



**VILLAGE OF SAYWARD
MINUTES
REGULAR COUNCIL MEETING
April 20, 2021
TEAMS Electronic Meeting**

Present: Mayor Mark Baker
Councillor Norm Kirschner
Councillor Wes Cragg
Councillor Sue Poulsen
Councillor Tom Tinsley

In Attendance: Ann MacDonald, CAO
Lisa Clark, CFO
Melissa Coates, Finance/Admin Clerk

1. Call to Order

Meeting was called to order at 7:02 PM.

2. Public Input

MOTION R21/112

MOVED AND SECONDED

THAT the Public Input section be moved to the end of the meeting after Public Question Period.

CARRIED

3. Introduction of Late Items – CAO to add item under New Business

MOTION R21/113

MOVED AND SECONDED

THAT Council approve the addition of a late item under Section 14. New Business.

CARRIED

4. Approval of Agenda

MOTION R21/114

MOVED AND SECONDED

THAT the agenda for the Regular Meeting of Council for April 20, 2021 be approved as amended.

CARRIED

5. Minutes of Previous Meetings

MOTION R21/115
MOVED AND SECONDED

THAT the minutes from the Special Council meeting held on March 30, 2021 be adopted.

CARRIED

MOTION R21/116
MOVED AND SECONDED

THAT the minutes from the Regular Council meeting held on April 6, 2021 be adopted.

CARRIED

6. Petitions and Delegations

a) Upanup Digital Marketing Agency re: Village of Sayward new website

MOTION R21/117
MOVED AND SECONDED

THAT the presentation by Upanup be received and;

THAT Council discuss the proposed new website and provide direction and insight to Upanup on the design and delivery of a new website for the Village of Sayward.

CARRIED

7. Correspondence

MOTION R21/118
MOVED AND SECONDED

a) City of Parksville Request for support to host 2026 Commonwealth Games.

b) Lee Ettinger Correspondence re: Request to Revise Fireworks Bylaw.

c) Alex Turner, January 26 and 27 correspondence, Lack of cellular phone service on the highways of the North Island.

d) Mary Ruth Snyder Correspondence re: Building Bylaw No. 339.

e) City of Victoria re: Support for Laid-off Hotel and Tourism Industry Workers.

f) North Vancouver District re: Help Cities Lead Campaign.

g) Canadian Union of Postal Workers re: Delivering Community Power.

h) Nitya Harris, Coexisting with Carnivores Alliance re: Moratorium on recreational wolf hunting on Vancouver Island.

i) SVFD Monthly Report.

THAT correspondence (a) to (i) be received.

CARRIED

8. Council Reports

a) Councillor Kirshner – Vancouver Island Library Board

MOTION R21/119
MOVED AND SECONDED

THAT the Vancouver Island Library Board report from Cllr Kirschner be received.

CARRIED

9. Reports of Committees – None

10. Mayor’s Report – Verbal Report on Fish Farm Closure - Update

**MOTION R21/120
MOVED AND SECONDED**

THAT Council receives the verbal report from the Mayor on fish farms and work to date by the North Island Mayors.

CARRIED

11. Unfinished Business – None

12. Staff Reports

a) Municipal Campground Policy – Proposed Revisions

**MOTION R21/121
MOVED AND SECONDED**

THAT Council receives the Municipal Campground Policy – Proposed Revisions report for information and discussion, and;

THAT Council approves Policy # 600-01 – Municipal Campground Policy, and;

FINALLY, THAT the September 2002 Campground Policy be repealed.

CARRIED

b) Priority of Bylaw Review

**MOTION R21/122
MOVED AND SECONDED**

THAT Council receives the Priority of Bylaw Review report for information and discussion, and;

THAT Council provide direction to staff on next steps.

CARRIED

c) Notice on Title for Non-Compliant Properties

**MOTION R21/123
MOVED AND SECONDED**

THAT Council receives the Notice on Title for Non-Compliant Properties report for information, and;

THAT Council direct staff to proceed to file a Section 57 Notice on Title on 765 Sayward Road, PID 030 284 724, and;

THAT Council direct staff to proceed to file a Section 57 Notice on Title on 794 Sayward Road, PID: 030 284 708.

Opposed Councillor Cragg CARRIED

d) Financial Statements/Variations to Mar 31, 2021

**MOTION R21/124
MOVED AND SECONDED**

THAT Council receives the Financial Statements/Variances to Mar 31, 2021 report for information and discussion.

CARRIED

13. Bylaws

a) Council Procedure Amendment Bylaw No. 471, 2021

MOTION R21/125

MOVED AND SECONDED

THAT Council Procedure Amendment Bylaw No. 471, 2021 be given first, second and third reading, and;

THAT Council post Public Notice of its intention to adopt Bylaw No. 471, A Bylaw to Amend Council Procedure Bylaw No. 416, 2015, and;

FINALLY THAT staff be directed to return on May 4, 2021 to provide Council with any received comments on proposed revisions and for Final Adoption of Council Procedure Amendment Bylaw No. 471.

CARRIED

b) Zoning Amendment Bylaw No. 473, 2021

MOTION R21/126

MOVED AND SECONDED

THAT Zoning Amendment Bylaw No. 473, 2021 be given third reading, and;

THAT Zoning Amendment Bylaw No. 473, 2021 be given fourth and final reading.

CARRIED

14. New Business – verbal report from CAO

MOTION R21/127

MOVED AND SECONDED

THAT Council receive the verbal report from the CAO on holding an OCP related Virtual Town Hall, and;

THAT staff coordinate a virtual town hall meeting to discuss the OCP review.

CARRIED

15. Public Question Period (maximum 15 minutes) – None

16. In-Camera – None

17. Adjournment

MOTION R21/128

MOVED AND SECONDED

THAT the Regular Meeting of Council for April 20, 2021 be adjourned.

CARRIED

The meeting was adjourned at 8:26 PM.

Original signed by "M.Baker"
Mayor

Original signed by "A. MacDonald"
Corporate Officer