



**VILLAGE OF SAYWARD  
MINUTES  
REGULAR COUNCIL MEETING  
DECEMBER 1, 2020  
KELSEY CENTRE GYMNASIUM**

**Present:** Mayor Mark Baker  
Councillor Norm Kirschner  
Councillor Wes Cragg  
Councillor Sue Poulsen  
Councillor Tom Tinsley

**In Attendance:** Ann MacDonald, CAO  
Lisa Clark, CFO  
John France, Acting CAO

**1. Call to Order**

Meeting was called to order at 7:36 PM.

**2. Public Input**

**MOTION R20/135**

**MOVED AND SECONDED**

THAT the Public Input section be moved to the end of the meeting after Public Question Period.

**CARRIED**

**3. Introduction of Late Items**

**MOTION R20/136**

**MOVED AND SECONDED**

THAT the following Staff Reports be added under section 12. as e) and f)

- Chief Election Officer Report
- Village of Sayward 2019 Annual Report

**CARRIED**

**4. Approval of Agenda**

**MOTION R20/137**

**MOVED AND SECONDED**

THAT the agenda for the Regular Meeting of Council for December 1, 2020 be approved as amended.

**CARRIED**

**5. Minutes of Previous Meetings**

**MOTION R20/138**

**MOVED AND SECONDED**

THAT the minutes from the Council meeting held on November 3, 2020 be adopted.

**CARRIED**

**6. Petitions and Delegations – None**

**7. Correspondence**

**MOTION R20/139**

**MOVED AND SECONDED**

THAT the following correspondence be received:

- a) Province of BC, COVID-19 Relief Funding \$268,000

**NOTE:** Council asked staff to bring a report to the December 15 Council meeting outlining Covid actions which can be charged to the new Covid-19 Relief funding, including plexi-glass for the KC entrance, setting up of Zoom meetings and live streaming, iPads for Council and a new sound system.

- b) Province of BC, 2018 CEPF: Evacuation Planning – Final Funding Approval/Project completion.
- c) BCEDA 2021 BC Economic Summit
- d) Letter to Premier Horgan

**CARRIED**

**MOTION R20/140**

**MOVED AND SECONDED**

**Letter to Premier Horgan**

THAT Mayor and Council join other British Columbia Municipalities in sending an Open Letter under the Mayor's signature to Premier John Horgan to congratulate him on his past commitment to natural resource dependent communities and request that he recognize that following goals for the Province of British Columbia:

1. Move quickly to enable shovel-ready projects to proceed;
2. Send the right messages to international investors to ensure that BC's most resilient industries can succeed in uncertain global investment conditions;
3. Recognize in provincial economic planning the unique advantage of globally carbon-competitive exports from BC's resource-based industries;
4. Put workers and communities first as the Government delivers on its campaign commitments;
5. Ensure that any new regulations affecting the ability to deliver on the first four pillars during the pandemic recovery period are considered carefully.

**CARRIED**

**The Mayor's name is to be added to the letter sent to the Premier**

**8. Council Reports - None**

**9. Reports of Committees - None**

**10. Mayor's Report - None**

**11. Unfinished Business - None**

**12. Staff Reports**

a) **Staff Report: Projects Update/Financial Variances – November 2020**

**MOTION R20/141**

**MOVED AND SECONDED**

THAT Council receive the Projects Update/Financial Variances – November 2020 report for information.

**CARRIED**

b) **Staff Report: Dam Update Report**

**MOTION R20/142**

**MOVED AND SECONDED**

THAT the Dam Update Report be received for information and discussion, and;

THAT Council approves the additional costs of \$208,513 due to the delay, and;

THAT General surplus funds of \$158,513 and Water surplus funds of \$50,000 be used to fund the total shortfall of \$208,513, and Finally;

THAT the 2021-2025 Financial Plan be adjusted accordingly.

**CARRIED**

c) **Staff Report: Refuse Removal Contract 2021-22**

**MOTION R20/143**

**MOVED AND SECONDED**

THAT Council receive the Refuse Removal Contract 2021-22 report, and;

THAT Council approves a two-year extension to the contract at the proposed rates, 2021 \$11.23 and 2022 \$11.57 for residential collection based on 143 units, and;

THAT the Mayor and CAO be authorized to sign the contract with Waste Management Canada.

**CARRIED**

d) **Municipal Signing Authority**

**MOTION R20/144**

**MOVED AND SECONDED**

THAT Council of the Village of Sayward authorize Mayor Mark Baker, Deputy Mayor Tom Tinsley, Chief Administrative Officer Ann MacDonald and Chief Financial Officer Lisa Clark to be the signing authorities respecting municipal financial matters.

**CARRIED**

e) **Chief Election Officer Report**

**MOTION R20/145**

**MOVED AND SECONDED**

THAT the Chief Election Officer Report be received.

**CARRIED**

f) **2019 Annual Report**

**MOTION R20/146**

**MOVED AND SECONDED**

THAT the 2019 Annual Report be received, and;

THAT Council approve the 2019 Annual Report.

**CARRIED**

**13. Bylaws - None**

**14. New Business - None**

**15. Public Input and Question Period**

Jackie Lyons	Congratulations to the new Mayor, Councillors Sue Poulsen and Tom Tinsley, welcomed new CAO.	The Mayor thanked Jackie Lyons.
Irene Callahan	Plans to use Zoom for Council meetings. How will people without internet participate.	Mayor Baker indicated that public meetings would continue, unless prohibited by COVID and orders from the government of BC, and ZOOM meetings are intended to enable more participation.
Karen McClinton	Raised concerns that many people do not have PC's and will not be able to attend.	Mayor suggested that electronic meetings were intended to be in addition to public meetings and Council will work on solutions to accessible meetings.

**16. In-Camera - None**

**17. Adjournment**

**MOTION R20/147**

**MOVED AND SECONDED**

THAT the Regular Meeting of Council for December 1, 2020 be adjourned.

**CARRIED**

**The meeting was adjourned 8:15 PM.**

Original signed by "M.Baker"

**Mayor**

Original signed by "A. MacDonald"

**Corporate Officer**