



**VILLAGE OF SAYWARD
MINUTES
REGULAR COUNCIL MEETING
JUNE 4, 2019
KELSEY CENTRE GYMNASIUM**

Present: Mayor John MacDonald
Councillor Joyce Ellis
Councillor Bill Ives
Councillor Wes Cragg

Absent: Councillor Norm Kirschner (authorized)

In Attendance: Lisa Clark, Chief Financial Officer
John France, Consultant

1. Call to Order

Meeting was called to order at 7:00 PM.

2. Public Input (maximum 30 minutes)

Jackie Lyons	At the May 21 st meeting my questions were not actually answered, so: 1.) Are benches going to be installed in the viewing structures along the new waterfront trail? 2.) The totem poles located in the Village public works yard, do they belong to the Village and are they being installed along the trail?	Mayor – 1.) Yes, benches will be installed in the structures, and 2.) Yes, the totem poles belong to the Village and will be installed along the trail.
Irene Callahan	Are you going to answer any questions we have about the bylaws that were discussed at the public hearings?	Mayor – No we cannot answer any questions until the Bylaw is passed.
Conrad Gates	I heard that the Village was going to install water meters, is that true?	Mayor – this may be an item in the 5-year Financial Plan, but water meters are not being implemented anytime soon.

Darryl Lyons	1.) At previous meetings we were told that taxes were only going up \$80, but mine went up by \$250, why? 2.) Can the Village commit to having a concerted effort to reduce spending?	1.) Mayor – a lot of the taxes that went up are out of our control as they are other taxing agencies, i.e. school, police, Strathcona Regional District, hospital etc. 2.) Mayor – There are no other major projects planned for this year and Council will only spend what has been approved in the Financial Plan – all expenditures are carefully considered.
Lee Ettinger	Are there any municipal guidelines or rules for homeowners to construct water catchment system or cisterns?	Mayor – Staff can look at this and report back.
Conrad Gates	How much did the new Water Treatment Facility cost?	Mayor – around \$3.2 million.

3. Approval of Agenda

MOTION R19/172

MOVED AND SECONDED

THAT the agenda for the Regular Meeting of Council for June 4, 2019 be approved.

CARRIED

4. Minutes of Previous Meetings

MOTION R19/173

MOVED AND SECONDED

THAT the minutes from the Special Meeting of Council held on May 2, 2019 be adopted.

CARRIED

MOTION R19/174

MOVED AND SECONDED

THAT the minutes from the Regular Meeting of Council held on May 21, 2019 be adopted.

CARRIED

5. Petitions and Delegations - None

6. Correspondence - None

7. Council Reports

- a) Sayward Daycare Plan – report prepared by Councillor Wes Cragg

MOTION R19/175

MOVED AND SECONDED

THAT Councillor Cragg's report regarding a Sayward Daycare Plan be received.

CARRIED

8. Committee Member Reports – None

9. Mayor's Report

- a) Business License Bylaw No, 452, 2019

MOTION R19/176

MOVED AND SECONDED

THAT the Mayor's verbal report regarding the Business License Bylaw No. 452, 2019 be received.

CARRIED

- b) UBCM 2019 Resolution Deadline

MOTION R19/177

MOVED AND SECONDED

THAT the Mayor's verbal report regarding the 2019 UBCM resolution deadline be received.

CARRIED

10. Staff Reports

- a) 2019 Water Restrictions – report by CFO

MOTION R19/178

MOVED AND SECONDED

THAT the CFO's report on 2019 Water Restrictions be received for information and discussion; and

THAT Staff be directed to implement water restrictions as outlined in the Staff Report effective June 15, 2019.

CARRIED

11. Old Business - None

12. Bylaws - None

13. Financial - None

14. New Business - None

15. Public Question Period (maximum of 15 minutes)

Darryl Lyons	The new fee for a burning permit is \$50, is there a fine if a permit is not issued?	Mayor – yes, and the new ticketing bylaw being brought to Council soon will address this.
Janett Hoare	Can you explain the business license issue again?	Mayor – the issue is to do with artisans in the village and valley that are only putting their wares into the gift shop at the wharf. Council will revisit the Bylaw at a later date.
Lee Ettinger	Can the Village post something publicly about the Fireworks Bylaw?	Mayor – I believe the Bylaw is only at 2 nd reading and once it is passed we will post it on our website, yes.

Janett Hoare	(Referring to the Business License Bylaw) Would it not make sense for the business license fee to be waived for Sayward Futures Society?	Councillor Ellis – Sayward Futures Society sells additional items on top of the consignment (artisan) items and so therefore they need a business license.
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16. In-Camera – 7:51 PM

MOTION R19/179

MOVED AND SECONDED

THAT in accordance with Section 92 of the *Community Charter*, this Council meeting will be closed to the public at this time in order that Council may give consideration to matters in accordance with Section 90 (1)(c) of the *Community Charter* to discuss labour relations or other employee relations.

CARRIED

17. Rise and Report – IC Items 6 a), 7 a) and b), and, 9 a)

a) Consultant Report - Update on Dam Project

MOTION R19/180

MOVED AND SECONDED

That the Mayor and Staff be authorized to enter into contracts to complete the Dam project for a total budget of \$986,213;

And That the 2019 Financial Plan be amended by allocating from the Water Operating Surplus and Community Works Reserve, \$100,000 each;

And Finally, That, these recommendations be taken out of In-Camera. **CARRIED**

b) Admin Office: job posting and hiring of staff – verbal report from Mayor

MOTION R19/181

MOVED AND SECONDED

THAT the Mayor's verbal report on Admin staff: job posting and hiring of staff be received;

And That Council authorize the CFO and Consultant to post the position of Deputy Finance/Administrative Officer immediately. **CARRIED**

c) CAO succession planning – verbal report from Mayor

MOTION R19/182

MOVED AND SECONDED

That Lisa Clark be appointed as the Village of Sayward Acting CAO/CFO/Corporate/Approving Officer effective June 5, 2019;

And That upon confirmation by our Consultant, John France, of completion of on the job training that Lisa Clark be appointed CAO, CFO, Corporate Officer and Approving Officer, and, that a contract be completed with these appointments. **CARRIED**

- d) Consultant Fees – verbal report from Mayor

MOTION R19/183

MOVED AND SECONDED

THAT the Mayor's verbal report on Consultant Fees be received;

And That the Consultant be hired for a period of three months. **CARRIED**

18. Adjournment

MOTION R19/184

MOVED AND SECONDED

That the Regular Council Meeting of June 4, 2019 be adjourned.

CARRIED

The meeting was adjourned at 8:25 PM.


Mayor John MacDonald


Chief Administrative Officer