



**VILLAGE OF SAYWARD  
MINUTES  
REGULAR COUNCIL MEETING  
NOVEMBER 3, 2020  
COUNCIL CHAMBERS**

**Present:** Acting Mayor Norm Kirschner  
Councillor Bill Ives  
Councillor Wes Cragg

**In Attendance:** John France, Acting CAO  
Lisa Clark, CFO

**1. Call to Order**

Meeting was called to order at 7:00 PM.

**2. Public Input**

**MOTION R20/124  
MOVED AND SECONDED**

THAT the Public Input section be moved to the end of the meeting after Public Question Period.

**CARRIED**

**3. Introduction of Late Items**

**MOTION R20/125  
MOVED AND SECONDED**

THAT the following Staff Reports be added under section 12. as c), d) and e)

- COVID-19 Report
- CEO Report
- Housing Needs Grant Application Report

**CARRIED**

**4. Approval of Agenda**

**MOTION R20/126  
MOVED AND SECONDED**

THAT the agenda for the Regular Meeting of Council for November 3, 2020 be approved as amended.

**CARRIED**

**5. Minutes of Previous Meetings**

**MOTION R20/127  
MOVED AND SECONDED**

THAT the minutes from the Council meeting held on October 20, 2020 be adopted as amended.

**CARRIED**

**6. Petitions and Delegations – None**

**7. Correspondence**

**MOTION R20/128**

**MOVED AND SECONDED**

THAT the correspondence from School District 72 Board News be received.

**CARRIED**

**8. Council Reports - None**

**9. Reports of Committees - None**

**10. Mayor’s Report - None**

**11. Unfinished Business - None**

**12. Staff Reports**

**a) Staff Report: 2019 Annual Report, and 2019 Statement of Financial Information (SOFI)**

**MOTION R20/129**

**MOVED AND SECONDED**

THAT Council receives the report on the 2019 Annual Report, and the 2019 Statement of Financial Information (SOFI).

**CARRIED**

**b) Staff Report: 2021 Regular Council Meeting Schedule**

**MOTION R20/130**

**MOVED AND SECONDED**

THAT Council receives the attached 2021 Regular Council Meeting Schedule, and;

THAT Council approves the attached 2021 Regular Council Meeting Schedule as presented noting that June, July, August, and December meetings are varied to one meeting per month from Council Procedure Bylaw No. 416, 2015.

**CARRIED**

**c) Staff Report: COVID Restrictions and Council Meetings**

**MOTION R20/131**

**MOVED AND SECONDED**

THAT Council receives the report on the COVID restrictions and Council Meetings, and;

THAT Council approves the recommendations in the table within the report and direct staff to implement the recommendations immediately.

**CARRIED**

**d) Staff Report: CEO Report**

**MOTION R20/132**

**MOVED AND SECONDED**

THAT Council withdraw the previous appointment of Mavis Alkenbrack as Deputy Elections Officer and hereby appoint Melissa Coates as Deputy Elections Officer for the 2020 By-election.

**CARRIED**

**e) Staff Report: Housing Needs Application**

**MOTION R20/133**

**MOVED AND SECONDED**

THAT Council receives the report on the Housing Needs Application, and;  
 THAT Council approves the Housing Needs Application.

**CARRIED**

**13. Bylaws - None**

**14. New Business - None**

**15. Public Input and Question Period**

Mark Baker	Question asked the bonus paid to Tony and Dar; are these annual allowances?	The Mayor responded that the bonuses were given in recognition to long hours put in by both Staff beyond normal working hours.
Jackie Lyons	Tony was off work getting disability, why the bonus?	Acting CAO responded on follow up: Staff put in a lot of extra time for which they are not paid, Tony worked through a long injury recovery where he worked more hours than what was called for on his return to work plan (light duty). Similar positions in other water systems get paid a lot more money. The Village is fortunate to have two such hard working staff. It is Council's prerogative to award bonuses.
Karen McClinton	Clinic questions	Ms. McClinton was directed to the clinic board. Council does not run the clinic and only has a role in the lease of the building.  Staff will follow up with the Clinic to see if they can attend next Council meeting to answer questions.
Mark Baker	Asked where Mavis was?	Acting CAO responded that the issue is still in camera, info will be released shortly.

**16. In-Camera - None**

**17. Adjournment**

**MOTION R20/134**

**MOVED AND SECONDED**

THAT the Regular Meeting of Council for November 3, 2020 be adjourned.

**CARRIED**

**The meeting was adjourned 7:34 PM.**

Original signed by "N. Kirschner"  
**Mayor**

Original signed by "A. MacDonald"  
**Corporate Officer**