



**VILLAGE OF SAYWARD
REGULAR COUNCIL MEETING AGENDA
SEPTEMBER 21, 2021 - 7:00 PM
HYBRID TEAMS & OPEN MEETING
KELSEY CENTRE**

- 1. Call to Order**
- 2. Introduction of Late Items**
- 3. Approval of Agenda**

Recommended Resolution:

THAT the agenda for the Regular Meeting of Council for September 21, 2021 be approved.

- 4. Minutes of Previous Meetings**

Recommended Resolution:

THAT the minutes from the Regular Council meeting held on September 7, 2021 be adopted.

- 5. Petitions and Delegations**

a) Delegation from Sayward Futures Board regarding Permissive Tax Exemption Request

- 6. Correspondence**

a) E-mail from the Honourable Katrina Chen, Minister of State for Child Care

b) Tara Faganello, Assistant Deputy Minister, Correspondence re: PHO

c) Food Security in Campbell River and the Strathcona Region, Strathcona Food Security Coalition

d) RDMW Challenge to Local Governments to assist Lytton

e) Appointment of Directors to Regional Boards, Metro Vancouver Regional District

Recommended Resolutions:

THAT correspondence (a) to (e) be received.

THAT to help Lytton rebuild the Mayor and Council of the Village of Sayward will contribute one dollar for each of the 311 persons in the Village of Sayward.

THAT the Ministry of Municipal Affairs conduct a broad consultative process in partnership with the Union of British Columbia Municipalities, Lower Mainland Local Government Association, and all local governments in BC to solicit feedback with tangible and objective rationale to support the amendment to section 19 of the Local Government Act to require municipal councils to appoint the Mayor, or the Mayor's designate, as the municipal director

to the regional district board; and that this motion be forwarded to Honourable Josie Osborne, Minister of Municipal Affairs.

7. Council Reports – None

8. Reports of Committees – None

9. Mayor's Report – None

10. Unfinished Business – None

11. Staff Reports

a) Use of COVID Funds (\$2,500)

{pg 29}

Recommended Resolutions:

THAT the Use of COVID-19 Reserve Funds staff report be received for information and discussion; and,

THAT Staff be authorized to transfer \$2,500 from the COVID-19 Reserve for duct cleaning costs; and,

FINALLY THAT the 2021-2025 Financial Plan be adjusted accordingly.

b) September 30 Truth and Reconciliation Day

{pg 30}

Recommended Resolutions:

THAT September 30 be proclaimed as a day where the citizens of the Village of Sayward can consider what each of us can do to advance reconciliation with Indigenous people and create a more inclusive community; and,

THAT the administrative offices and the Kelsey Centre close on September 30, Truth and Reconciliation Day, as a day of commemoration.

c) Permissive Tax Exemptions 2022 – Sayward Futures Society

{pg 31}

Recommended Resolutions:

THAT the report on Permissive Tax Exemptions 2022 be received for information and discussion; and,

THAT Council direct Staff on next steps. (Decision and resolution required following delegate presentation.)

12. Bylaws

a) Fees and Charges Amendment Bylaw No. 477

{pg 36}

Recommended Resolutions:

THAT the Fees and Charges Amendment Bylaw No. 477 staff report be received for information and discussion: and,

THAT Fees and Charges Amendment Bylaw No. 477, 2021 be given first, second and third reading.

13. New Business – None

14. Public Question Period (maximum 15 minutes)

Mayor: “The purpose of the public question period is to permit people in the gallery to ask questions about the issues discussed by Council during the meeting. Speakers will be allowed to ask one question each. If time permits, after everyone has had an opportunity to ask questions, speakers will be allowed to ask a second question. For the record, please state your name and address.” Given the meeting is being held electronically, any questions will have to be submitted in writing in advance of meeting adjournment.

15. In-Camera – Prepare to go in-camera

Recommended Resolution:

THAT in accordance with Section 92 of the *Community Charter*, this Council meeting will be closed to the public at this time in order that Council may give consideration to matters in accordance with Section 90(1)(c) of the *Community Charter* to discuss labour relations or other employee relations and per Section 90(1)(e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality.

16. Rise

17. Adjournment

Recommended Resolution:

THAT the Regular Meeting of Council for September 21, 2021 be adjourned.



**VILLAGE OF SAYWARD
MINUTES
REGULAR COUNCIL MEETING
SEPTEMBER 7, 2021
TEAMS Electronic Meeting**

Present: Mayor Mark Baker
Councillor Norm Kirschner
Councillor Wes Cragg
Councillor Sue Poulsen
Councillor Tom Tinsley

In Attendance: Ann MacDonald, CAO
Lisa Clark, CFO
Melissa Coates, Finance/Admin Clerk

1. Call to Order

Meeting was called to order at 7:00 PM.

2. Introduction of Late Items - None

3. Approval of Agenda

MOTION R21/203

MOVED AND SECONDED

THAT the agenda for the Regular Meeting of Council for September 7, 2021 be approved.

CARRIED

4. Minutes of Previous Meetings

MOTION R21/204

MOVED AND SECONDED

THAT the minutes from the Regular Council meeting held on August 17, 2021 be adopted as amended.

CARRIED

5. Petitions and Delegations

a) Sydney Rankmore, Urban Systems to present the Draft Official Community Plan

MOTION R21/205

MOVED AND SECONDED

THAT the presentation by Sydney Rankmore, Urban Systems, be received.

CARRIED

6. Correspondence

- a) TLA Opinion Editorial on Old Growth and Technical Advisory Committee
- b) Community to Community Forum Application and Guide
- c) Draft Correspondence from Mayor Mark Baker to SRD Board re: Regional Fire Services Study

MOTION R21/206

MOVED AND SECONDED

THAT correspondence (a) to (c) be received.

CARRIED

7. Council Reports - None

8. Reports of Committees - None

9. Mayor's Report - None

10. Unfinished Business - None

11. Staff Reports

a) Permissive Tax Exemptions 2022

Cllr Sue Poulsen and Cllr Wes Cragg declared a conflict and left the meeting.

MOTION R21/207

MOVED AND SECONDED

THAT the report on Permissive Tax Exemptions 2022 be received for information and discussion; and,

THAT Council request that the Sayward Futures board appear at the September 21 meeting to present their need for a tax exemption.

CARRIED

Cllr Sue Poulsen and Cllr Wes Cragg returned to the meeting.

b) CAO Updates Staff Report

MOTION R21/208

MOVED AND SECONDED

THAT Council receive the staff report and update for information purposes.

CARRIED

MOTION R21/209

MOVED AND SECONDED

THAT Staff be directed to apply for a \$5,000 Community to Community grant to host a C2C forum in order to consult with the K'omoks First Nation on the updated Official Community Plan.

Opposed Cllr Cragg CARRIED

c) Updated Official Community Plan – Review of the Draft OCP

MOTION R21/210

MOVED AND SECONDED

THAT Council receives the draft OCP; and,

THAT Council direct any required changes to the draft; and,

THAT the plan be approved by Council to go forward for the September 16th public engagement event.

CARRIED

d) Application to Rezone 18 Sayward Road

MOTION R21/211

MOVED AND SECONDED

THAT Council receives the staff report and power point; and,

THAT Council provide approval in principle on the application to rezone, subject to the applicant returning with details of an offered Community Amenity Contribution or details to phase the development in order to address the water issue.

CARRIED

12. Bylaws

a) Reserve Fund Establishment Bylaw No. 476, 2021

MOTION R21/212

MOVED AND SECONDED

THAT Reserve Fund Establishment Bylaw No. 476, 2021 be given fourth and final reading.

CARRIED

13. New Business – None

13. Public Question Period (maximum 15 minutes) – None

14. In-Camera

MOTION R21/213

MOVED AND SECONDED

THAT in accordance with Section 92 of the *Community Charter*, this Council meeting will be closed to the public at this time in order that Council may give consideration to matters in accordance with Section 90 (1)(c) of the *Community Charter* to discuss labour relations or other employee relations.

CARRIED

15. Adjournment

MOTION R21/214

MOVED AND SECONDED

THAT the Regular Meeting of Council for September 7, 2021 be adjourned.

CARRIED

The meeting was adjourned at 10:00 PM.

Mayor

Corporate Officer

Lisa Clark

Subject:

FW: E-mail from the Honourable Katrina Chen, Minister of State for Child Care

f: 263194

His Worship Mayor Mark Baker and Council Village of Sayward
E-mail: village@saywardvalley.ca <<mailto:village@saywardvalley.ca>>

Dear Mayor Baker and Council:

Families throughout British Columbia are looking for access to inclusive, affordable, quality child care. As leaders, I know you are acutely aware of the needs in your community and share our government's concerns and ambitions of providing access to an inclusive universal system of care. Although we have made significant progress over the last three years with nearly 26,000 new licensed child care spaces approved for funding across Childcare BC's space-creation initiatives, too many families still struggle to find the care they need in their local communities. With this in mind, I am emailing today to ensure you have received information about the opening of the Childcare BC New Spaces Fund <<https://www2.gov.bc.ca/gov/content?id=6D79DED656774B968ACB4BD9A312CFDA>> , our province's largest child care space creation initiative.

In the 2021/22 intake for the New Space Fund program, we are focusing our efforts on expanding quality, inclusive, community-based child care in areas with the greatest need in alignment with provincial priorities and commitments under the Canada Wide Early Learning and Child Care Agreement <<https://news.gov.bc.ca/stories/canada-announces-historic-first-early-learning-and-child-care-agreement>> . This means that only School Districts, Indigenous and local governments, not-for-profit organizations, and Indigenous not-for-profit organizations are eligible to apply for up to \$3 million in grant funding per project.

As an eligible organization, I encourage you to visit Childcare BC <<https://www2.gov.bc.ca/gov/content?id=6D79DED656774B968ACB4BD9A312CFDA>> to review the New Spaces Fund program guidelines, FAQ, application form, and other resources. Further, I encourage you to seize this opportunity to partner with the Province to help address your community needs and serve families in your community with more affordable, quality child care.

Note that the deadline to apply is November 16th, 2021 at 4:30 p.m. PST.

Please do not hesitate to contact our Capital Funding program staff at MCF.CCCF@gov.bc.ca <<mailto:MCF.CCCF@gov.bc.ca>> or 1 888 338-6622 (option 5) for any additional questions you may have.

Thank you for the work you do for families in your community.

Sincerely,

Katrina Chen
Minister of State for Child Care

Sent on behalf of the Minister of State by:



September 11, 2021

Ref: 268244

Mayors, Regional District Chairs, and Chief Administrative Officers of British Columbia

Dear Mayors, Chairs, and CAOs,

I am writing to provide you with a further update on the [recently announced proof of vaccination](#) and [mandatory mask requirements](#) to stop the spread of COVID-19.

Based on Provincial Health Officer direction, on September 7, 2021, the province launched the [BC vaccine card](#). Getting vaccinated and showing proof of vaccination will help protect people and communities, keep businesses open, and allow events to take place. Thank you for everything you have done as local governments to support BC's vaccination program. I would also like to thank UBCM Executive for their [continued support](#) for the Office of the Provincial Health Officer.

I would encourage you to read through "BC Vaccine Card – Keeping People Safe and Businesses Open" at <https://news.gov.bc.ca/files/VaccineCard.pdf> for detailed information.

The focus of the proof of vaccination requirement is on choice – businesses, places, and activities that people voluntarily can choose to attend and support if they are vaccinated. That would include, for example, places such as local government owned or operated gyms, and some events in recreational facilities. A detailed list of activities/facilities can be found [here](#).

Under the updated [Provincial Health Order Gathering and Events](#) the proof of vaccination requirement **does not** apply to formal local government business -- including by-elections, council/board meetings, public hearings and open houses. That means that council and board members, staff as well as the public are not required to show a vaccine card to attend these important functions. That applies regardless of the number of people attending. But note that other layers of protections, such as capacity limits and the mask requirement described below, would be relevant. Proof of vaccination is also not required for the public entering local government premises to obtain local government services -- for example, persons entering city hall to drop off a permit application, make a payment, or make a delivery.

The proof of vaccination requirement is not mandatory for employment at this time, other than in specific areas of the health care system starting with long term care, assisted living and some other residential care facilities. Employers are accountable for ensuring their workers' safety, further to WorkSafeBC direction (see <https://www.worksafebc.com/en/covid-19/bcs-four-step-restart>) and should have in place communicable disease plans – including a requirement to stay home when sick, mask

wearing where appropriate and regular hand washing. Employers, including local governments, may choose to adopt their own vaccination policies beyond the designated settings within the policy, labour, and legal contexts they operate within.

Here is a summary of the general rules for the proof of vaccination requirement:

Proof of vaccination – how it works

The requirement applies to all people age 12 years and older. People visiting from outside of B.C. are also required to show proof of vaccination.

There are two key dates:

As of Sept. 13, people in British Columbia are required to be **partially vaccinated** with at least one dose of a COVID-19 vaccine to access certain businesses and events.

As of Oct. 24, people in British Columbia are required to be **fully immunized**, to access the same list of businesses and events.

The current list of settings where proof of vaccination will be required can be found [here](#). It is important to note that the vaccine card requirement is temporary; the requirement is in place until January 31, 2022, subject to possible extension.

Showing proof of vaccination – BC Vaccine Card

People can get their BC Vaccine Card online at gov.bc.ca/vaccinecard. The BC Vaccine Card will include a secure, individualized QR code and image showing either “vaccinated” or “partially vaccinated”. Once verified, a person will be able to save a digital copy to their mobile device or print a hard copy to present along with their government-issued photo identification when entering designated businesses and events. The QR code only stores information required to verify a COVID-19 vaccination record and is not connected to other health records.

People without access to a computer and printer can have a trusted friend, family member or support person print their card for them. They can also get their card by calling 1-833-838-2323 at the Get Vaccinated call centre and get their printed copy mailed to them, or they can visit a ServiceBC Centre to get one (note that the Vancouver, Surrey, and Burnaby Service BC offices are not offering this service).

It is important to note that there will be a transition period for the BC Vaccine Card. From September 13, 2021 until September 26, 2021, people will still be able to use the paper record provided at their dose 1 or dose 2 vaccine appointment if they don't yet have the BC Vaccine Card. Starting September 27, 2021, the BC Vaccine Card will be the only accepted form of proof.

Verifying a BC Vaccine Card

A BC Vaccine Card can be verified by either scanning the QR code using a QR reader like a smartphone or tablet or visually verifying the person's proof of vaccination, alongside a second piece of government ID. People aged 12 to 18 do not need to show ID. A mobile QR code reader app will be released in app

stores by Sept. 13, 2021 for businesses that choose to scan the QR code. A BC Vaccine Card Guide for Businesses is available [here](#).

Mandatory Masks

As noted above, as of August 25, 2021, [masks are mandatory in all indoor public spaces](#) to help slow the transmission of COVID-19 as B.C. prepares for the fall and respiratory illness season. Subject to some exemptions, people 12 years and older must wear masks in indoor public spaces, **regardless of vaccination status**. These settings include, but are not limited to public spaces of: city halls, libraries, community and recreation centres, areas of office buildings where services to the public are provided, and common areas of sport and fitness centres when not engaged in physical activity. Common areas include lobbies, hallways, public bathrooms and elevators. The mask requirement will be reassessed when proof of vaccination and the BC vaccine card are fully implemented.

Masks are not mandatory in a working area, which means an inside area of a workplace accessed by workers of the workplace and to which the public does not have unrestricted access. This could include, for example, the area of the council or board table in a council/board chamber. The PHO Order – Face Coverings can be found [here](#).

Note that further regional restrictions are in place for the [Interior Health](#) and [Northern Health](#) regions. These restrictions are made by Regional Medical Health Officers under the *Public Health Act*.

Enforcement

Public Health Orders can be enforced during a public health emergency under the *Public Health Act* by [compliance and enforcement officers](#) and the police. WorkSafeBC Investigators will assist through their existing authorities and tools. The province is also working with local governments to target individuals and businesses who fail to comply with PHO orders. This may include revoking business or liquor licenses where issues occur.

The role that bylaw officers have played since the start of the pandemic in support of the public has been critical and they continue to be valuable partners in the effort to reducing the spread of COVID-19. Local bylaw officers can help to follow up on concerns and engage police departments and WorkSafeBC as necessary. They can also provide education and awareness to the public and businesses.

People and businesses can be issued [violation tickets for non-compliance](#) with the Public Health Orders. As always, police should continue to be called in circumstances where there are risks to public safety such as aggressive behavior and/or threats of violence. If violation tickets do not act as a deterrent, or in cases of particularly egregious contraventions or for repeat offenders, police can recommend charges in relation to the offence.

Ministerial Order 192

Ministerial Order 192 (M192) continues to provide authority for local governments to hold electronic meetings and electronic public hearings until it expires on September 28. The expanded electronic meetings and electronic public hearings authorities in [Bill 10](#) (and associated amendments for other

local authorities) will come into force on September 29. At that time local governments may amend their procedure bylaws for electronic meetings. These new authorities enable local governments to choose to amend their procedure bylaws if the council or board wants to continue with electronic regular and committee meetings. For further information please see: [Guidance for Adapting to the New Electronic Meetings Framework](#)

Note that *electronic public hearings* are not the same as electronic meetings. Procedures for public hearings are not required in a local government procedure bylaw; however, those local governments that have included public hearing procedures in their procedure bylaw are encouraged to review and update it as necessary to accommodate the new authorities.

Evidence and data are demonstrating that the best way to get through this pandemic and prevent hospitalizations are vaccines; I would ask for your help in continuing to support the residents in your communities to get vaccinated. If they have received their first dose, a second dose is very important. Getting vaccinated is the best choice to protect ourselves, the people we love, and our communities.

Keep watching [BC's Response to COVID-19](#) website for updates, and please encourage your residents to do the same. We will continue to work with you over the coming weeks, so that you have the support and information you need to move forward based on the Provincial Health Officer and Medical Health Officer's most recent Orders.

Sincerely,



Tara Faganello

Assistant Deputy Minister

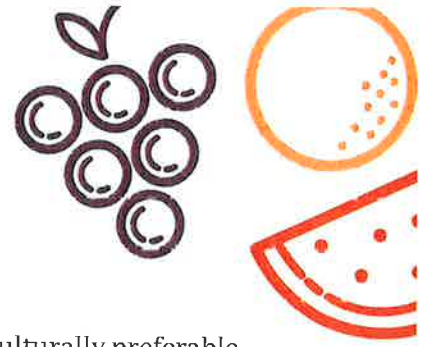
pc: Honourable Josie Osborne, Minister of Municipal Affairs
Gary MacIsaac, Executive Director, UBCM
Nancy Taylor, Executive Director, LGMA
Todd Pugh, Executive Director, Civic Info



Summer 2021

Food Security in Campbell River and the Strathcona Region

**Prepared by:
The Strathcona Food
Security Coalition**



What is Food Security?

Food security means that everyone has equitable access to food that is affordable, culturally preferable, nutritious and safe; everyone has the agency to participate in, and to influence food systems; and food systems are resilient, ecologically sustainable, socially just, and honour Indigenous food sovereignty (1).

Food insecurity exists when factors outside an individual's control negatively impact their access to enough health- promoting foods. Economic, social, environmental and geographical factors influence this access. Food insecurity is most acutely felt by those who experience the negative impacts of structural inequities, discrimination and on-going colonial practices (2).

1 Examples of participating in food systems include, but are not limited to, people's involvement in growing their food, influence on getting local foods into the grocery store and participation in a food policy council.

2 Structural inequities: Unfair and unjust systemic biases present in institutional policies and day-to-day practices that disadvantage certain social identity over others based on race, gender, class, sexual orientation and other domains.

Definitions obtained from unpublished BCCDC document. Link will be provided once available.

Food Security Continuum

Stage One

Short Term Relief
Strategies

e.g.
Food Banks
Soup Kitchens
Farm Aid

Stage Two

Capacity - Building
Strategies

e.g.
Community
Gardens &
Kitchens, Buying
Clubs

Stage Three

System Redesign
Strategies

e.g.
Food policy,
Social Justice
Networks,
Coalitions and
Councils

Adapted from: Laura Kalina, Building Food Security in Canada, From Hunger to Sustainable Food Systems: A Community Guide



Why do we need a coordinated response to food security in our region?

- The Campbell River Food Bank served 5,431 households or 12,857 people between April 2017 and March 2018.
- As of 2017, the average cost of healthy food in Campbell River was \$1,036/ month (3).
- Many communities in our region must travel exceptionally long distances to access a larger grocery store and several communities have nowhere to purchase basic groceries

3. Cost of Eating Report 2017 <http://www.bccdc.ca/pop-public-health/Documents/food-costing-BC-2017.pdf>

Did you know?

The grocery stores in Sayward and Gold River closed in 2013 and 2015, respectively. While some remote communities, including Zeballos, Ehatesaht and Kyuquot, have never had a full service grocery store.

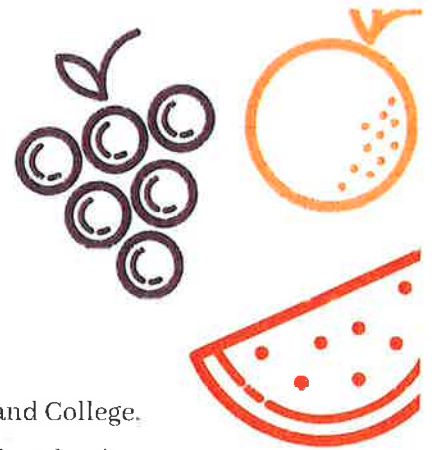
While there are a number of organizations that work in food security, there has been no organization in our community with a broad food security mandate. There are still significant gaps that need to be filled, and we anticipate food insecurity needs in our community will continue to increase.

In addition to emergency food relief, there are many opportunities to advance community food security, including a need for additional food storage, food preparation and processing space, food skills education, increasing local food production and advocacy for changes in food policy. COVID-19 has brought increased attention to food insecurity, as well as, community food security issues. There are emerging opportunities for our community to access funding that will allow collective action towards a more sustainable, equitable, and healthy food system.

Our Vision

To establish a backbone organization in the Strathcona region with a broad food security mandate that has the governance structures to allow our community to better respond to emerging gaps and pro-actively develop locally-based interventions.





Where are we now?

2014- Food Security Action Plan Framework

A food security needs assessment was conducted by Island Health and North Island College. The goal to develop a food security networking hub emerged from this report. The Island Food Hub Network work to share information and resources, expand partnerships, leverage funding and represent food security issues in our community. These early food Security Reports can be found on the Greenways Land Trust website here: <https://www.greenwaystrust.ca/food-security/>

2019-Current: Strathcona Food Security Hub

The Strathcona Food Security Networking Hub, funded by Island Health, is hosted by Greenways Land Trust. Current Projects include: community gardens, a good food box program, addressing local seafood access and a fruit tree gleaning project. Greenways also hosts monthly Strathcona Food Network meetings.

2020- 21: COVID -19 and the development of Hama?elas Community Kitchen

The Hām a?ēlas Community Kitchen was opened at 1342 Shoppers Row on November 26th of 2020. The Community Kitchen works with the Grassroots Kinds Hearts society and other local stakeholders, including churches and community clubs, to provide daily meals to Campbell River residents facing food insecurity.

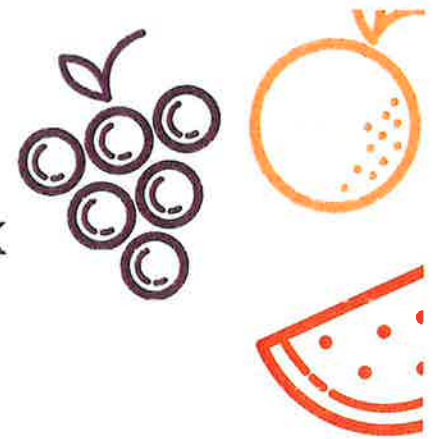
To date, Hama?elas volunteers have made and served over 11, 806 meals to our community

May 25, 2021: Community Conversation About Food Security in the Region

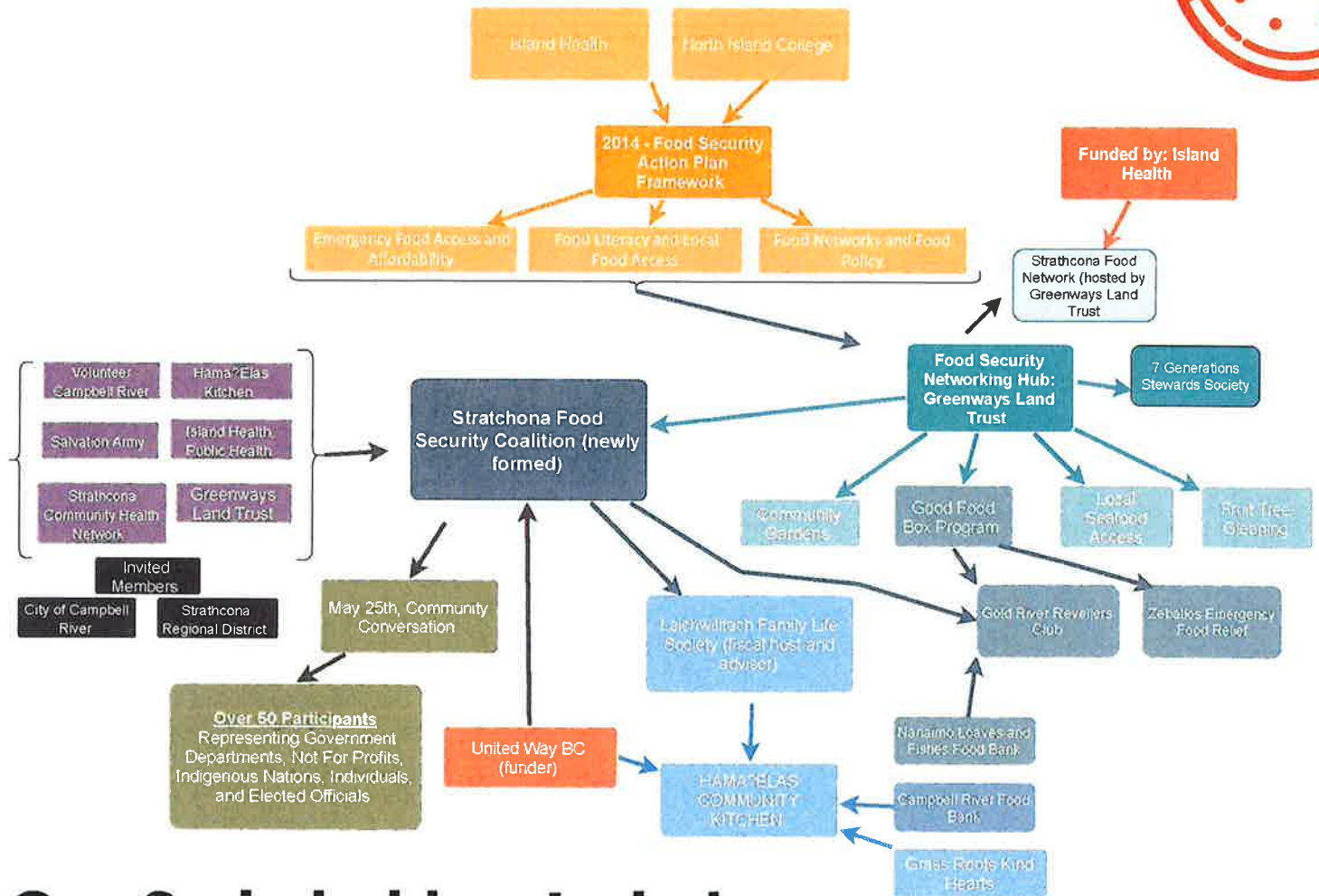
This consultation session was designed to bring together people doing food work in Campbell River and Strathcona region. Participants were able to connect, build relationships, share their work and raise challenges and possibilities. The meeting was organized by the partners who have now formed the Food Security Coalition.

Approximately 50 people attended this session, representing a wide variety of local non-profits, community groups, and elected officials.





Current Food Security Network Diagram



Our Stakeholders Include:

- Island Health
- Greenways Land Trust
- Volunteer Campbell River
- City of Campbell River
- Strathcona Community Health Network
- Salvation Army
- Laichwiltach Family Life Society
- Gold River Reveller's Club
- Village of Zeballos
- Ehattesaht Nation
- CR Family Services Society
- John Howard Society
- Quadra Island Climate Action Network
- Village of Sayward
- Village of Gold River
- NI Transitions Society
- 7 Generations Stewards Society
- School District 72
- Mowachaht/Muchalaht First Nation
- Hama?Elas Community Kitchen
- Grassroots Kind Hearts
- Discovery Community Church
- St Patrick's Parish
- Strathcona Regional District
- Other Local Governments
- United Way BC
- CR Food Bank
- Beacon Club
- CR Senior's Centre
- Q'waxsem Supportive Housing
- Quadra Circle
- Cortes Community Economic Development Association
- KDC Health,
- Ka:'yu:k't'h'/Che:k'tles7et'h' First Nations
- NI Metis
- Sasamans Society,
- Urban Indigenous Housing and Wellness Coalition



05

Community Conversation: March 25th, 2021

The Community Conversation Event included over 50 representatives from different sectors, and organisations throughout our region, including: not for profit organisations, health services, public sector divisions and representatives, and elected officials.

Event Goals:



Major themes:

Operational Concerns

- Local coordination
- Community management
- Resource allocation

Policy Concerns

- Governance
- Provincial and Federal Legislation
- Structural barriers to success

Project-based Concerns

- Immediate needs
- Community gardens
- Ongoing projects

[illegible]

- 19



Strategies

We are currently investigating funding opportunities that will support a coordinated response to food security initiatives in our region.

- We have applied for funding that will support:
 - a Food Security Coordinator
 - Emergency food relief/food banks in rural and remote communities (i.e. transport and storage of donated and/or recovered food)
 - the Hama?Elas Kitchen
 - Indigenous Food Sovereignty projects
 - The Greenways Land Trust Good Food Box program with subsidized boxes for vulnerable community members (including boxes in Gold River, Tahsis, Zeballos and Sayward)

Next Steps

We value participation in this work from a variety of community partners and invite anyone interested in getting involved to reach out by email or phone to learn more, or to join one of our upcoming meetings.

- The Strathcona Food Network meets on the 2nd Thursday of every month at 1030 am via Zoom.
- The Food Security Coalition is currently working on a Terms of Reference and plans to have action teams/sub-committees that will work on specific projects.
- United Way BC funding has been awarded to hire a Food Security Regional Coordinator as well as to support the project work identified in this report

To join the Strathcona Food Network meetings or to get involved in the work of the Strathcona Food Security Coalition, please contact:

Kimberley Toonders, Public Health Dietitian,
kimberley.toonders@viha.ca or 250-588-5779.



Regional District of Mount Waddington

PO Box 729 2044 McNeill Road, Port McNeill, BC V0N 2R0

Telephone (250) 956-3161 Fax (250) 956-3232

Web-site: www.rdmw.bc.ca Email: info@rdmw.bc.ca

File No. 310.01

August 27, 2021

By e-mail to BC Local Governments

Dear Regional District Chairs and Boards, Mayors and Councils:

The people of the Regional District of Mount Waddington (RDMW) are independent, resilient, and compassionate. Although we may be a little geographically and politically isolated, we are caring, and community oriented. When trouble befalls one of our friends, we show up to help.

The Village of Lytton suffered a catastrophic loss this summer. The RDMW would like to remind the population of Lytton and the Thompson-Nicola Regional District that they do not stand alone in their time of need.

To help Lytton rebuild, the Electoral Area Directors of the RDMW will contribute one dollar for every person in their representative areas. In doing so, the Electoral Area Directors of the RDMW wish to challenge all other local governments to make a similar gesture.

This is a time for solidarity and the rebuilding of community, lives, and dreams. The Regional District of Mount Waddington is honoured to contribute.

Sincerely,

Andrew Hory
Chair and Area B Director

Sandra Daniels
Area A Director

James Furney
Area C Director

Rod Sherrell
Area D Director



INCORPORATED JUNE 13, 1966

MUNICIPALITIES: VILLAGE OF ALERT BAY, VILLAGE OF PORT ALICE, DISTRICT OF PORT HARDY, TOWN OF PORT MCNEILL
ELECTORAL AREAS: 'A' (BROUGHTON ARCHIPELAGO, SOINTULA / MALCOLM ISLAND, MAINLAND); 'B' (COAL HARBOUR, HOLBERG, QUATSINO, WINTER HARBOUR);
'C' (FORT RUPERT, HYDE CREEK, TSULQUATE); 'D' (CORMORANT ISLAND, TELEGRAPH COVE, WOSS)

Regional District of Mount Waddington

VILL001 VILLAGE OF LYTTON

DATE 27-Aug-2021

CHEQUE NO.

3956

DATE	INVOICE #	DESCRIPTION / VOUCHER NO.	AMOUNT
27-Aug-2021	VILLAGE OF LYTTON	VILLAGE OF LYTTON - COMMUNITY REBUILD DONA	LYTTON 3,413.00

TOTAL

3,413.00

THIS DOCUMENT CONTAINS SECURITY FEATURES - SEE DETAILS ON REVERSE

REGIONAL DISTRICT OF MOUNT WADDINGTON

P.O. BOX 729, PORT McNEILL, BC V0N 2R0
TEL: 250-956-3301 FAX: 250-956-3232

CANADIAN IMPERIAL BANK OF COMMERCE
P.O. BOX 340, PORT McNEILL, BC V0N 2R0

003956

DATE 20210827

PAY

Three Thousand Four Hundred Thirteen AND 00/100 Dollars

\$*****3,413.00

TO THE
ORDER OF

VILLAGE OF LYTTON

380 Main Street

PO Box 300

Lytton BC V0K 1Z0

11003956 10704010 7700814

September 15, 2021

Honourable Josie Osborne
Minister of Municipal Affairs

VIA Email: MAH.Minister@gov.bc.ca

Dear Minister:

Re: Appointment of Directors to Regional District Board

The following resolution was passed by the Metro Vancouver Regional District Board at its July 30, 2021 meeting:

That the MVRD Board request the Ministry of Municipal Affairs to amend the Local Government Act in section 198 [appointment and term of office for municipal directors], as necessary to require municipal councils to appoint the Mayor, or the Mayor's designate, as the municipal director to the regional district board

Metro Vancouver's background report to this motion, entitled "Municipal Director Appointment Process", is attached for reference.

At its September 13, 2021 Regular Council meeting, the Council for the City of Langley passed the following resolution:

WHEREAS the Local Government Act sets out the procedure for the appointment of directors to the regional district board;

WHEREAS section 198 of the Local Government Act states: After the first appointment under section 41 (2) (e) [first board for regional district], each municipal director is to be appointed at pleasure by the council from among its members and that the Local Government Act does not stipulate any criteria in making those appointment decisions;

WHEREAS the appointment of directors to the regional district board under the Municipal Act (now Local Government Act) was changed after 2000 to "at the pleasure of Council" and that there have been no criteria constraining municipal council's appointment decision since 1965;

WHEREAS the governance structure of regional districts has been lauded as a model structure that provides for "a regional federation of autonomous partners, representing both municipal and non-municipal territory and allows each Regional District to tailor most of its individual functions, both regionally and sub-regionally, to its own evolving needs. The Regional District legislation was designed to promote inter-municipal cooperation, to provide services to non-municipal urban fringe or rural communities, and to stimulate consensus-based planning and co-ordination across regions;"¹

WHEREAS regional districts are "part of the municipal system not separate from it. The regional district does not sit over the municipalities with the municipal units serving the region. Rather it is the reverse: the regional district exists to further the interests of its municipal members;"²

WHEREAS the current section 198 of the Local Government Act provides ability, accountability, autonomy, and a democratic process for each municipal council to appoint the director to the regional board that best represents the views of majority of council on regional-scale services matters;

WHEREAS the Metro Vancouver Regional District is a federation of 21 municipalities, one Electoral Area and one Treaty First Nation that collaboratively plans for and delivers regional-scale services;

WHEREAS the Metro Vancouver Regional District Board, at its July 30, 2021 meeting, passed a resolution to request the Ministry of Municipal Affairs to amend the Local Government Act in section 198 [appointment and term of office for municipal directors], as necessary to require municipal councils to appoint the Mayor, or the Mayor's designate, as the municipal director to the regional district board;

WHEREAS Metro Vancouver Regional District Board has not outlined the impetus and rationale for the proposed amendment to section 198 of the Local Government Act;

WHEREAS the proposed resolution passed by the Metro Vancouver Regional Board to amend the Local Government Act to require municipal councils to appoint the Mayor, or the Mayor's designate, as the municipal director to the regional district board would affect all regional district boards in BC and that a broad consultation with all local governments in BC is necessary and required to consider this amendment;

THEREFORE, BE IT RESOLVED THAT the Ministry of Municipal Affairs conduct a broad consultative process in partnership with the Union of British Columbia Municipalities, Lower Mainland Local Government Association, and all local governments in BC to solicit feedback with tangible and objective rationale to support the amendment to section 19 of the Local Government Act to require municipal councils to appoint the Mayor, or the Mayor's designate, as the municipal director to the regional district board; and that this motion be forwarded to Honourable Josie Osborne, Minister of Municipal Affairs, and all municipal councils in BC.

Yours truly,
CITY OF LANGLEY



Kelly Kenney
Corporate Officer

Cc BC Municipalities

Enclosure

Footnotes in Resolution:

1 40 Years: A Regional District Retrospective Summary of Proceedings, Local Government Knowledge Partnership, Ministry of Community & Rural Development, Local Government Management Association of British Columbia, 2009,
<https://www.uvic.ca/hsd/publicadmin/assets/docs/LGI/RetrospectiveMar2009/Summary.pdf>

2 A Primer on Regional Districts in British Columbia, Ministry of Community Services, 2006,
https://www.regionaldistrict.com/media/28095/Primer_on_Regional_Districts_in_BC.pdf



To: MVRD Board of Directors

From: Mayors Committee

Date: July 9, 2021

Meeting Date: July 30, 2021

Subject: **Municipal Director Appointment Process**

MAYORS COMMITTEE RECOMMENDATION

That the MVRD Board request the Ministry of Municipal Affairs to amend the *Local Government Act*, in section 198 [appointment and term of office for municipal directors], as necessary to require municipal councils to appoint the Mayor, or the Mayor's designate, as the municipal director to the regional district board.

At its July 9, 2021 meeting, the Mayors Committee considered the attached report titled "Municipal Director Appointment Process", dated June 18, 2021. The committee discussed seeking a statutory amendment to the provisions in the *Local Government Act* to require the appointment of the Mayor or designate as the municipal director on the regional district board. The Committee subsequently adopted the recommendation as presented above in underline style.

This matter is now before the Board for its consideration.

Attachment

"Municipal Director Appointment Process", dated June 18, 2021

46632665

To: Mayors Committee

From: Chris Plagnol, Corporate Officer

Date: June 18, 2021

Meeting Date: July 9, 2021

Subject: **Municipal Director Appointment Process**

RECOMMENDATION

That the Mayors Committee receive for information the report dated June 18, 2021, titled "Municipal Director Appointment Process".

EXECUTIVE SUMMARY

BC's regional districts are each governed by a board of directors which is composed of municipal directors, Treaty First Nations directors, and electoral area directors representing their local jurisdictions. As set out in the *Local Government Act*, the electoral area director is elected to the board, while the other directors are appointed. The decision to appoint rests with the municipal council or the treaty first nation governing body. The Act does not stipulate any criteria in making those appointment decisions, such as the Mayor should be the default appointment. To do so would require a statutory amendment to the *Local Government Act*.

PURPOSE

To outline the process and procedures related to the appointment of municipal directors to the Metro Vancouver board.

BACKGROUND

At its meeting of May 26, 2021, the Mayors Committee discussed the process by which directors, particularly Mayors or their designates, are appointed to the regional district board, and adopted the following resolution:

That the Mayors Committee direct staff to review the process and procedures for Mayor or their designate and Director appointments and report back.

This report provides for the committee's consideration information on the municipal director appointment process.

REGIONAL DISTRICT GOVERNANCE

The 27 regional districts in BC are modeled as a federation composed of municipalities, electoral areas, and Treaty First Nations, each of which has representation on the regional district board. The board is the governing body of the regional district, and is ultimately responsible for the services provided and the actions taken. This board is composed of one or more directors appointed from each member municipal council and each Treaty First Nation governing body, and of one or more directors elected from each electoral area, based on the population of the jurisdiction represented.

Metro Vancouver's Boards

In Metro Vancouver's case, the MVRD board represents 21 municipalities, one Electoral Area and one Treaty First Nation, composed of 40 directors as follows:

- 38 municipal directors
- 1 treaty first nation director
- 1 electoral area director

It is important to note that in addition to the MVRD Board, Metro Vancouver is also governed by 3 other boards. The *GVS&DD Act* provides that the GVS&DD board comprises those persons who are directors for each jurisdiction within the GVS&DD on the MVRD board, together with the electoral area director. The *GVWD Act* contains a similar provision. Finally, the *MVHC Articles of the Company* stipulate that the directors for the MVHC board will mirror those appointed to the MVRD board.

Appointment Process

The *Local Government Acts* sets out the procedure for the appointment of directors. For municipal directors, section 198 of the Act states:

After the first appointment under section 41 (2) (e) [*first board for regional district*], each municipal director is to be appointed at pleasure by the council from among its member.

There is a significant phrase in this section and that is that each municipal director is to be appointed at pleasure by the council from among its members. This means that the decision to appoint (or remove) municipal directors rests entirely with the municipal council (as does the appointment of Alternate Directors, which is not addressed in this report). The Act does not stipulate any criteria in making those appointment decisions, such as the Mayor or Mayor's designate should be the default appointment, followed by councillors.

Since 1965, the *Municipal Act* (now *Local Government Act*) stipulated that municipal directors were appointed annually (after 2000, this provision was changed to "at the pleasure of council"). And since 1965, there have been no criteria constraining municipal council's appointment decision.

Electoral area directors and treaty first nation directors follow different provisions. The electoral area director is directly elected for a four-year term until the next general local election, as set out in section 199 of the Act. The treaty first nation director is appointed by the nation's governing body and does not follow the "at pleasure" provision described above, but rather the term is set in accordance with section 254 of the Act.

If the MVRD Board wishes to make changes to the appointment process presented above, the next step would be to seek legislative change to the *Local Government Act*. In this case, the statutory change would affect all regional district boards in BC. The Ministry would have to consider the effect of this more global change, and may restrict this provision to Metro Vancouver only and/or conclude that the same amendment is appropriate for other regional district boards.

ALTERNATIVES

This is an information report. No alternatives are presented.

FINANCIAL IMPLICATIONS

Directors appointed to the regional district board are remunerated in accordance with the Remuneration Bylaw. The process to appoint directors to the board does not affect the remuneration budget.

CONCLUSION

The process to appoint directors (municipal directors, treaty first nation directors, and electoral area directors) to regional district boards is prescribed by the *Local Government Act*. While the electoral area directors are directly elected to the boards, the municipal directors and treaty first nation directors are appointed by their municipal council and governing body respectively. The Act does not stipulate that the municipal director appointment must be the Mayor or the Mayor's designate. As such, to introduce any appointment selection criteria for municipal directors would require a statutory amendment. This information is brought forward for the committee's information.

46272792



STAFF REPORT

For: Mayor and Council
Prepared by: Ann MacDonald, CAO
Subject: **Use of COVID-19 Reserve Funds (\$2,500)**
Meeting date: September 21, 2021

BACKGROUND

To seek Council approval to allocate \$2,500 of funding from the COVID-19 Reserve Fund to cover the cost of duct cleaning in the Kelsey Centre and Village Admin offices.

DISCUSSION

Duct cleaning and an air exchange unit in the municipal office and Kelsey Centre are safe and clean air measures that Staff are looking at to complete this fall. Although duct cleaning is a regular maintenance item performed every 2-3 years, due to COVID-19 it is prudent to have this work done now. Staff have received an estimate of the costs for cleaning the duct work in the amount of \$2,500; funding for this is available in the COVID-19 Reserve Fund.

RECOMMENDATIONS

THAT the Use of COVID-19 Reserve Funds staff report be received for information and discussion, and;

THAT Staff be authorized to transfer \$2,500 from the COVID-19 Reserve for duct cleaning costs, and;

FINALLY THAT the 2021-2025 Financial Plan be adjusted accordingly.

Ann MacDonald
CAO



STAFF REPORT

For: Mayor and Council
Prepared by: Ann MacDonald, CAO
Subject: **September 30th - Truth and Reconciliation Day**
Meeting date: September 21, 2021

BACKGROUND

To obtain policy direction from Council on designating September 30 as a national holiday observed by federal employees and workers in federally regulated workplaces. The Government of Canada has advised provincial public sector employers to honour this day, and many public services will remain open but may be operating at reduced levels. Most schools, post secondary institutions some health sector workplaces and Crown corporations will be closed.

DISCUSSION

Observing September 30 as a day of commemoration is something the Village of Sayward can do to observe Truth and Reconciliation Day. Having a day set aside and recognizing this day as a national holiday to remember and observe what each person and the Village Council can do to mark the Truth and Reconciliation work being done across the province and around Canada. Staff have canvassed other local governments across the north Island and have determined that most local governments plan to observe this day and close their administrative offices, including the SRD.

RECOMMENDATIONS

THAT September 30 be proclaimed as a day where the citizens of the Village of Sayward can consider what each of us can do to advance reconciliation with Indigenous people and create a more inclusive community; and,

THAT the Village of Sayward administrative offices and Kelsey Centre close on September 30, Truth and Reconciliation Day, as a day of commemoration.

Respectfully submitted,

Ann MacDonald
CAO



STAFF REPORT

To: Mayor and Council
From: Ann MacDonald, CAO
Subject: **Permissive Tax Exemptions 2022**
Meeting date: September 21, 2021

BACKGROUND

On September 7, 2021 a permissive tax exemption staff report (attached) was prepared for Council's consideration and the following resolution was passed:

MOTION R21/207
MOVED AND SECONDED

THAT the report on Permissive Tax Exemptions 2022 be received for information and discussion; and,
THAT Council request that the Sayward Futures board appear at the September 21 meeting to present their need for a tax exemption.

CARRIED

DISCUSSION

Staff request that Council now make a decision on the matter in order to satisfy the upcoming statutory deadlines for a permissive tax exemption bylaw (if required). The timetable for this process has been included below:

Schedule	Action
June 18, 2021	Letters containing the application form will be mailed to tax exemption recipients designated in the preceding tax year.
June 21, 2021	Advertise that Council will consider additional exemptions in the July Sayward Newsletter and post notice on the website, public notice places, and social media.
August 1, 2021	Deadline for applications.
September 7, 2021	Staff Report to Council.
September 21, 2021	SFS Board presentation to Council and follow-up staff report.
October 5, and Oct 19, 2021	Bylaw, if required, brought to Council.
October 31, 2021	Deadline for Staff to advise BC Assessment Authority of any permissive tax exemptions for 2022.

RECOMMENDATIONS

THAT the report on Permissive Tax Exemptions 2022 be received for information and discussion;
and,

THAT Council direct Staff on next steps. (Resolution required)

Respectfully submitted,

Ann MacDonald
CAO

Prepared by: Lisa Clark, CFO

Attachments:

- **September 7, 2021 Staff Report**



STAFF REPORT

To: Mayor and Council
From: Ann MacDonald, CAO
Subject: **Permissive Tax Exemptions 2022**
Meeting date: September 7, 2021

BACKGROUND

On June 15, 2021 Council passed the following resolution:

MOTION R21/167
Moved and Seconded

THAT the Permissive Tax Exemptions 2022 staff report be received for information and discussion, and;

THAT Staff be directed to advertise the tax exemption process as outlined in this report.

CARRIED

The following timetable was presented to Council:

Schedule	Action
June 18, 2021	Letters containing the application form will be mailed to tax exemption recipients designated in the preceding tax year.
June 21, 2021	Advertise that Council will consider additional exemptions in the July Sayward Newsletter and post notice on the website, public notice places, and social media.
August 1, 2021	Deadline for applications.
September 7, 2021	Staff Report to Council.
September 21, and Oct 5, 2021	Bylaw, if required, brought to Council.
October 31, 2021	Deadline for Staff to advise BC Assessment Authority of any permissive tax exemptions for 2022.

DISCUSSION

Staff advertised the exemption process as outlined in the chart above and received one application as follows:

Sayward Futures Society

Staff have determined that the application is reasonably complete.

- The Society has asked for a 5-year exemption (2022-2026 inclusively, note an exemption already exists for this organization which is due to expire at the end of 2021).
- The value of the exemption for 2021 is \$4,692*
 - * This amount does not include the amounts exempted relating to other agency collections such as the Regional District, Hospital District, Municipal Finance Authority, BC Assessment, library, school, and police taxes. The total tax exemption including these other agency collections for 2021 was \$6,586.
- The Society provides a general benefit to the community using its land/building to which the exemption would apply, and is eligible under the Community Charter for a permissive tax exemption.
- Financial Position for the past three years is as follows:

Sayward Futures Society						
Revenues		Expenses		Surplus	Cash Dec 31 (not including wharf fund)	Net Assets
2018	\$ 83,637	\$ 68,618	\$ 15,019	\$ 18,936	\$ 75,070	
2019	\$ 98,125	\$ 64,388	\$ 33,737	\$ 24,995	\$ 108,808	
2020	\$ 95,534	\$ 29,309	\$ 66,225	\$ 44,867	\$ 175,033	

Note: The Net Assets number includes the Wharf Fund which is an amount set aside for repairs to the Wharf.

- Staff will note that the applicant provides valuable services to the community and are in a healthy financial position; however, staff advise that by waiving taxes for the society, Council and citizens are essentially subsidizing the operations of this business entity;
- Council may wish to forgo offering a 5-year tax exemption because of this healthy balance sheet. Staff have been advised that a condition of Mowi using the Sayward Futures Society owned wharf is for the society to re-invest as much as 50% of its earnings in a reserve for wharf repairs and maintenance, given the importance of having access and use of the wharf for this company to carry out its work. An exemption therefore, may appear as a benefit to private business which is not permitted by a local government.

Options

Options include:

- Granting the five-year request – a five-year exemption maybe too long as exemptions are generally used to support a service which needs assistance when funding is scarce.
- Grant an exemption which is shorter in duration.

- Grant a partial/percentage exemption, for example only exempt ____% of the assessed value of the property.
- Decline the request and do not grant a tax exemption.

For any exemption, Council may grant any period up to 10 years. Granting of exemptions should be conditional on the organization meeting Council's objective of enhancing the quality of life and delivering services economically.

RECOMMENDATIONS

THAT the report on Permissive Tax Exemptions 2022 be received for information and discussion; and,

THAT Council consider requesting the Sayward Futures board to appear at the September 21 meeting to present their need for a tax exemption.

Respectfully submitted,

Ann MacDonald
CAO

Prepared by: Lisa Clark, CFO

Attachments:

- **Sayward Futures Society permissive tax exemption application**



STAFF REPORT

To: Mayor and Council
From: Ann MacDonald, CAO
Subject: **Fees and Charges Amendment Bylaw No. 477**
Meeting date: September 21, 2021

BACKGROUND

On August 17, 2021, Council passed the following resolution:

MOTION R21/199

Moved and Seconded

THAT Council receives the Amend Schedule I Fees and Charges Bylaw No. 451 staff report for information and discussion; and,

THAT Council amend Schedule I of Bylaw No. 451 Fees and Charges Bylaw, A Bylaw to establish fees for Municipal Services to establish the business license fee for mobile vendors at \$100; and,

THAT Council direct staff to pursue Option B to resolve the current zoning discrepancy with respect to permitting mobile vendors carrying out a business in the municipal campground.

CARRIED

DISCUSSION

Staff have prepared an amendment bylaw for Council's consideration (attached), cited as Fees and Charges Amendment Bylaw No. 477, 2021.

This relates to the current fee for a mobile vendor being set by a previous Council at \$300.00. Council is reminded that the Fees and Charges Bylaw No. 451 is intended to charge user fees to help pay for municipal services. As mobile vendors do not contribute in any other way for their use of municipal water, sewer, garbage removal and power services it is important that Council consider and set an appropriate fee to help pay for these services by mobile vendors.

RECOMMENDATIONS

THAT the Fees and Charges Amendment Bylaw No. 477 staff report be received for information and discussion: and,

THAT Fees and Charges Amendment Bylaw No. 477, 2021 be given first, second and third reading.

Respectfully submitted,

Ann MacDonald, CAO

Prepared by: Lisa Clark, CFO

Attachments:

- ***Fees and Charges Amendment Bylaw No. 477, 2021***



VILLAGE OF SAYWARD

BYLAW NO. 477

A BYLAW TO AMEND FEES AND CHARGES BYLAW NO. 451, 2019

WHEREAS the Council for the Village of Sayward is authorized pursuant to section 194 of the *Community Charter* to impose fees and charges with respect to services provided by the Village of Sayward.

AND WHEREAS the Council of the Village of Sayward wishes to amend "Fees and Charges Bylaw No. 451, 2019"

NOW THEREFORE BE IT RESOLVED that the Municipal Council of the Village of Sayward, in open meeting assembled, hereby enacts as follows:

1. CITATION

This bylaw may be cited as "**Fees and Charges Amendment Bylaw No. 477, 2021**".

2. AMENDMENT

1. Schedule "I" to the Fees and Charges Bylaw No. 451, 2019 is amended by repealing the existing Schedule "I" and replacing it with "Schedule I – Business Licenses" attached to this bylaw.

Read a first time on the ____ day of _____ 2021.

Read a second time on the ____ day of _____ 2021.

Read a third time on the ____ day of _____ 2021.

Adopted on the ____ day of _____ 2021.

Certified a true copy of Bylaw No. 477
this ____ day of _____, ____

Chief Administrative Officer
Village of Sayward

Mayor

Corporate Officer

SCHEDULE I
BUSINESS LICENSES

DEFINITION	DESCRIPTION	FEE (per annum unless otherwise stated)
<u>Commercial/Industrial</u> Any business permitted in the zones designated in the Zoning Bylaw	Employing up to 3 persons Employing up to 8 persons Employing over 8 persons	\$100.00 \$150.00 \$200.00
<u>Rental units/spaces</u> Any building containing dwelling units or other types of rental units in any zone	Up to 20 units 20 – 40 units Over 40 units	\$100.00 \$125.00 \$165.00
<u>Home Occupation</u> Any business permitted in residential areas under the Zoning Bylaw	Per business	\$65.00
<u>Home Occupation - Artisan</u> Any business permitted in residential areas under the Zoning Bylaw Senior citizen's 65 years and older	Per business Per Business	\$30.00 Free
<u>Mobile Vending</u> Any business permitted and regulated by Council	Per business	\$100.00
<u>Miscellaneous Business</u> Any business not based in the Village of Sayward (other than Mobile Vending)	Per business	\$125.00
Any blanket yearly license for craft sales, trade shows, etc. held in the Village of Sayward (in lieu of individual license)		\$110.00
Seasonal based business	Per business	\$50.00
Any business not listed	Per business	\$100.00