



**VILLAGE OF SAYWARD
MINUTES
REGULAR COUNCIL MEETING
OCTOBER 22, 2019
KELSEY CENTRE GYMNASIUM**

Present: Deputy Mayor Joyce Ellis
Councillor Wes Cragg
Councillor Bill Ives
Councillor Norm Kirschner

In Attendance: Lisa Clark, CAO/CFO
Mavis Alkenbrack, Deputy Finance/Admin Officer

Regrets: Mayor John MacDonald

1. Call to Order

Meeting was called to order at 7:02 PM.

2. Public Input (maximum 30 minutes)

Debbie Coates	Question about whether Council was consulted about the generator being removed from the water treatment contract.	CAO directed to look at past staff reports and advise Council at next meeting.
Irene Callaghan	Question regarding the status of the daycare project. Question about the noise bylaw, and why noise is allowed until 11:00pm.	Cllr Cragg indicated that the grant application has not yet been submitted to the province, but that the project is still active. Council advised the gallery that a new noise bylaw is in progress and will have some changes.

3. Introduction of Late Items

4. Approval of Agenda

MOTION R19/272

MOVED AND SECONDED

THAT the agenda for the Regular Meeting of Council for October 22, 2019 be approved.

CARRIED

5. Minutes of Previous Meetings

MOTION R19/273

MOVED AND SECONDED

THAT the minutes from the Regular Council meeting held on October 8, 2019 be received.

CARRIED

MOTION R19/274

MOVED AND SECONDED

THAT resolution R19/255 be amended to read:

MOTION R19/255

MOVED AND SECONDED

THAT Staff be directed to facilitate the installation of safety rails on Kelly's Bridge, and;

THAT this installation be subject to funds available in the 2020 Financial Plan.

CARRIED

MOTION R19/275

MOVED AND SECONDED

THAT resolution R19/259 be amended to read:

MOTION R19/259

MOVED AND SECONDED

THAT Council receives the Consultant's report on the FTE Admin 2019 and;

THAT Staff be directed to work within the 2.6 FTE for the Admin department.

CARRIED

MOTION R19/276

MOVED AND SECONDED

THAT the minutes from the Regular Council meeting held on October 8, 2019 be adopted, as amended.

CARRIED

6. Business Arising

7. Petitions and Delegations

a) Cpl. Kim Graham, Detachment Commander - Sayward Policing Report

MOTION R19/277

MOVED AND SECONDED

THAT the Sayward Policing Report for the period 1 Jan 2019 to 30 Sep 2019 be received.

CARRIED

8. Correspondence

MOTION R19/278

MOVED AND SECONDED

THAT the following correspondence be received.

- a) Letter of support for ORV Management Framework – City of Campbell River
- b) Social Procurement training – SP 201, November 15th, Campbell River

CARRIED

Note: Staff directed to register Cllr. Ives for SP 201 training on Nov 15th

9. Mayor's Reports

10. Council Reports

11. Old Business

12. Staff Reports

- a) **Staff Report: Financial Statements/Variances to Sept 30, 2019**

MOTION R19/279

MOVED AND SECONDED

THAT Council receive the Financial Statements/Variances to Sept 30, 2019 report.

CARRIED

- b) **Staff Report: Projects Update – October 2019**

MOTION R19/280

MOVED AND SECONDED

THAT Council receive the Projects Update – October 2019 report.

CARRIED

- c) **Staff Report: Tree Management Bylaw**

MOTION R19/281

MOVED AND SECONDED

THAT Council receive the Tree Management Bylaw report and;

THAT Council direct Staff to bring the report to the COW meeting on November 5th for discussion.

CARRIED

- d) **Staff Report: Policy Updates Project**

MOTION R19/282

MOVED AND SECONDED

THAT Council receive the Policy Update Project report, and;

THAT Council approves 100-01 Council Conflict of Interest Policy.

CARRIED

13. Bylaws

- a) **Permissive Tax Exemption Bylaw No. 459, 2019**

MOTION R19/283

MOVED AND SECONDED

THAT Permissive Tax Exemption Bylaw No. 459, 2019 be given fourth and final reading.

CARRIED

b) Royal Canadian Legion No. 147 Permissive Tax Exemption Bylaw No. 460, 2019

MOTION R19/284

MOVED AND SECONDED

THAT Royal Canadian Legion No. 147 Permissive Tax Exemption Bylaw No. 460, 2019 be given fourth and final reading.

CARRIED

14. New Business

a) Revenue Canada contacts update

MOTION R19/285

MOVED AND SECONDED

THAT Council authorizes the following Village of Sayward Finance Staff members, Lisa Clark, CAO/CFO and Mavis Alkenbrack, Deputy Finance/Admin Officer, to access data and information from the Canada Revenue Agency for account numbers 10817 9920 RP0001, 10817 9920 RT0001, and 10817 9920 RC0001.

CARRIED

15. Public Question Period (maximum 15 minutes)

Irene Callaghan	Asked how much the totem on the waterfront trail cost the taxpayers of Sayward.	Advised that the totem was donated from the Shoreline Arts group in Campbell River and there was no cost to the Village.
Debbie Coates	Thanked Council for hiring Lisa Clark as the CAO, commented about Lisa's commitment to the community, finance background, and that she is a local.	
Debbie Coates	Asked Council to consider a potential tree management bylaw carefully as Sayward is not a city.	

16. In-Camera

MOTION R19/286

MOVED AND SECONDED

THAT in accordance with Section 92 of the Community Charter, this Council meeting will be closed to the public at this time in order that Council may give consideration to matters in accordance with Section 90 (1)(k) of the Community Charter to discuss negotiations and related

discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

CARRIED

17. Adjournment

MOTION R19/287

MOVED AND SECONDED

THAT the Regular Meeting of Council for October 22, 2019 be adjourned.

CARRIED

The meeting was adjourned at 8:16 PM.



Mayor



Corporate Officer