



**VILLAGE OF SAYWARD
MINUTES
REGULAR COUNCIL MEETING
JUNE 18, 2019
KELSEY CENTRE GYMNASIUM**

Present: Mayor John MacDonald
Councillor Joyce Ellis
Councillor Bill Ives
Councillor Wes Cragg

Absent: Councillor Norm Kirschner (authorized)

In Attendance: Lisa Clark, Chief Financial Officer
John France, Consultant

1. Call to Order

Meeting was called to order at 7:00 PM.

2. Public Input (maximum 30 minutes)

Darryl Lyons	1.) At previous Council meetings Council has indicated that they were going to save money and reduce spending. There is a post on Facebook indicating that the Village spent \$200 to have the Public Works truck detailed. Why is the Village paying for something like this? 2.) What is the status of burning permits?	1.) Mayor – This expense was incurred as the truck was extremely dirty and it needed to be thoroughly cleaned so the consultant could use it. 2.) Councillor Cragg – The bylaw is sitting at 2 nd reading.
Jackie Lyons	I am unclear on the rules for burning, am I correct in saying that as long as someone is using a fire for cooking, any size is fine?	Mayor – Bonfires are not allowed, so no. Small cooking fires are fine, however they have a size limit.
Debbie Coates	1.) I also had an issue seeing the post on Facebook about the Public Works truck being detailed. I feel the Public Works employees should be keeping their vehicles clean so detailing is not necessary.	

	2.) Are we using the new water reservoir yet?	2.) Mayor – no, not yet. The operating permit will be issued shortly.
Irene Callahan	I have a question about the ATV bylaw	Mayor – We cannot discuss any bylaws that have had a public hearing.
Jackie Lyons	Did I see that Lisa is now the CAO/CFO/Corporate Officer for the Village?	Mayor – Lisa is the acting CAO/CFO/Corporate Officer.

3. Approval of Agenda

MOTION R19/185

MOVED AND SECONDED

THAT the agenda for the Regular Meeting of Council for June 18, 2019 be approved as amended.

CARRIED

Letters added: BC Hydro: Meeting with council at UBCM – Mayor Section

Karren McClinton CR food bank – Correspondence item f)

4. Minutes of Previous Meetings

MOTION R19/186

MOVED AND SECONDED

THAT the minutes from the Committee of the Whole meeting held on April 15, 2019 be adopted.

THAT the minutes from the Public Hearing on Bylaw 446 Off Road Vehicle Regulation held on May 26, 2019 be adopted.

THAT the minutes from the Public Hearing on Bylaw 455 Cannabis Control Bylaw held on May 26, 2019 be adopted.

THAT the minutes from the Regular Meeting of Council held on June 4, 2019 be adopted.

CARRIED

5. Petitions and Delegations

Andrew McGifford, Senior Manager Comox Strathcona Waste Management Services, CSWM service review.

MOTION R19/187

MOVED AND SECONDED

THAT the presentation by Mr. Andrew McGifford, Senior Manager Comox Strathcona Waste Management Services be received.

CARRIED

6. Correspondence

MOTION R19/188
MOVED AND SECONDED

THAT the following correspondence be received.

CARRIED

- a) UBCM meetings request with Premier and Ministers September 23 - 27
- b) UBCM meeting request with Minister Selina Robinson September 23 – 27
- c) Straits View Café, Nancy Critchley Salmon Festival, donation request
- d) Thank you note from Margaret and Clem Jean – Walking Path to Kelsey Bay
- e) Letter from Victoria City Council on restoring Provincial support for Libraries
- f) Letter Karren McClinton CR food bank

Note: Ms. McClinton was asked to work with Councillor Joyce Ellis on the CR Foodbank service for Sayward

MOTION R19/189
MOVED AND SECONDED

THAT Council write to the Ministry of Education to support the funding of Libraries and to request the Province to look at ways to increase funding for library services.

CARRIED

7. Council Reports

- a) BC Provincial Nominee Program – Report from Councillor Ives

MOTION R19/190
MOVED AND SECONDED

THAT Councillor Ives's report regarding the BC Provincial Nominee Program be received.

CARRIED

8. Committee Member Reports – None

9. Mayor's Report

- a) **Note:** UBCM 2019 Resolution Deadline – Reminder: Local governments that adopt a resolution subsequent to an Area Association deadline may submit it directly to UBCM. The deadline for resolutions submitted directly to UBCM is June 30, 2019.
- b) BC Hydro Meeting Invite - UBCM

MOTION R19/191
MOVED AND SECONDED

THAT the correspondence from BC Hydro be received,

And THAT the Premier, Minister and BC Hydro meetings, and any proposed issues or resolutions for UBCM be brought forward to the Special Council meeting to be held on June 26 at 7:00 PM in the Kelsey Centre.

CARRIED

10. Staff Reports

- a) Staff Report Verbal: Update on Staff priorities and issues/task list

MOTION R19/192
MOVED AND SECONDED

THAT Council approves Staff Report Verbal: Update on Staff priorities and issues/task list.

CARRIED

b) **Staff Report: Strategic Plan 2019**

MOTION R19/193
MOVED AND SECONDED

THAT Council approves the Final 2019 Strategic Plan.

CARRIED

c) **Staff Report: Public Hearings and Bylaws 446 ORV Regulation and 455 Cannabis Control**

MOTION R19/194
MOVED AND SECONDED

THAT Council receives the CFO's report on the Public Hearings and Bylaws 446 ORV Regulation and 455 Cannabis Control, and, provide Staff with direction.

CARRIED

d) **Staff Report: 2018 Annual Report, and 2018 Statement of Financial Information (SOFI)**

MOTION R19/195
MOVED AND SECONDED

THAT Council hold a special meeting on June 26th at 7 PM in the Kelsey Centre to receive the 2018 Annual Report and the 2018 Statement of Financial Information,

And Further, THAT the 2018 Annual Report together with any public comments be forwarded to the July 16, 2019 regular Council meeting for approval,

And Finally, THAT the July 16, 2019 regular meeting of Council be changed to July 11, 2019 at 10 AM at the Kelsey Centre.

CARRIED

e) **Staff Report: Community Wellness Grant**

MOTION R19/196
MOVED AND SECONDED

THAT the report on Community Wellness Grant be received for information and discussion,

And That Council approve the service contract for the work required under the grant.

Councillor Cragg Opposed

CARRIED

MOTION R19/197
MOVED AND SECONDED

That Council directs Staff to ensure all applications for grant funding are approved by Council before submission.

CARRIED

f) **Staff Report: Pond Grant**

MOTION R19/198

MOVED AND SECONDED

THAT the report on Pond Grant be received for information, discussion and direction,

And THAT as the work on Pond Options has already been done, the Pond Grant be returned to Rural Dividend with thanks.

CARRIED

g) **Staff Report: Van Brocklin Road Closure**

MOTION R19/199

MOVED AND SECONDED

THAT the report on the Van Brocklin Road Closure be received for information.

CARRIED

h) **Staff Report: Dam Project Update**

MOTION R19/200

MOVED AND SECONDED

THAT the report on the Dam Project Update be received for information.

CARRIED

Note: Water Restrictions will be placed on the July Council meeting to discuss whether further restrictions are needed. A project/issues update report will also be provided to this meeting.

11. Old Business - None

12. Bylaws

a) **Off-Road Vehicle Regulation Bylaw No. 446, 2019**

MOTION R19/201

MOVED AND SECONDED

THAT the Off-Road Vehicle Regulation Bylaw No. 446, 2019 be amended at second reading to include the following:

1. Corrected a double "the" in the title line
2. As recommended by the RCMP, changed "constable" in definitions under Peace Officer to read "RCMP Member"
3. Delete 3 c)
4. Delete 3 f (v)
5. Under f (vii) – replaced "Act" with "Regulation"
6. Added "Schedule A" to the map included in the Bylaw

And THAT the Off-Road Vehicle Regulation Bylaw No. 446, 2019 be given amended second and third readings.

CARRIED

b) **Cannabis Control Bylaw No. 455, 2019**

MOTION R19/202

MOVED AND SECONDED

THAT Cannabis Control Bylaw No. 455, 2019 be given third reading.

CARRIED

13. Financial - None

14. New Business

MOTION R19/203

MOVED AND SECONDED

THAT the speed reduction signage provided by ICBC be posted along several streets within the Village.

CARRIED

15. Public Question Period

Debbie Coates	I would like to ask Council to please leave the pond alone, it is fine the way it is.	Mayor – We do not have any plans at this time to do any work to the pond.
Jackie Lyons	Do you know why the First Nations stakeholders are not responding to you about the Dam?	Mayor – Staff are trying to initiate contact and are following up.
Darryl Lyons	(Addressing Councillor Cragg) Can you explain more about the Community Wellness Grant that was received?	Councillor Cragg – the funding from this grant is to be used for programming for outdoor activities such as nature hikes, healthy living activities and other similar items. John France – the details are also included in the agenda which lists out all of the activities included.
Debbie Coates	Is part of the Community Wellness Grant for the community kitchen?	Councillor Ellis – no.
Karren McClinton	You asked me to work with Councillor Ellis about the foodbank, how do I contact her?	Mayor – Councillor Ellis will talk to you after the meeting.

16. In-Camera – 8:45 PM

MOTION R19/204
MOVED AND SECONDED

THAT in accordance with Section 92 of the *Community Charter*, this Council meeting will be closed to the public at this time in order that Council may give consideration to matters in accordance with Section 90 (1)(c) and i) of the *Community Charter* to discuss labour relations or other employee relations, and legal issues. **CARRIED**

17. Rise

18. Adjournment

MOTION R19/205
MOVED AND SECONDED

THAT the Regular Council Meeting of June 18, 2019 be adjourned. **CARRIED**

The meeting was adjourned at 9:23 PM.



Mayor John MacDonal



Chief Administrative Officer