



**VILLAGE OF SAYWARD
MINUTES
REGULAR COUNCIL MEETING
OCTOBER 5, 2021
HYBRID TEAMS & OPEN MEETING
KELSEY CENTRE**

Present: Mayor Mark Baker
Councillor Sue Poulsen
Councillor Tom Tinsley
Councillor Norm Kirschner
Councillor Wes Cragg

In Attendance: Ann MacDonald, CAO
Lisa Clark, CFO
Melissa Coates, Finance/Admin Clerk

1. Call to Order

Meeting was called to order at 7:03 PM.

2. Introduction of Late Items

MOTION R21/228

MOVED AND SECONDED

THAT the following late item be added to the agenda:

- a) Staff Report – Permissive Tax Exemption Bylaw No. 477, 2021 (Add to agenda under Item 12)

CARRIED

3. Approval of Agenda

MOTION R21/229

MOVED AND SECONDED

THAT the agenda for the Regular Meeting of Council for October 5, 2021 be approved as amended.

CARRIED

4. Minutes of Previous Meetings

MOTION R21/230

MOVED AND SECONDED

THAT the minutes from the Regular Council meeting held on September 21, 2021 be adopted.

CARRIED

MOTION R21/231
MOVED AND SECONDED

THAT the minutes from the Special Council meeting held on September 28, 2021 be adopted.
CARRIED

5. Petitions and Delegations - None

6. Correspondence

- a) 2022-2026 Vancouver Island Regional Library Financial Plan
- b) Jackie and Darryl Lyons September 24, 2021
- c) Jackie and Darryl Lyons September 27, 2021
- d) RCMP Quarterly Report
- e) Community to Community forum with KFN – Approval letter from UBCM

MOTION R21/232
MOVED AND SECONDED

THAT correspondence (a) to (e) be received.

CARRIED

7. Council Reports

- a) Councillor Cragg Report – Referendum to remove letters patent and initiate public discussion.

MOTION R21/233
MOVED AND SECONDED

THAT in conjunction with the Fireworks Household Survey a question be sent out for discussion among the citizens of the Village of Sayward to seek citizens' interest in the Village becoming an electoral area of the SRD.

Opposed Mayor Baker, Cllr Tinsley
CARRIED

MOTION R21/234
MOVED AND SECONDED

THAT this matter be moved to the Strategic Planning session for further discussion.

CARRIED

8. Reports of Committees - None

9. Mayor's Report - None

10. Unfinished Business - None

11. Staff Reports

- a) Strategic Plan & 2022-2026 Financial Plan Timetable

MOTION R21/235
MOVED AND SECONDED

THAT Council receives the Strategic Plan & 2022-2026 Financial Plan Timetable staff report for information and discussion; and,

THAT Council meet on Saturday November 20, 2021 for a strategic planning session; and,

FINALLY THAT Council approve the Financial Plan timetable proposed by Staff.

b) Fireworks Bylaw and Citizen Survey

MOTION R21/236

MOVED AND SECONDED

THAT Council receive the Fireworks Bylaw staff report for information and discussion; and,

THAT Council approve the mailout of attached household survey to property owners to determine citizen interest in a Fireworks Bylaw and to determine how restrictive that new bylaw should be.

CARRIED

c) Ticketing Bylaw

MOTION R21/237

MOVED AND SECONDED

THAT Council receive the Ticketing Bylaw staff report for information and discussion; and,

THAT draft Ticketing Bylaw No. 422, 2021 and attached draft ticket be referred to the RCMP for their review and to obtain their commitment to enforce; and,

FINALLY THAT staff return to Council with details of any requested amendments by the RCMP and for approval of the Bylaw.

CARRIED

d) Water and Sewer Capacity Study

MOTION R21/238

MOVED AND SECONDED

THAT staff seek funding to complete a Water Master Plan to review and confirm actual water use, and to identify priorities for improvements and costs.

CARRIED

MOTION R21/239

MOVED AND SECONDED

THAT staff seek funding to complete a capacity review of the sewage treatment system to assess capacity and availability for growth.

CARRIED

MOTION R21/240

MOVED AND SECONDED

THAT a Water Metering Bylaw be developed for Council consideration to require installation of water meters to meter all commercial and industrial water users and on all new construction.

MOTION R21/241
MOVED AND SECONDED

THAT the motion be amended to exclude "and on all new construction".

Opposed Mayor Baker

CARRIED

A vote was held on the motion as amended and it was.....

CARRIED

12. Bylaws

a) Permissive Tax Exemption Bylaw No. 477, 2021

MOTION R21/242
MOVED AND SECONDED

THAT the Permissive Tax Exemption Bylaw No. 477 2021 staff report be received for information and discussion; and,

THAT Permissive Tax Exemption Bylaw No. 477, 2021 be given first, second and third reading.

CARRIED

13. New Business - None

13. Public Question Period (maximum 15 minutes) - None

14. In-Camera - None

15. Adjournment

MOTION R21/243
MOVED AND SECONDED

THAT the Regular Meeting of Council for October 5, 2021 be adjourned.

CARRIED

The meeting was adjourned at 8:04 PM.

Original signed by "M.Baker"

Mayor

Original signed by "A. MacDonald"

Corporate Officer