



**VILLAGE OF SAYWARD  
MINUTES  
REGULAR COUNCIL MEETING  
DECEMBER 15, 2020  
TEAMS Electronic Meeting**

**Present:** Mayor Mark Baker  
Councillor Norm Kirschner  
Councillor Wes Cragg  
Councillor Sue Poulsen  
Councillor Tom Tinsley

**In Attendance:** Ann MacDonald, CAO  
Lisa Clark, CFO

**1. Call to Order**

Meeting was called to order at 7:15 PM.

**2. Public Input**

**MOTION R20/148**

**MOVED AND SECONDED**

THAT the Public Input section be moved to the end of the meeting after Public Question Period.

**CARRIED**

**3. Introduction of Late Items**

**4. Approval of Agenda**

**MOTION R20/149**

**MOVED AND SECONDED**

THAT the agenda for the Regular Meeting of Council for December 15, 2020 be approved.

**CARRIED**

**5. Minutes of Previous Meetings**

**MOTION R20/150**

**MOVED AND SECONDED**

THAT the minutes from the Inaugural Council meeting held on December 1, 2020 be adopted.

THAT the minutes from the Regular Council meeting held on December 1, 2020 be adopted.

**CARRIED**

**6. Petitions and Delegations – None**

**7. Correspondence**

**MOTION R20/151  
MOVED AND SECONDED**

- a) THAT Council receive the application to amend the Village of Sayward Zoning Bylaw No 309, 2000 (application dated June 15, 2020).
- b) THAT Council receive the December 8, 2020 SRD Staff Report, Rezoning Application to Facilitate a Tourist Commercial/Residential Subdivision at 18 Sayward Road, Kelsey Bay, BC.

**CARRIED**

**8. Council Reports**

Councillor Poulsen provided a verbal report on a recent Comox Strathcona Waste Management Committee meeting attendance and on updates from the Strathcona Regional Hospital Board.

**MOTION R20/152  
MOVED AND SECONDED**

THAT the verbal report from Councillor Poulsen be received.

**CARRIED**

**9. Reports of Committees - None**

**10. Mayor's Report**

Mayor Baker provided a verbal report.

**MOTION R20/153  
MOVED AND SECONDED**

THAT the verbal report from Mayor Baker be received.

**CARRIED**

**11. Unfinished Business - None**

**12. Staff Reports**

**a) Staff Report: Financial Statements/Variances November 2020**

**MOTION R20/154  
MOVED AND SECONDED**

THAT Council receive the Financial Statements/Variances to Nov 30, 2020 report for information and discussion.

**CARRIED**

**b) Staff Report: 2021-2025 Financial Plan Timetable**

**MOTION R20/155  
MOVED AND SECONDED**

THAT Council receive the Financial Plan Timetable report for information and discussion, and;

THAT Council approve the financial plan timetable proposed by Staff.

**CARRIED**

**c) Staff Report (Verbal): COVID-19 Safe Restart Grants for Local Governments**

**MOTION R20/156  
MOVED AND SECONDED**

THAT this matter be referred to the January 5, 2021 Regular Council meeting with a detailed plan and budget.

**CARRIED**

**d) Staff Report (Verbal): Fire Chiefs Association of BC (FCABC) Road Rescue Grant Program**

**MOTION R20/157  
MOVED AND SECONDED**

THAT a letter be sent, if required, to add the Village of Sayward to the list of communities eligible for road rescue funding following their administrative error rendering the Village ineligible to apply for the grant and;

THAT Staff return to Council with planned expenditures in 2021 if approved.

**CARRIED**

**e) Staff Report: CAO Report and Project Update**

**MOTION R20/158  
MOVED AND SECONDED**

THAT the CAO report be received for information and discussion, and;

THAT Staff return to Council in January with further information on the application to amend the Village of Sayward Zoning Bylaw No. 309, 2000, portion of Lot 304 and;

FINALLY THAT Staff arrange for a presentation by the developer and his agent at the January 26, 2021 Committee of the Whole meeting.

**CARRIED**

**13. Bylaws - None**

**14. New Business – None**

**15. Public Input and Question Period - None**

**16. Adjournment**

**MOTION R20/159  
MOVED AND SECONDED**

THAT the Regular Meeting of Council for December 15, 2020 be adjourned.

**CARRIED**

**The meeting was adjourned 8:13 PM.**

Original signed by "M.Baker"

**Mayor**

Original signed by "A. MacDonald"

**Corporate Officer**