



**VILLAGE OF SAYWARD
MINUTES
REGULAR COUNCIL MEETING
July 11, 2019
KELSEY CENTRE GYMNASIUM**

Present: Mayor John MacDonald
Councillor Joyce Ellis
Councillor Wes Cragg

Absent: Councillor Norm Kirschner (authorized)
Councillor Bill Ives (authorized)

In Attendance: Lisa Clark, Chief Financial Officer
John France, Consultant

1. Call to Order

Meeting was called to order at 10:00 AM.

2. Public Input (maximum 30 minutes)

Irene Callaghan	1.) The minutes from the June 26th meeting do not properly reflect what I said. Can they please be amended? 2.) A good portion of Sayward residents do not have internet, can the watering restrictions be put on the phone notification system?	1.) Mayor – we will have staff amend the minutes. 2.) Mayor – Staff post public notices at the post office, on the Village notice board and at the Kelsey Centre.
Lee Ettinger	Spoke from a letter containing a series of issues: Use of audio, behavior, use of Roberts Rules, grants, business practices, bylaw enforcement, fireworks.	Council advised they will use the audio system. A full response will be provided at the next meeting.
James Becker	Wanted an update on the dam and water treatment projects and asked where the other Council members were.	Staff advised the dam project is getting underway in late July, completion in September. The water treatment plant has a few deficiencies, we expect the operational certificate to be issued soon at which point the plant will be operational. Currently the Village is on the old system.

		The Mayor advised James that the missing Council members are on approved leave.
Irene Callaghan	Asked for clarification of the difference between a Special meeting and a Regular meeting.	The Mayor explained the difference – a regular meeting is a meeting that is scheduled and approved by Council before the fiscal year, and a Special meeting is a meeting called for certain purposes, and special circumstances.
Daryl Lyons	Discussed the cleaning of the Village truck for \$200 and the use of Staff to do work on Village vehicles	Mayor advised he would pay the \$200.
Jackie Lyons	Commented that she felt disrespected at the last meeting and would like an apology from the Mayor. Also expressed concern about the Mayor stating he can't attend Council committee meetings due to his schedule.	The Mayor formally apologized for his comment, he meant no disrespect towards Ms. Lyons.
Irene Callaghan	Indicated that the reason people don't attend Council meetings is because they don't know about it.	The Mayor reiterated that Council meetings are advertised and posted on notice board around the Village, on the Village of Sayward website, and on Facebook.
Karen McClinton	Commented on the posting of public notices and that this meeting was not posted in the post office.	Staff indicated that the public notice was posted on the notice board.

3. Introduction of Late Items - None

4. Approval of Agenda

MOTION R19/206

MOVED AND SECONDED

THAT the agenda for the Regular Meeting of Council for July 11, 2019 be approved. **CARRIED**

5. Minutes of Previous Meetings

MOTION R19/207

MOVED AND SECONDED

THAT the minutes from the Committee of the Whole meeting held on June 5, 2019 be adopted.

THAT the minutes from the Regular Council meeting held on June 18, 2019 be adopted.

THAT the minutes from the Special Council meeting held on June 26, 2019 be adopted as amended. **CARRIED**

6. Petitions and Delegations - None

7. Correspondence

MOTION R19/208

MOVED AND SECONDED

THAT the following correspondence be received.

a) Ombudsperson Quarterly Report January 1 – March 31, 2019

b) Mike Coulter – ORV Access North Island

CARRIED

8. Council Reports - None

9. Mayor's Report

Mayor noted there was a COW meeting scheduled for August 7, 2019. The Daycare Project and Sayward Futures are on the agenda.

10. Staff Reports

a) **Staff Report: 2018 Annual Report, and 2018 Statement of Financial Information (SOFI)**

MOTION R19/209

MOVED AND SECONDED

THAT Council receives the report on the 2018 Annual Report, and the 2018 Statement of Financial Information (SOFI),

And THAT Council approves the Annual Report for distribution.

CARRIED

b) **Staff Report: Priorities List – Short Term**

MOTION R19/210

MOVED AND SECONDED

THAT the report on the priorities list – short term be received for information and discussion.

CARRIED

c) **Staff Report: Water Restrictions**

MOTION R19/211

MOVED AND SECONDED

THAT Council receives the report on Water Restrictions Stage 2,

And THAT Council approves the wording for the Water Restrictions Stage 2.

And Finally THAT, in addition to advertising/posting the notice in the usual places, Staff also mail copies of the notice to all residents.

CARRIED

d) **Staff Report: Campground Rental for the Nurse Practitioner**

MOTION R19/212

MOVED AND SECONDED

THAT Council receives the report on the Campground Rental for the Nurse Practitioner,

And THAT Council approves the rental of Site 2 at \$350/month for the Nurse Practitioner until July 31, 2020 when Council will revisit.

CARRIED

e) **Staff Report: Sayward Harbour Authority – Request for Water/Sewer Fee Exemption**

MOTION R19/213

MOVED AND SECONDED

THAT Council receives the report on Sayward Harbour Authority – Request for Water/Sewer Fee Exemption,

And THAT Council approves the request for a water and sewer fee exemption for 2019 on condition that the washrooms remain available for public use. **CARRIED**

Note: Council discussed making the exemption pursuant to an annual application process and conditional on receiving the Sayward Harbour financial statements.

f) **Staff Report: Social Procurement**

This report will be made available at the meeting. Awaiting additional information.

Note: Information was not received prior to the meeting. To be included in next Council meeting.

11. Old Business

UBCM Conference 2019:

Appointments requests have been made to the Premier, Minister Selina Robinson, Minister Jinny Sims, Minister Doug Donaldson, BC Hydro, BC Assessment, and Kathy MacNeil (VIHA).

12. Bylaws

a) **Off-Road Vehicle Regulation Bylaw No. 446, 2019**

MOTION R19/214

MOVED AND SECONDED

THAT the Off-Road Vehicle Regulation Bylaw No. 446, 2019 be given fourth and final reading. **CARRIED**

b) **Cannabis Control Bylaw No. 455, 2019**

MOTION R19/215

MOVED AND SECONDED

THAT Cannabis Control Bylaw No. 455, 2019 be given fourth and final reading. **CARRIED**

13. Financial – None

14. New Business - None

15. Public Question Period (maximum 15 minutes)

James Becker	Commented on the process used in Council meetings and how confusing it is to the public.	Council advised meeting process becomes clearer as meetings are attended. Council follows the process laid out by law and within the procedure bylaw.
--------------	--	---

Lee Ettinger	Wanted to know why no action was taken beyond second reading on the fireworks bylaw.	Staff advised the bylaw is in process and has been shared with the Fire Chief for comment. Delay is due to competing demands for staff time and resources.
Karen McClinton	Asked whether a motion could be passed at a meeting with 3 Council members and one opposed.	Mayor indicated that yes it could.
Irene Callahan	Commented on residents watering on wrong days. Wanted a phone callout to all residents on restrictions.	Mayor advised residents they can let us know if they see someone watering at wrong time and Staff will follow up. Also advised that sending a one-call notice out to the community incurs a charge and it is usually only used for boil water notifications and emergencies.
Karen McClinton	Commented that RCMP were watering on the wrong day.	Staff will follow up.
Irene Callahan	Asked if there was a fee for using the showers at the marina.	Advised yes there was a fee in place.

16. In-Camera

MOTION R19/216

MOVED AND SECONDED

Prepare to go In-Camera

THAT in accordance with Section 92 of the *Community Charter*, this Council meeting will be closed to the public at this time in order that Council may give consideration to matters in accordance with Section 90 (1)(c) of the *Community Charter* to discuss the personnel issues.

CARRIED

17. Adjournment

MOTION R19/217

MOVED AND SECONDED

THAT the Regular Meeting of Council for July 11, 2019 be adjourned.

CARRIED

The meeting was adjourned at 11:33 PM.


Mayor John MacDonald


Chief Administrative Officer