



**VILLAGE OF SAYWARD
MINUTES
REGULAR COUNCIL MEETING
JANUARY 19, 2021
TEAMS Electronic Meeting**

Present: Mayor Mark Baker
Councillor Norm Kirschner
Councillor Sue Poulsen
Councillor Tom Tinsley
Councillor Wes Cragg

In Attendance: Ann MacDonald, CAO
Lisa Clark, CFO
Melissa Coates, Finance/Admin Clerk

1. Call to Order

Meeting was called to order at 7:15 PM.

2. Public Input

MOTION R21/17

MOVED AND SECONDED

THAT the Public Input section be moved to the end of the meeting after Public Question Period.

CARRIED

3. Introduction of Late Items

a) January 5, 2021 letter from J. MacDonald regarding three resolutions carried forward from January 5 (7) council meeting.

MOTION R21/18

MOVED AND SECONDED

THAT the late addition of the letter be accepted.

CARRIED

4. Approval of Agenda

MOTION R21/19

MOVED AND SECONDED

THAT the agenda for the Regular Meeting of Council for January 19, 2021 be approved as amended.

CARRIED

5. Minutes of Previous Meetings

**MOTION R21/20
MOVED AND SECONDED**

THAT the minutes from the Regular Council meeting held on January 5 (meetings rescheduled to January 7, 2021) be adopted, and;

THAT the minutes from the Committee of the Whole meeting held on January 12, 2021 be adopted.

CARRIED

6. Petitions and Delegations

a) Written delegation by Alex Turner

**MOTION R21/21
MOVED AND SECONDED**

THAT Council receives the written delegation by Alex Turner, and;

THAT staff arrange for this issue to be discussed and considered in the context of the upcoming review and update of the Official Community Plan.

CARRIED

7. Correspondence

- a) Email Correspondence to Mayor Baker from Statistics Canada
- b) Association of Vancouver Island and Coastal Communities 2021 Call for Resolutions – February 26, Deadline
- c) UBCM Resolution 2017 – B61 Follow up Re Gas Tax Funds for Firefighting Equipment
- d) B.C. Insurance Premium Tax: potential revenue source for local fire services
- e) Federal funds coming to support Legions in local communities
- f) Highland Engineering January 11, 2021 Quote for Master Drainage Plan Update Village of Sayward.

**MOTION R21/22
MOVED AND SECONDED**

Recommended Resolutions:

THAT the email correspondence from (a-f) be received, and;

THAT the engineering quote from Highland Engineering be received, and;

FINALLY THAT staff be directed to add this item to the January 26, 2021 Committee of the Whole meeting for further discussion by Council.

CARRIED

8. Council Reports

- a) Councillor Cragg – Notice of three resolutions to Association of Vancouver Island and Coastal Communities (AVICC)

**MOTION R21/23
MOVED AND SECONDED**

THAT Council considers the resolutions.

9. Reports of Committees - None

10. Mayor's Report

a) North Island Mayors correspondence regarding closure of North Island Fish Farms

MOTION R21/24

MOVED AND SECONDED

THAT the correspondence be received, and;

THAT Council supports adding the Mayor's signature to the letter from North Island Mayors to Minister Jordan (attached)

CARRIED

b) Request for support by way of resolution - Statistics Canada

MOTION R21/25

MOVED AND SECONDED

THAT Council supports the 2021 Census and encourages all Village of Sayward residents to complete their census questionnaire online at www.census.gc.ca in order to collect accurate and complete census data to support programs and services that benefit our community.

CARRIED

11. Unfinished Business – None

12. Staff Reports

a) Staff Report: Verbal - Appointment of Pat Rusch, Emergency Program Coordinator (EPC) following the Village of Sayward's request for an expression of interest for this volunteer position.

MOTION R21/26

MOVED AND SECONDED

THAT Pat Rusch be appointed to the Emergency Program Coordinator position and be awarded the \$300.00 monthly stipend to carry out the duties of this position, effective March 1, 2021, and;

THAT staff post notice to seek expressions of interest for parties wishing to assume the volunteer position of Emergency Services Support Director that will be vacated by Ms. Rusch as she assumes the EPC position.

CARRIED

b) Staff Report: COVID-19 Safe Restart Grants for Local Governments

MOTION R21/27

MOVED AND SECONDED

THAT Council direct staff to obtain the items listed in Table 1 within the budgeted amounts shown and to seek the most economical pricing for the Village, per Council's discussion at its January 5, 2021 (rescheduled to January 7, 2021) Committee of the Whole meeting:

Table 1:

ITEM	AMOUNTS
GRANT AMOUNT	\$268,000
Laptops for remote Council meetings	\$6,000
Keyless entry systems for Village office and Kelsey Rec Centre doors	\$2,000
Public Address Sound Systems for Mayor and Council and public use	\$15,000
Village Website Redesign	\$8,000
Upgrades to access and egress, windowed doors if possible, disabled opener	\$15,000
Total Expenditures:	\$46,000
Transfer remainder to reserves	\$222,000

Opposed Cllr. Cragg **CARRIED**

13. Bylaws - None

14. New Business - None

15. Public Question Period (maximum 15 minutes)

Mayor: "The purpose of the public question period is to permit people in the gallery to ask questions about the issues discussed by Council during the meeting. Speakers will be allowed to ask one question each. If time permits, after everyone has had an opportunity to ask questions, speakers will be allowed to ask a second question. For the record, please state your name and address." Given the meeting is being held electronically, any questions will have to be submitted in writing in advance of meeting adjournment.

16. In-Camera - None

17. Adjournment

MOTION R21/28

MOVED AND SECONDED

THAT the Regular Meeting of Council for January 19, 2021 be adjourned.

CARRIED

The meeting was adjourned at 8:15 PM.

Original signed by "M.Baker"

Mayor

Original signed by "A. MacDonald"

Corporate Officer