



**VILLAGE OF SAYWARD
MINUTES
REGULAR COUNCIL MEETING
NOVEMBER 5, 2019
KELSEY CENTRE GYMNASIUM**

Present: Mayor John MacDonald
Councillor Joyce Ellis
Councillor Wes Cragg
Councillor Bill Ives
Councillor Norm Kirschner

In Attendance: Lisa Clark, CAO/CFO
Mavis Alkenbrack, Deputy Finance/Admin Officer

1. Call to Order

Meeting was called to order at 7:00 PM.

2. Petitions and Delegations

a) Dr. Charmaine Enns – North Island Medical Health Officer

MOTION R19/288

MOVED AND SECONDED

THAT the presentation by Dr. Charmaine Enns, North Island Medical Health Officer be received.

CARRIED

b) Renee Hamel and Chris Read – MOWI

MOTION R19/289

MOVED AND SECONDED

THAT the presentation by MOWI be received.

CARRIED

3. Public Input (maximum 30 minutes)

Debbie Coates	Asked Council about the status of the water treatment plant and commented on how clean the water is.	
Karen McClinton	Written letter requesting information about the age friendly van. Asked about a schedule.	Council directed Karen to contact the Recreation Manager for details on the van

		schedule, information is also posted in the Sayward News.
Irene Callaghan	Questions regarding Kelsey Centre use and lack of programming.	Council advised that the Kelsey Centre schedule is included in the Sayward News and posted on the notice boards.

4. Introduction of Late Items

MOTION R19/290

MOVED AND SECONDED

THAT the e-mail correspondence from Councillor Ives be added to Old Business, item 11.

CARRIED

5. Approval of Agenda

MOTION R19/291

MOVED AND SECONDED

THAT the agenda be varied to move Item 7. Petitions and Delegations to Item 2. Petitions and Delegations, before Public Input.

CARRIED

MOTION R19/292

MOVED AND SECONDED

THAT the agenda for the Regular Meeting of Council for November 5, 2019 be approved as amended.

CARRIED

6. Minutes of Previous Meetings

MOTION R19/293

MOVED AND SECONDED

THAT the minutes from the Regular Council meeting held on October 22, 2019 be adopted.

CARRIED

7. Correspondence

MOTION R19/294

MOVED AND SECONDED

THAT the following correspondence be received.

- a) Planting 1 billion hectares of forest could help check global warming – Kim Stephens, Executive Director, Partnership for Water Sustainability in BC
- b) Thank you from Sayward School for donation in kind for new playground.
- c) Sayward Food Bank – Karren McClinton
- d) CivX 2019: Civil Ideas for Less Civil Times – one-day seminar in Vancouver, November 28th
- e) CRATV Club – support for single designated route
- f) Appointment to the 2020 Vancouver Island Regional Library Board

CARRIED

MOTION R19/295**MOVED AND SECONDED**

THAT Council appoints Councillor Ellis as appointee on the Vancouver Island Regional Library Board of Trustees for 2020, and Councillor Norm Kirschner as the alternate.

CARRIED**8. Mayor's Report – verbal report on RCMP meeting, October 29th****MOTION R19/296****MOVED AND SECONDED**

THAT the Mayor's verbal report regarding the RCMP meeting on October 29th be received.

CARRIED**9. Council Reports - None****10. Old Business – E-mail from Councillor Bill Ives**

Note: Councillor Ives raised several questions and concerns that were answered by the Mayor and Staff as follows.

1.) Amendments to the October 8 th Minutes, question on whether these minutes will be coming back to Council for approval.	The Mayor advised that the October 8 th Minutes will stay intact, the amendments made to motions from that meeting will show on the Oct 22 nd Minutes.
2.) Water treatment plant – question on exactly how many people the plant can serve.	Staff provided e-mail correspondence from Koers & Associates Engineering Ltd. indicating that the plant has capacity for approximately 359 people, this includes the log sort demands. Koers also advised that this number is based on a maximum day demand, not average demands.
3) Staffing requirements for the water treatment plant and questions about overtime.	Staff indicated that the Public Works department has varied their schedule, so the plant is monitored 7 days a week. This modification has not altered the total number of hours worked per week, however there are still instances where overtime is required (power outages, staff illnesses, etc.) This overtime is not paid out to Staff but banked as an accrual and taken as time off.
4.) ORV Bylaw – amendments given to Staff.	The Mayor advised that any changes to the ORV Bylaw need to be discussed by Council as a whole before any readings of an amendment bylaw take place. A Staff report regarding the ORV Bylaw is included in this meeting.
5.) Concern regarding trees and plastic material not being removed from the Dam worksite.	Staff provided e-mail correspondence from Northwest Hydraulic Consultants indicating the trees remaining at the site are to be removed when the dam is deconstructed. Trees further upstream are not part of the project area. In addition, plastic tarps are being held in place by

	bulk bags and are not anticipated to pose an issue to the dam's intake. When water flows subside (after the rainy season) and the dam drained, the contractor will be returning to the site to remove the plastic materials.
6.) MOU's for Salmon River Main and Mainroad – questions regarding the status of these items and concerns over inaccurate notes in the Projects Update report provided by Staff in October.	Staff indicated that the Projects Update report is not an official document, but more of a task list. It is provided to Council as a record of what items have been given to Staff (either by resolution or direction), and the current status. The MOU's are still on the list and are being worked on as time permits. Councillor Ives was asked to see Staff after the meeting to work together on updating the spreadsheet with more current and accurate notes.
7.) Site visit to the new water treatment plant and dam.	Staff indicated that a site visit could be coordinated at a time convenient to everyone, dependent on weather. Staff will speak to the Public Works Manager and follow up with Council to arrange a tour.
8.) Correspondence from legal on a zero-tolerance clause in the Vehicle & Equipment Use policy.	Staff have correspondence from legal that will be added as a late item to the In Camera meeting.

11. Staff Reports

a) Staff Report: Fireworks Bylaw

MOTION R19/297

MOVED AND SECONDED

THAT Council receive the Fireworks Bylaw report for information and discussion, and;

THAT Staff be directed to engage the public for opinions and feedback on the potential new fireworks bylaw.

CARRIED

b) Staff Report: ORV Bylaw

MOTION R19/298

MOVED AND SECONDED

THAT Council receive the ORV Bylaw report for information and discussion, and;

THAT Staff be directed to amend the ORV Bylaw to include the requirement for an operation permit, and;

FURTHER, THAT Staff be directed to amend the ORV Bylaw to replace Schedule "A" with a new proposed designated route, and;

FINALLY, THAT Staff be directed to bring the ORV amendment Bylaw to the next Council meeting.

CARRIED

12. Bylaws - None

13. New Business - None

14. Public Question Period (maximum 15 minutes)

Karen McClinton	Commented on the potential hubbing of the Sayward RCMP and asked whether Council had anything in writing. Commented on the lack of food bank services in Sayward and asked Councillor Ellis when the food bank project would be started. Also expressed her concern regarding the WFP strike and families who are being affected.	The Mayor indicated that nothing in writing was given to Council or Staff, but there was no suggestion from RCMP senior management that the detachment is being hubbed at this time. Councillor Ellis indicated that there is a group set up to accept food donations for the families affected by the strike.
Debbie Coates	Indicated to Council that any fireworks bylaw that restricts usage would need to have an exclusion clause for Canada Day fireworks. Also commented on the WFP strike and indicated that the school has food available for the children.	

15. In-Camera

MOTION R19/299

MOVED AND SECONDED

THAT in accordance with Section 92 of the Community Charter, this Council meeting will be closed to the public at this time in order that Council may give consideration to matters in accordance with Section 90 (1)(k) of the Community Charter to discuss negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

CARRIED

16. Rise and Report

MOTION IC19/122

MOVED AND SECONDED

THAT Council receives the report on the Village/SRD Fire Protection Contract, and;

THAT Option B presented in the staff report dated November 5, 2019 be approved as a method moving forward to look at cost sharing for the Sayward Valley Fire Department, and;

FURTHER THAT, the Strathcona Regional District be asked to approve the process outlined in Option B and work with Village Staff to collect the required information, and;

FINALLY, THAT a time extension to the fire service agreement be requested from the Strathcona Regional District.

CARRIED

17. Adjournment

MOTION R19/300

Moved AND SECONDED

THAT the Regular Meeting of Council for November 5, 2019 be adjourned.

CARRIED

The meeting was adjourned at 9:35 PM.



Mayor



Corporate Officer