



**VILLAGE OF SAYWARD
MINUTES
REGULAR COUNCIL MEETING
MARCH 16, 2021
TEAMS Electronic Meeting**

Present: Mayor Mark Baker
Councillor Norm Kirschner
Councillor Wes Cragg
Councillor Sue Poulsen
Councillor Tom Tinsley

In Attendance: Ann MacDonald, CAO
Lisa Clark, CFO
Melissa Coates, Finance/Admin Clerk

1. Call to Order

Meeting was called to order at 7:02 PM.

2. Public Input

MOTION R21/79

MOVED AND SECONDED

THAT the Public Input section be moved to the end of the meeting after Public Question Period.

CARRIED

3. Introduction of Late Items – Staff Report – Newcastle Dam Decommissioning – Total cost of project and source of funds

MOTION R21/80

MOVED AND SECONDED

THAT the Newcastle Dam Decommissioning – Total cost of project and source of funds Staff Report be added to New Business.

CARRIED

4. Approval of Agenda

MOTION R21/81

MOVED AND SECONDED

THAT the agenda for the Regular Meeting of Council for March 16, 2021 be approved as amended.

CARRIED

5. Motion to go In-Camera

MOTION R21/82

MOVED AND SECONDED

THAT in accordance with Section 92 of the *Community Charter*, this Council meeting will be closed to the public at this time in order that Council may give consideration to matters in accordance with Section 90 (1)(i) of the *Community Charter* to discuss advice that is subject to solicitor-client privilege.

CARRIED

Meeting adjourned to go in-camera at 7:04 pm.

Regular Council meeting resumed at 7:22 pm.

6. Minutes of Previous Meetings

MOTION R21/83

MOVED AND SECONDED

THAT the minutes from the Regular Council meeting held on March 2, 2021 be adopted.

CARRIED

7. Petitions and Delegations

a) JP Fraser, Executive Director, BC Salmon Farmers Association; Michelle Franze, Manager of Communications.

MOTION R21/84

MOVED AND SECONDED

THAT the delegation and presentation by the BC Salmon Farmers Association of BC be received.

CARRIED

8. Correspondence

a) Feb. 25, 2021 correspondence from Chair Hory, (RDMW) to Premier Horgan.

b) March 1, 2021 correspondence from George Hanson, Vancouver Island Economic Alliance to Minister Jordan, Minister of Fisheries, Oceans and the Canadian Coast Guard.

MOTION R21/85

MOVED AND SECONDED

THAT correspondence (a) to (b) be received.

CARRIED

9. Council Reports – Verbal Report provided by Councillor Poulsen regarding Comox Strathcona Waste Management Board meeting and Comox Strathcona Regional Hospital Board meetings.

MOTION R21/86

MOVED AND SECONDED

THAT the verbal report from Cllr Poulsen be received.

CARRIED

10. Reports of Committees - None

- 11. Mayor’s Report – None**
- 12. Unfinished Business – None**
- 13. Staff Reports**

- a) Solid Waste Service – Additional Receptacle Program**

- MOTION R21/87**
MOVED AND SECONDED

- THAT Council receives the Solid Waste Service – Additional Receptacle Program report for information and discussion, and;

- THAT Council directs Staff to amend the Fees & Charges Bylaw to reflect the new charge of \$5.00 for a sticker that enables citizens to dispose of additional solid waste.

CARRIED

- b) Staff Report: Proposed Revisions to Bylaw 416, 2015 Council Procedure Bylaw (Bylaw 471)**

- MOTION R21/88**
MOVED AND SECONDED

- THAT Council receive the Proposed Revisions to Bylaw 416, 2015 Council Procedure Bylaw Report for information and discussion, and;

- THAT Staff return to the April 6, 2021 regular Council meeting with revisions proposed by Councillor Cragg at the March 2, 2021 Council meeting for Council to review and discuss, and;

- FINALLY THAT staff return to the April 20, 2021 Council meeting for review of revised Bylaw 471, 2021, a Bylaw to Amend Bylaw 416, 2015 Council Procedures Bylaw.

CARRIED

- c) Staff Report: Sayward Valley Fire Department (SVFD) Monthly Report - February 2021.**

- MOTION R21/89**
MOVED AND SECONDED

- THAT Council receive the SVFD monthly report for information and discussion.

CARRIED

- 14. Bylaws**

- a) Revenue Anticipation Bylaw No. 470, 2021**

- MOTION R21/90**
MOVED AND SECONDED

- THAT Revenue Anticipation Bylaw No. 470, 2021 be given fourth and final reading.

CARRIED

- b) 2021-2025 Financial Plan Bylaw No. 472, 2021**

- MOTION R21/91**
MOVED AND SECONDED

- THAT Five Year Financial Plan Bylaw No. 472, 2021 be given first, second and third reading.

CARRIED

c) Zoning Amendment Bylaw No. 473, 2021

MOTION R21/92

MOVED AND SECONDED

THAT Zoning Amendment Bylaw No. 473, 2021 be given first and second reading, and;

THAT a Public Hearing be waived in accordance with Section 464 (2) of the *Local Government Act* due to an Official Community Plan being in effect for properties affected by this amendment, and the zoning bylaw amendment is consistent with the Official Community Plan.

**Opposed Cllr Cragg
CARRIED**

15. New Business – Staff Report – Newcastle Dam Decommissioning – Total cost of project and source of funds

MOTION R21/93

MOVED AND SECONDED

THAT Council receives the Newcastle Dam Decommissioning – Total cost of project and source of funds report, and;

THAT Council approves the following funding sources for the total project cost of \$1,194,726:

\$657,360 Strategic Priorities Grant

\$234,640 Community Works Fund Reserve

\$144,213 Water Surplus

\$158,513 General Surplus

CARRIED

16. Public Question Period (maximum 15 minutes) - None

17. In-Camera - None

18. Adjournment

MOTION R21/94

MOVED AND SECONDED

THAT the Regular Meeting of Council for March 16, 2021 be adjourned.

CARRIED

The meeting was adjourned at 8:40PM.

Original signed by "M.Baker"

Mayor

Original signed by "A. MacDonald"

Corporate Officer