



STAFF REPORT

For: Mayor and Council
Prepared by: John France Acting CAO
Subject: Projects Update – October 2020
Meeting date: October 6, 2020

BACKGROUND

Council should receive regular updates on strategic plan progress, municipal projects and directions to Staff. This report is a summation of the regular report.

DISCUSSION

Staff are working through the projects/issues and will have the “normal” report version ready to go for November. We are slowly getting through the back log and updating project progress. A few items are presented below as they are more urgent or time sensitive.

1	MAIS Accounting Software	Installation is not complete. Financials/variance reporting should be ready for the October 20 Council meeting. More Staff training is needed and will be scheduled later this fall.
2	Budget	Review and approval of plan forward is needed from Council (See Staff report). Staff will work on the budget when system issues are resolved.
3	SOFI and Annual Report	Will be completed by the end of November; we have an extension of the deadline.
4	Dam Project	We have been granted an extension to March 2023. Staff will be looking for other funding sources. Staff will be meeting with consultants and contractor shortly – a report will be sent to the October 20 meeting on next steps.
5	Grants	We have several grants that have been approved and Council direction is needed, see Staff reports
6	Adama Property	Staff will work on this file later in October and will provide Council with an update. Staff understand this file needs to be worked on, but the process of subdivision will be dealt with by the new Council.

There are lots more, these are the highlights.

RECOMMENDATION

THAT Council receive the Projects Update – October 2020 report for information and discussion.

Respectfully,
John France Acting CAO