.

**CARRIED**

**MOTION R21/219  
MOVED AND SECONDED**

THAT to help Lytton rebuild the Mayor and Council of the Village of Sayward will contribute one dollar for each of the 311 persons in the Village of Sayward.

**CARRIED**

**MOTION R21/220  
MOVED AND SECONDED**

THAT the Ministry of Municipal Affairs conduct a broad consultative process in partnership with the Union of British Columbia Municipalities, Lower Mainland Local Government Association, and all local governments in BC to solicit feedback with tangible and objective rationale to support the amendment to section 19 of the Local Government Act to require municipal councils to appoint the Mayor, or the Mayor's designate, as the municipal director to the regional district board; and that this motion be forwarded to Honourable Josie Osborne, Minister of Municipal Affairs.

**CARRIED**

**7. Council Reports - None**

**8. Reports of Committees - None**

**9. Mayor's Report - None**

**10. Unfinished Business - None**

**11. Staff Reports**

**a) Use of COVID Funds (\$2,500)**

**MOTION R21/221  
MOVED AND SECONDED**

THAT the Use of COVID-19 Reserve Funds staff report be received for information and discussion; and,

THAT Staff be authorized to transfer \$2,500 from the COVID-19 Reserve for duct cleaning costs; and,

FINALLY THAT the 2021-2025 Financial Plan be adjusted accordingly.

**CARRIED**

**b) September 30 Truth and Reconciliation Day**

**MOTION R21/222**

**MOVED AND SECONDED**

THAT September 30 be proclaimed as a day where the citizens of the Village of Sayward can consider what each of us can do to advance reconciliation with Indigenous people and create a more inclusive community; and,

THAT the administrative offices and the Kelsey Centre close on September 30, Truth and Reconciliation Day, as a day of commemoration.

**CARRIED**

**c) Permissive Tax Exemptions 2022 – Sayward Futures Society**

**(No resolutions made due to lack of quorum on matter)**

**12. Bylaws**

**a) Fees and Charges Amendment Bylaw No. 477**

**MOTION R21/223**

**MOVED AND SECONDED**

THAT the Fees and Charges Amendment Bylaw No. 477 staff report be received for information and discussion.

**CARRIED**

**MOTION R21/224**

**MOVED AND SECONDED**

THAT Fees and Charges Amendment Bylaw No. 477, 2021 be given first, second and third reading.

**Opposed Councillor Tinsley, Councillor Poulsen  
DEFEATED**

**MOTION R21/225**

**MOVED AND SECONDED**

THAT Council rescinds Motion R21/199. (August 17, 2021 meeting)

**CARRIED**

**13. New Business – None**

**13. Public Question Period (maximum 15 minutes) – None**

**14. In-Camera**

**MOTION R21/226**

**MOVED AND SECONDED**

THAT in accordance with Section 92 of the *Community Charter*, this Council meeting will be closed to the public at this time in order that Council may give consideration to matters in accordance with Section 90 (1)(c) of the *Community Charter* to discuss labour relations or

other employee relations and per Section 90(1)(e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality.

**CARRIED**

**15. Rise and Report**

**MOTION IC21/26**

**MOVED AND SECONDED**

THAT Council accept the resignation of the CAO effective November 14, 2021; and,

THAT the Mayor contact and hire Flo Follero Pugh as the recruiter to assist Council in hiring a new CAO for the Village of Sayward.

**CARRIED**

**16. Adjournment**

**MOTION R21/227**

**MOVED AND SECONDED**

THAT the Regular Meeting of Council for September 21, 2021 be adjourned.

**CARRIED**

**The meeting was adjourned at 8:45 PM.**

Original signed by "M.Baker"

**Mayor**

Original signed by "A. MacDonald"

**Corporate Officer**