



**VILLAGE OF SAYWARD
MINUTES
REGULAR COUNCIL MEETING
FEBRUARY 16, 2021
TEAMS Electronic Meeting**

Present: Mayor Mark Baker
Councillor Norm Kirschner
Councillor Sue Poulsen
Councillor Tom Tinsley
Councillor Wes Cragg

In Attendance: Ann MacDonald, CAO
Lisa Clark, CFO
Melissa Coates, Finance/Admin Clerk

1. Call to Order

Meeting was called to order at 7:03 PM.

2. Public Input

MOTION R21/43

MOVED AND SECONDED

THAT the Public Input section be moved to the end of the meeting after Public Question Period.

CARRIED

3. Introduction of Late Items – COVID-19 office protocols – verbal update from the CAO

MOTION R21/44

MOVED AND SECONDED

THAT the COVID-19 office protocols – verbal update from the CAO be added to Item 14. New Business.

CARRIED

4. Approval of Agenda

MOTION R21/45

MOVED AND SECONDED

THAT the agenda for the Regular Meeting of Council for February 16, 2021 be approved as amended.

CARRIED

5. Minutes of Previous Meetings

MOTION R21/46

MOVED AND SECONDED

THAT the minutes from the Regular Council meeting scheduled for February 2 and held on February 4, 2021 be adopted as amended to reflect the departure of Councillor Kirschner due to illness at 7:38 pm.

CARRIED

MOTION R21/47

MOVED AND SECONDED

THAT the minutes from the Committee of the Whole meeting held on February 9, 2021 be adopted.

CARRIED

6. Petitions and Delegations

a) RCMP Quarterly Report, Cpl. Chris McMillan, Detachment Commander, Sayward RCMP

MOTION R21/48

MOVED AND SECONDED

THAT the presentation by Cpl. Chris McMillan, RCMP, Sayward Detachment be received.

CARRIED

b) Western Forest Products Ltd. Sustainable Forest Management Program, Jack Reynolds, TFL Forester; Kindry Mercer, Manager, Regional Initiatives WFP; John Deal, Manager, Forest Stewardship and Wildlife; Stuart Glen, Director of Forest Inventory and Stewardship.

MOTION R21/49

MOVED AND SECONDED

THAT the presentation by Western Forest Products be received.

CARRIED

c) Sayward Primary Healthcare Clinic Quarterly Report, (attached) NP Tracey Payne

MOTION R21/50

MOVED AND SECONDED

THAT the quarterly report from NP Tracey Payne, Sayward Primary Healthcare Clinic be received.

CARRIED

d) Sayward Fire Department monthly report (attached)

MOTION R21/51

MOVED AND SECONDED

THAT the monthly report submitted by Paul Hibbert, Sayward Fire Department be received.

CARRIED

7. Correspondence

a) British Columbia/Yukon Command Royal Canadian Legion

b) The Provincial Tree Planting Program and COVID-19 Protocols

c) Lymphedema Awareness Day March 6, 2021

**MOTION R21/52
MOVED AND SECONDED**

THAT correspondence (a) to (c) be received.

CARRIED

**MOTION R21/53
MOVED AND SECONDED**

THAT the Village of Sayward do hereby proclaim March 6th, 2021 as LYMPHEDEMA AWARENESS DAY and encourage all citizens to work together to promote and increase awareness so that the health and well-being of all those living with Lymphedema is improved.

CARRIED

**MOTION R21/54
MOVED AND SECONDED**

THAT Council approve the placing of a business card sized ad for \$261.90 (plus GST, total \$275) in the 16thBC/Yukon Command Royal Canadian Legion 16th Annual Military Service Recognition Book.

CARRIED

8. Council Reports - None

9. Reports of Committees - None

- 10. Mayor's Report** – Mayor Baker provided a verbal update of the Mayor's meetings on the closing of the fish farms in the Discovery Islands.

**MOTION R21/55
MOVED AND SECONDED**

THAT the verbal update by Mayor Baker be received.

CARRIED

11. Unfinished Business – None

12. Staff Reports

a) Staff Report: 2020 COVID-19 Expenses

**MOTION R21/56
MOVED AND SECONDED**

THAT Council receive the 2020 COVID-19 Expenses report for information and discussion, and;

AND THAT \$5,660 be transferred from the COVID-19 Reserve to offset expenditures related to COVID-19 for the 2020 fiscal year.

CARRIED

b) Staff Report: Village of Sayward Audit Planning Report

**MOTION R21/57
MOVED AND SECONDED**

THAT Council receive the Village of Sayward Audit Planning Report for information and discussion.

CARRIED

c) Staff Report: Council Appointments and Meeting Schedule 2021

MOTION R21/58

MOVED AND SECONDED

THAT Council receive the Council Appointment Schedule 2021 report for information and discussion.

CARRIED

d) Staff Report: FireSmart Homeowner Rebate Program Coordinator

MOTION R21/59

MOVED AND SECONDED

THAT Council receive the FireSmart Homeowner Rebate Program Coordinator Report for information and discussion, and;

THAT Council be advised of the outcome of the grant application and the upcoming work in summer 2021.

CARRIED

13. Bylaws - None

14. New Business – CAO provided a verbal update on new COVID-19 office protocols.

MOTION R21/60

MOVED AND SECONDED

THAT the verbal update from the CAO regarding COVID-19 office protocols be received.

CARRIED

15. Public Question Period (maximum 15 minutes) - None

16. In-Camera

MOTION R21/61

MOVED AND SECONDED

THAT in accordance with section 92 of the *Community Charter*, this Council Meeting will be closed to the public at this time in order that Council may give consideration to matters in accordance with Section 90(1)(c) of the Community Charter to discuss labour relations.

Opposed Cllr Cragg

CARRIED

17. Adjournment

MOTION R21/62

MOVED AND SECONDED

THAT the Regular Meeting of Council for February 16, 2021 be adjourned.

CARRIED

The meeting was adjourned at 8:32 pm

Original signed by "M.Baker"

Mayor

Original signed by "A. MacDonald"

Corporate Officer