



**VILLAGE OF SAYWARD
MINUTES
REGULAR COUNCIL MEETING
April 3, 2019 – 7:00 PM
KELSEY CENTRE GYMNASIUM**

Present: Mayor John MacDonald
Councillor Joyce Ellis
Councillor Norm Kirschner
Councillor Bill Ives
Councillor Wes Cragg

In Attendance: Paul Carver, Chief Administrative Officer
Lisa Clark, Chief Financial Officer

Left the Meeting: Councillor Norm Kirschner left the meeting at 7:47 PM

1. Call to Order

Meeting was called to order at 7:00 PM

2. Public Input (maximum 30 minutes)

Debra Coates	Do we have 2 gardeners now?	CAO – We do not.
Irene Callaghan	Is there a bylaw for fire crackers?	Mayor – That will be discussed at this meeting.
Karen McClinton	What is the update on the RCMP leaving town?	Mayor – We will follow up in a report.
Debra Coates	Plaque for the share shed?	CAO – We apologize for the delay. It is on our project list.
Irene Callaghan	Is the public works truck being sold?	Mayor – No truck is being kept as discussed at budget meetings.
Greg Sidoruk	What is the update to my letter to Council regarding parking?	CAO – More info will be available at the next meeting.
Lee Ettinger	Does the VOS have zoning bylaws?	Yes, we do.
Janett Hoare	Are we at the point where we can ticket people?	CAO/Mayor – Still a work in progress but will be brought to Council soon.
Jean Francois Morin	Noise Bylaw – Where are we at?	CAO – On hold and will be brought back to Council.

Karen McClinton	Why does the newsletter state the meeting is for Tuesday night?	The meeting date was changed at the last meeting.
Debra Coates	Bench in front of Fire Department. Where is it?	Mayor – Will follow up with the Fire Department.

3. Approval of Agenda

MOTION R19/71

MOVED AND SECONDED

THAT the agenda for the Regular Meeting of Council for April 3, 2019 be approved as amended.

CARRIED

4. Minutes of Previous Meetings

MOTION R19/72

MOVED AND SECONDED

THAT the minutes from the Regular Meeting of Council held on March 19, 2019 be adopted as amended.

CARRIED

5. Petitions and Delegations - None

6. Correspondence

MOTION R19/73

MOVED AND SECONDED

THAT the following correspondence be received,

- a) 2018 Sustainability Report – Western Forest Products
- b) Promoting Local Economic Development – UBCM
- c) Secret Santa Donation Request - Tessa Ballentine

MOTION R19/74

MOVED AND SECONDED

THAT a letter be written to Tessa Ballentine that there is no grant-in-aid program.

CARRIED

- d) City of Victoria (Resolution) – Protection of Old Growth Forests
- e) Federal Gas Tax Program (UBCM) – Increase in 2019 Gas Tax Payment
- f) District of Highlands Survivor Challenge

CARRIED

7. Council Reports

- a) Briefing Notes - Councillor Ives (original meeting date: March 19, 2019)

MOTION IC/34

MOVED AND SECONDED

THAT the Briefing Notes prepared by Councillor Ives for the March 19, 2019 Council meeting be brought forward to the April 3, 2019 regular Council meeting.

CARRIED

Councillor Ives provided a verbal report on his written report.

8. Committee Member Reports – None

9. Mayor's Report

- a) Mayor's Report – April 3, 2019

MOTION R19/75

MOVED AND SECONDED

THAT the Mayor's Report for April 3, 2019 be received.

CARRIED

- i) Island Timberlands Forest Service Road - Memo of Understanding (MOU) Road Access

MOTION R19/76

MOVED AND SECONDED

THAT staff liaise with Island Timberlands and create an MOU for VOS to use any and all Island Timberlands Forest service roads in a time of a called emergency for evacuation of the Sayward Community. This MOU was mentioned in the Projects Status Report prepared by our CAO and presented to Council at the March 5th regular meeting.

CARRIED

- ii) Emergency Fuel – Memo of Understanding (MOU) with surrounding industries for fuel

MOTION R19/77

MOVED AND SECONDED

THAT staff liaise with Mid Island Co-op, Island Timberlands, Western Forest Products and Mainroad Inc, to create individual MOUs' for provision of fuel to VOS (emergency vehicles and generators only) during a time of a called emergency.

CARRIED

- iii) Village Grocery Store – Councillor Ives Initiative

MOTION R19/78

MOVED AND SECONDED

THAT in accordance with the Community Charter and other applicable provincial legislation, the Village of Sayward donate land (site to be determined) for an entrepreneur to build and operate a grocery store in the Village; and

THAT Council consider waiving certain fees and charges in place at the time in support of the project; and

THAT should Council be successful finding an individual to build and operate a store in the Village, that a Contract with that entrepreneur be put in place providing the entrepreneur with a timeline to get the store up and running; and

FURTHER THAT the Contract provide in principle certain conditions to ensure the continual operation of the business over a certain number of years, to be determined by Council.

CARRIED

- iv) ATV Bylaw – Councillor Ives Initiative

MOTION R19/79

MOVED AND SECONDED

THAT staff prepare an ATV bylaw for the use of ATVs within municipal boundaries, and that the draft bylaw be presented to Council for discussion at the May 7, 2019 regular Council meeting.

CARRIED

- v) Committee of the Whole (COW) – Monday, April 15, 2019 at 9:00 am

MOTION R19/80

MOVED AND SECONDED

THAT an In-Camera “Committee of the Whole” meeting be scheduled for April 15, 2019 at 9:00 am and that following rise and report of the in-camera, Sayward Tourism Committee Chair and Sayward Futures Board chair be invited to attend for their input.

CARRIED

10. Staff Reports

- a) Strategic Plan and Projects update (April 2019)– Report by CAO

MOTION R19/81

MOVED AND SECONDED

THAT the Strategic Plan and Projects Update Report for April 2019 prepared by the CAO be received for information.

CARRIED

11. Old Business - None

12. Bylaws

- a) Five Year Financial Plan Bylaw No. 447, 2019

MOTION R19/82

MOVED AND SECONDED

THAT Five Year Financial Plan Bylaw No. 447, 2019 be given fourth and final reading.

CARRIED

13. Financial – None

14. New Business

- a) Parking on Spar Street - Letter from 230 Spar Street (environmental concerns)

MOTION R19/83

MOVED AND SECONDED

THAT the letter prepared by the owner of 230 Spar Street regarding the leakage of diesel fuel from a regularly parked pickup truck on the boulevard be received.

CARRIED

15. Public Question Period (maximum of 15 minutes)

Debra Coates	The extra 68K from gas tax this year, please put into a reserve for a rainy day and do not spend it.	CAO – The funds will be put into the CWF reserve.
Lee Ettinger	ATV concerns, noise, etc. Are ATV’s going to have sound reducing equipment?	Councillor Ives – Machines today are much quieter than in years past. The VOS will be limiting where they go and which roads they can access.
Irene Callaghan	Fireworks – Its going to happen again tonight. What is the VOS going to do about it?	Mayor – I will be discussing it with the CAO in the morning.
Greg Sidoruk	Second part of my letter, excessive amount of garbage, grass not cut, etc. What has been done?	CAO – I recently had a look at the property in question. Based on what I saw there wasn’t an issue.
Karen McClinton	Fireworks/RCMP – RCMP indicated if the bylaws were written correctly, they would enforce them.	
Janett Hoare	It does depend on the bylaws. If they are written correctly, they can be enforced.	
Jean Francois Morin	Appreciate that council asks questions as I cannot during meetings. Thank you so much.	

16. In-Camera - None

17. Rise

18. Adjournment

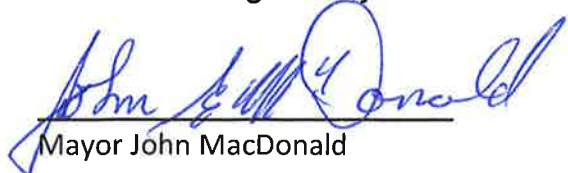
MOTION R19/84

MOVED AND SECONDED

That the Regular Council Meeting of April 3, 2019 be adjourned.

CARRIED

The meeting was adjourned at 9:10 PM.


 Mayor John MacDonald


 Chief Administrative Officer