



**VILLAGE OF SAYWARD
MINUTES
REGULAR COUNCIL MEETING
NOVEMBER 19, 2019
KELSEY CENTRE GYMNASIUM**

Present: Mayor John MacDonald
Councillor Joyce Ellis
Councillor Wes Cragg
Councillor Bill Ives
Councillor Norm Kirschner

In Attendance: Lisa Clark, CAO/CFO
Mavis Alkenbrack, Deputy Finance/Admin Officer

1. Call to Order

Meeting was called to order at 7:00 PM.

2. Public Input (maximum 30 minutes)

Irene Callaghan	Asked Council about the Village website and the lack of updated information.	Staff indicated that the website is missing some information and that Staff are working to have the website updated as soon as time permits.
Karren McClinton	Written letter requesting a written response to her questions about the food bank.	The Mayor directed Karren to the previous meeting minutes where her questions about the food bank were answered. Cllr Ellis reiterated the Campbell River Food Bank requirements for food pick-up: residents of Sayward using the CRFB who would like a volunteer to pick up items on their behalf must notify the food bank of this authorization before any items will be released to the volunteer.

Karen McClinton	Written letter requesting a written response about the age friendly van schedule.	Council directed Karren to contact the Recreation Manager for details on the van schedule, information is also posted in the Sayward News.
Karren McClinton	Written letter requesting a written response to questions about the park benches around the pond.	Cllr Kirschner indicated the park benches were an initiative he started several years ago; the benches can be purchased by residents and placed around the pond in memory of a loved one.

3. Introduction of Late Items - None

4. Approval of Agenda

MOTION R19/301

MOVED AND SECONDED

THAT the agenda for the Regular Meeting of Council for November 19, 2019 be approved.

CARRIED

5. Minutes of Previous Meetings

MOTION R19/302

MOVED AND SECONDED

THAT the minutes from the Regular Council meeting held on November 5, 2019 be adopted.

THAT the minutes from the Committee of the Whole meeting held on November 12, 2019 be adopted.

CARRIED

6. Petitions and Delegations - None

7. Correspondence

MOTION R19/303

MOVED AND SECONDED

THAT the following correspondence be received.

- a) VIRL – From the Board Table
- b) Letter from Lana Popham, Minister of Agriculture
- c) Letter to USW/WFP from Island Mayors
- d) City of Victoria – letter requesting support of UBCM resolutions B171 and B172

CARRIED

8. Council Reports - None

9. Reports of Committees - Committee of the Whole meeting November 12, 2019

a) USW/WFP strike letter

MOTION R19/304

MOVED AND SECONDED

THAT Council endorses recommendation C19/39 made by the Committee of the Whole, and;

THAT the Mayor be authorized to sign onto the letter to USW/WFP regarding the ongoing strike action.

CARRIED

b) Consolidated OCP Bylaw No. 308

MOTION R19/305

MOVED AND SECONDED

THAT Council endorses recommendation C19/41 made by the Committee of the Whole, and;

THAT Staff be directed to look into a planning grant to update the Official Community Plan in 2020.

CARRIED

10. Mayor's Report - None

11. Unfinished Business - None

12. Staff Reports

a) Staff Report: Strategic Plan 2020

MOTION R19/306

MOVED AND SECONDED

THAT Council receive the Strategic Plan 2020 report for information and discussion, and;

THAT Council directs Staff to bring the final 2020 Strategic Plan to the next meeting of Council.

CARRIED

b) Staff Report: Policy Update Project

MOTION R19/307

MOVED AND SECONDED

THAT Council receives the Policy Update Project report, and;

THAT Council approves 200-01 Criminal Record Search Policy.

CARRIED

c) Staff Report: 2020 Regular Council Meeting Schedule

MOTION R19/308

MOVED AND SECONDED

THAT Council receives the attached 2020 Regular Council Meeting Schedule, and;

THAT Council approves the attached 2020 Regular Council Meeting Schedule as presented noting that June, July, August and December meetings are varied from Council Procedure Bylaw No. 416, 2015.

CARRIED

d) **Staff Report: Financial Plan Timetable**

MOTION R19/309

MOVED AND SECONDED

THAT Council receive the Financial Plan Timetable report for information and discussion, and;

THAT Council approve the amended financial plan timetable proposed by Staff.

CARRIED

13. Bylaws - None

14. New Business- None

15. Public Question Period (maximum 15 minutes)

Debbie Coates	Asked Council if they are looking at increasing or decreasing the commercial tax ratio. Asked Council about the new solar panels included in the 2020 strategic plan and questioned whether or not they will be used for the Kelsey Centre.	The Mayor indicated that Council has not looked at any ratio adjustments yet; this is one of the strategic priorities for 2020. The Mayor stated the solar panels would be used for the Kelsey Centre, yes.
Irene Callaghan	Questioned why Council is looking at grants when grants cost the taxpayers money.	The Mayor stated grants which are fully funded (100%) do not cost the taxpayers anything; if a grant is only providing 50% funding, Council does not have to apply.

16. In-Camera

MOTION R19/310

MOVED AND SECONDED

THAT in accordance with Section 92 of the *Community Charter*, this Council meeting will be closed to the public at this time in order that Council may give consideration to matters in accordance with Section 90 (1)(c) of the *Community Charter* to discuss personnel issues.

CARRIED

17. Rise and Report

MOTION IC19/127

MOVED AND SECONDED

THAT Council approves 300-04 Vehicle & Equipment Policy.

CARRIED

18. Adjournment

**MOTION R19/311
MOVED AND SECONDED**

THAT the Regular Meeting of Council for November 19, 2019 be adjourned.

CARRIED

The meeting was adjourned 8:10 PM.



Mayor

Corporate Officer