



**VILLAGE OF SAYWARD
MINUTES
REGULAR COUNCIL MEETING
May 4, 2021
TEAMS Electronic Meeting**

Present: Mayor Mark Baker
Councillor Sue Poulsen
Councillor Tom Tinsley

Regrets: Councillor Norm Kirschner
Councillor Wes Cragg

In Attendance: Ann MacDonald, CAO
Lisa Clark, CFO
Melissa Coates, Finance/Admin Clerk

1. Call to Order

Meeting was called to order at 7:01 PM.

2. Public Input

**MOTION R21/129
MOVED AND SECONDED**

THAT the Public Input section be moved to the end of the meeting after Public Question Period.

CARRIED

3. Introduction of Late Items – Staff Report: Water and Sewer User Fee Exemption – Sayward Mall

**MOTION R21/130
MOVED AND SECONDED**

THAT Council approves the addition of a late item under Section 12. Staff Reports.

CARRIED

4. Approval of Agenda

**MOTION R21/131
MOVED AND SECONDED**

THAT the agenda for the Regular Meeting of Council for May 4, 2021 be approved as amended.

CARRIED

5. Minutes of Previous Meetings

MOTION R21/132

MOVED AND SECONDED

THAT the minutes from the Regular Council meeting held on April 20, 2021 be adopted.

CARRIED

6. Petitions and Delegations

a) Cpl. Chris McMillan, RCMP Quarterly Report and Discussion on 2021-2022 Sayward RCMP Annual Performance Plan

MOTION R21/133

MOVED AND SECONDED

THAT the delegation by Cpl. Chris McMillan, Sayward RCMP, be received.

CARRIED

b) Alex Turner, Cell Service on Highway 19 (see correspondence)

MOTION R21/134

MOVED AND SECONDED

THAT the delegation by Alex Turner be received; and,

THAT staff return to Council with draft correspondence to:

- a) Rajwant Gill at Telus to determine what the Village of Sayward can do to support improved cell service on Highway 19; and,
- b) Hon. Lisa Beare, Minister of Citizens' Services for B.C urging that money from the Connecting British Columbia fund be applied to providing cell service on our highway; and,
- c) MLA Babchuck urging that money from the Connecting British Columbia fund be applied to providing cell service on our highway.

AND FINALLY THAT the Mayor or representative participate in the conference call on Wednesday, May 5 with Minister Osborne to raise this issue.

CARRIED

7. Correspondence

a) Lois Jarvis, Richard Hagensen and Joanne Banks, Citizens for Quality Health Care:

- i.) letter - College of Physicians and Surgeons dated April 9th, 2021
- ii.) letter - VIHA dated April 19th
- iii.) letter - Citizens for Quality Health Care dated April 23rd, 2021

b) Alex Turner, Highway 19 Cell Service

c) Truck Loggers Association, April 15, 2021

d) Request from Citizens for Dust Control

e) Federal Gas Tax Fund Update

f) Coastal Communities Social Procurement Initiative, April 19, 2021

**MOTION R21/135
MOVED AND SECONDED**

THAT correspondence (a) to (f) be received.

CARRIED

**MOTION R21/136
MOVED AND SECONDED**

THAT staff be directed to return to the May 18, 2021 Council meeting with correspondence from Council to Western Forest Products Ltd. with a request to address citizens' concerns about dust.

CARRIED

8. Council Reports – None

9. Reports of Committees – None

10. Mayor's Report – LGLA CEO Forum, Verbal Report

**MOTION R21/137
MOVED AND SECONDED**

THAT the verbal report from the Mayor be received.

CARRIED

11. Unfinished Business – None

12. Staff Reports

a) Monthly Rolling Spreadsheet of Current Initiatives

**MOTION R21/138
MOVED AND SECONDED**

THAT Council receives the monthly rolling spreadsheet of current initiatives.

CARRIED

b) Council Procedure Amendment Bylaw No. 471, 2021 – Public Feedback

**MOTION R21/139
MOVED AND SECONDED**

THAT Council receives the Council Procedure Amendment Bylaw No. 471, 2021 - Public Feedback report for information and discussion.

CARRIED

c) Virtual Town Hall Meeting – Village of Sayward OCP

**MOTION R21/140
MOVED AND SECONDED**

THAT Council receives the Virtual Town Hall Meeting – Village of Sayward OCP report for information and discussion, and;

THAT Council provide direction to staff on format and suggested topics for discussion at an OCP Virtual Town Hall Meeting.

CARRIED

d) Water, Sewer and User Fee Exemptions

MOTION R21/141

MOVED AND SECONDED

THAT Council receives the Water, Sewer and User Fee Exemptions report for information and discussion, and;

THAT Council approves the rental of Site 2 at \$350/month for the Nurse Practitioner until July 31, 2022 when Council will revisit, and;

FURTHER THAT Council approves a water and sewer fee exemption for 2021 for the Sayward Harbour Authority on the condition that the washrooms remain available for public use, and;

FINALLY THAT Resolution R20/70 be revised to direct staff to return to Council with a proposed exemption application process that clarifies that application for water, sewer and other user fee exemptions be made after having obtained approval for an exemption from Council.

CARRIED

e) Reserves and Surpluses 2021

MOTION R21/142

MOVED AND SECONDED

THAT Council receives the Reserves and Surpluses 2021 report for information and discussion, and;

THAT staff return to Council with a draft Reserve Policy that describes how, when and how much is to be transferred to a reserve and outlines acceptable uses of reserve funds as outlined in the timetable provided by the CFO.

CARRIED

f) Water and Sewer User Fee Exemption – Sayward Mall

MOTION R21/143

MOVED AND SECONDED

THAT Council receives the Water and Sewer User Fee Exemption – Sayward Mall report for information and discussion, and;

THAT the water and sewer user fees for the Sayward Mall revert to full charge for each of the six units effective January 1, 2021.

CARRIED

13. Bylaws

a) Council Procedure Amendment Bylaw No. 471, 2021

MOTION R21/144

MOVED AND SECONDED

THAT Council Procedure Amendment Bylaw No. 471, 2021 be given fourth and final reading.

CARRIED

b) Fees and Charges Amendment Bylaw No. 474, 2021

MOTION R21/145

MOVED AND SECONDED

THAT Fees and Charges Amendment Bylaw No. 474, 2021 be given first, second and third reading.

CARRIED

MOTION R21/146

MOVED AND SECONDED

THAT pursuant to Ministerial Order M192, Fees and Charges Amendment Bylaw No. 474, 2021 be given fourth and final reading.

CARRIED

c) Tax Rates Bylaw No. 475, 2021

MOTION R21/147

MOVED AND SECONDED

THAT Tax Rates Bylaw No. 475, 2021 be given first, second and third reading.

CARRIED

MOTION R21/148

MOVED AND SECONDED

THAT pursuant to Ministerial Order M192, Tax Rates Bylaw No. 475, 2021 be given fourth and final reading.

CARRIED

14. Public Question Period (maximum 15 minutes) – None

15. In-Camera – None

16. Adjournment

MOTION R21/149

MOVED AND SECONDED

THAT the Regular Meeting of Council for May 4, 2021 be adjourned.

CARRIED

The meeting was adjourned at 8:22 PM.

Original signed by "M.Baker"

Mayor

Original signed by "A. MacDonald"

Corporate Officer