



**VILLAGE OF SAYWARD
MINUTES
REGULAR COUNCIL MEETING
April 16, 2019 – 7:00 PM
KELSEY CENTRE GYMNASIUM**

Present: Mayor John MacDonald
Councillor Joyce Ellis
Councillor Bill Ives
Councillor Wes Cragg

Absent: Councillor Norm Kirschner (authorized)

In Attendance: Paul Carver, Chief Administrative Officer
Lisa Clark, Chief Financial Officer

1. Call to Order

Meeting was called to order at 7:00 PM

2. Public Input (maximum 30 minutes)

Debra Coates	<p>a) Do we have 2 gardeners or not? I see in the last meeting that we don't.</p> <p>b) Shouldn't the job be posted?</p>	<p>CAO – a) The second person was only there to get the garden beds ready for the season, and only for a few days.</p> <p>b) We'll look into it.</p>
Jean Francois Morin	<p>a) 6.11 of the new Noise Bylaw doesn't appear to have changed from the fall. There is no time frame for industrial hours, so they could run for 24 hours? b) Who will pay for the consultant? c) Why not put the hours of the day in the bylaw? d) Are you working for WFP or for us (the community)?</p>	<p>CAO – a) Correct, it has not changed, and does not indicate the hours of the day, but it does have limits on the duration of noise. b) The property owner. c) It will put a hardship on the operations, and it was explained in the meeting with WFP that there is an evening shift at times due to volume of product flowing through log sort. Also, there are labour issues with changing shifts or having split shifts. d) Of course, I am working for the community. I hear your concerns and WFP is going to try and reduce the noise.</p> <p>Mayor – Perhaps we need to bring WFP back to talk to us?</p>

Mark Baker	Sayward News, Rec centre report by G. Whalley sounds like the Rec Centre will stay open whether the Valley supports it or not.	Mayor – We have meetings scheduled with the SRD coming up and we are in discussions. As far as I’m concerned, we’re not closing the Rec Centre.
Irene Callaghan	Noise bylaw indicates 10 pm. Can that not be reduced? I have a neighbor that is very noisy at night.	CAO - If you have a specific bylaw complaint come and see me. Mayor – Lots of people work and the evening is the only time they can mow the lawn, etc.
Lee Ettinger	Noise bylaw – neighbor has a generator in a metal box, and it makes too much noise.	Mayor – Lots of community members use CPAP machines and generators are necessary.
Deb Rossouw	Everyone needs are unique and we need to have some compassion for our neighbours.	
Janett Hoare	Bylaw 417, Public Nuisance Bylaw/Noise Bylaw – noise studies were supposed to occur. What is the status of that?	Mayor – We have done some studies and we will go through our files and see what we can find. We will also do another decibel study soon.
Debra Coates	Campground – are we allowing people to camp for more than a month? Or is it still two weeks?	CAO – Its one month. We need to keep the spots open for tourists.
Mark Baker	Trail project – are we putting in guardrails? The Barefoot report mentions them.	No, there are no plans to put in guard rails. That was only a conceptual plan prepared by Barefoot. They are planners not engineers. The design for the project was approved by both our engineer and the Ministry of Transportation (and neither had any issue with the lack of guardrails), as the trail is located on Ministry lands and not the Villages. Before any construction can occur on Ministry property, a construction permit is required, and that was obtained.
Irene Callaghan	You (mayor) said you were going to set up a meeting with WFP to discuss issues mentioned?	
Jean Francois Morin	Have alternatives been looked at as opposed to closing the Rec Centre for an extra month? For example, half days?	Mayor – Council is presented with a schedule and it was approved during budget/financial plan discussions.

Karen McClinton	Camping – isn't it law that you can only camp for two weeks?	Mayor – A privately owned campsite (which the Village campsite is) can set any time limit they want via bylaw or policy.
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3. Approval of Agenda

MOTION R19/85

MOVED AND SECONDED

THAT the agenda for the Regular Meeting of Council for April 16, 2019 be approved as amended.

CARRIED

4. Minutes of Previous Meetings

MOTION R19/86

MOVED AND SECONDED

THAT the minutes from the Regular Meeting of Council held on April 3, 2019 be adopted as amended.

CARRIED

MOTION R19/87

MOVED AND SECONDED

THAT the minutes from the Regular Meeting of Council held on January 22, 2019 be adopted as amended.

CARRIED

These minutes were first presented to Council at the February 5, 2019 regular meeting for adoption however an omission was identified by the Mayor in relation to the motion following the presentation made by Alex Turner of the Tourism Committee. A correction has been made to that motion and is so noted on the amended minutes from the January 22, 2019 meeting.

5. Petitions and Delegations – None

MOTION R19/88

MOVED AND SECONDED

THAT the following correspondence be received.

CARRIED

a) City of Maple Ridge - The Erosion of Democratic Elected Government

b) Medical Health Officer - Letter to Council regarding Wood Smoke

MOTION R19/89

MOVED AND SECONDED

THAT staff revamp and revise the Village's backyard burning bylaw and bring back before Council for consideration.

CARRIED

- c) Coastal Fire Centre - Staying Informed 2019
- d) Vancouver Island Library – Report on BC Construction Market

6. Council Reports - None

7. Committee Member Reports – None

8. Mayor’s Report – None

9. Staff Reports

- a) Cannabis Dispensaries in Sayward – Report by CAO

**MOTION R19/90
MOVED AND SECONDED**

THAT the report titled “Cannabis Dispensaries in Sayward” be received for information and discussion.

CARRIED

**MOTION R19/91
MOVED AND SECONDED**

THAT staff prepare a bylaw banning the sale of cannabis in the Village.

CARRIED

- b) Policy Update Report – Report by CFO

**MOTION R19/92
MOVED AND SECONDED**

THAT Council receive the CFO’s report on the Policy Update Project; and
THAT Council approves Permissive Property Tax Exemption Policy 300-01.

CARRIED

10. Old Business

- a) Spar Street Parking and Property Appearance Concerns – Letter from concerned resident

**MOTION R19/92
MOVED AND SECONDED**

THAT the report titled “Spar Street Parking and Property Appearance Concerns” be received for information and discussion.

CARRIED

11. Bylaws

- a) Public Nuisance Bylaw No. 417, 2018 - CAO

**MOTION R19/93
MOVED AND SECONDED**

THAT Public Nuisance Bylaw No. 417, 2018 be received.

CARRIED

MOTION R19/94
MOVED AND SECONDED

THAT third reading of Public Nuisance Bylaw No. 417, 2019 be rescinded to permit an amendment to the Bylaw to allow the running of backup generators (24 hours a day) in the event of power interruptions to the Village; and

THAT Public Nuisance Bylaw No. 417, 2018 be amended at second reading; and

THAT Public Nuisance Bylaw No. 417, 2018 remain at second reading to allow the gallery to send comments to the CAO.

CARRIED

- b) Business Licence Bylaw No. 452, 2019 - CAO

MOTION R19/95
MOVED AND SECONDED

THAT Business Licence Bylaw No. 452, 2019 be received.

CARRIED

MOTION R19/96
MOVED AND SECONDED

THAT Business Licence Bylaw No. 452, 2019 be amended at second reading.

CARRIED

MOTION R19/97
MOVED AND SECONDED

THAT Business Licence Bylaw No. 452, 2019 be amended to require businesses to obtain the required permits and certifications from outside agencies prior to the issuance of a business licence by the Village.

CARRIED

MOTION R19/98
MOVED AND SECONDED

THAT Business License Bylaw No. 452, 2019 be given third reading

CARRIED

- c) Fees and Charges Bylaw No. 451, 2019 - CAO

MOTION R19/99
MOVED AND SECONDED

THAT Fees and Charges Bylaw No. 451, 2019 be received.

CARRIED

MOTION R19/100
MOVED AND SECONDED

THAT Fees and Charges Bylaw No. 451, 2019 be given first and second reading.

CARRIED

MOTION R19/101
MOVED AND SECONDED

THAT the 65-year age limit remain in the bylaw.

CARRIED Opposed: Councillor Ellis

MOTION R19/102

MOVED AND SECONDED

THAT Fees and Charges Bylaw No. 451, 2019 be given third reading.

CARRIED

- d) Off-Road Vehicle Regulation Bylaw No. 446, 2019 - CAO

MOTION R19/103

MOVED AND SECONDED

THAT Off-Road Vehicle Regulation Bylaw No. 446, 2019 be received.

CARRIED

MOTION R19/104

MOVED AND SECONDED

THAT Off-Road Vehicle Regulation Bylaw No. 446, 2019 be given first reading and second;
and

THAT a public hearing be scheduled for Off-Road Vehicle Regulation Bylaw No. 446, 2019.

CARRIED

- e) Water Rate Bylaw No. 448, 2019 - CFO

MOTION R19/105

MOVED AND SECONDED

THAT Water Rate Bylaw No. 448, 2019 be received.

CARRIED

MOTION R19/106

MOVED AND SECONDED

THAT Water Rate Bylaw No. 448, 2019 be given first and second reading.

CARRIED

MOTION R19/107

MOVED AND SECONDED

THAT Water Rate Bylaw No. 448, 2019 be given third reading.

CARRIED

- f) Sewer Rate Bylaw No. 449, 2019 - CFO

MOTION R19/108

MOVED AND SECONDED

THAT Sewer Rate Bylaw No. 449, 2019 be received.

CARRIED

MOTION R19/109
MOVED AND SECONDED

THAT Sewer Rate Bylaw No. 449, 2019 be given first and second reading.

CARRIED

MOTION R19/110
MOVED AND SECONDED

THAT Sewer Rate Bylaw No. 449, 2019 be given third reading.

CARRIED

- g) Solid Waste Collections Rates Bylaw No. 450, 2019 - CFO

MOTION R19/111
MOVED AND SECONDED

THAT Solid Waste Collection Rates Bylaw No. 450, 2019 be received.

CARRIED

MOTION R19/112
MOVED AND SECONDED

THAT Solid Waste Collection Rates Bylaw No. 450, 2019 be given first and second reading.

CARRIED

MOTION R19/113
MOVED AND SECONDED

THAT Solid Waste Collection Rates Bylaw No. 450, 2019 be given third reading.

CARRIED

12. Financial

- a) Statement of Revenue and Expenditures Report - Month ending March 31, 2019

MOTION R19/114
MOVED AND SECONDED

THAT the Statement of Revenue and Expenditures for the month ending March 31, 2019 be received for information.

CARRIED

- b) Accounts Payable Cheque Register Report - Month ending March 31, 2019

MOTION R19/115
MOVED AND SECONDED

THAT the Accounts Payable Cheque Register Reports for the month ending March 31, 2019 be received for information.

CARRIED

13. New Business

- a) Oscar Daze Event (August 2, 3, 4 & 5th) – Request for fees and charges to be waived

MOTION R19/116
MOVED AND SECONDED

THAT the request to have all fees and charges waived for the Oscar Daze Event scheduled for August 2, 3, 4 & 5th be received for discussion.

MOTION R19/117
MOVED AND SECONDED

THAT all fees for the ballfield and campsites be waived for the Oscar Daze event scheduled for August 2, 3, 4 & 5th.

CARRIED

- b) Vancouver Island Regional Library – Media Release for new Sayward Library

MOTION R19/118
MOVED AND SECONDED

THAT the media release by Vancouver Island Regional Library relating to the contract award for the new Sayward Library be received.

CARRIED

- c) Local Government Management Association – Commemorative Tree Planting

MOTION R19/119
MOVED AND SECONDED

THAT Council receive the Commemorative Tree Planting Information Package for Local Governments; and

THAT Council provide staff with some options on where to plant the tree.

CARRIED

MOTION R19/120
MOVED AND SECONDED

THAT a Dogwood Tree be planted near the new gazebo.

CARRIED

- d) Special Regular Meeting of Council – April 23, 2019 at 2:30 pm

MOTION R19/121
MOVED AND SECONDED

THAT a special regular meeting of Council be scheduled for Tuesday, April 23, 2019 at 2:30 pm to give consideration to providing first, second and third reading on the 2019 Tax Rates Bylaw.

CARRIED

14. Public Question Period (maximum of 15 minutes)

Karen McClinton	I am speaking on behalf of the community members who do not use the internet, and can't access Village information.	
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Lee Ettinger	Why can the Village not receive services from other communication companies?	Mayor – You can, there are other options, a lot of them.
Irene Callaghan	Why would the Village want ATV's here? There is nothing here.	Councillor Ives – It is to create more tourism traffic that will provide opportunities for our local businesses and potentially increase economic development.
Debra Coates	Oscar Daze – Village staff do not clean up after Oscar Daze, the participants and volunteers clean up.	
Irene Callaghan	I don't want to listen to them coming to my place (ATV's).	Councillor Ellis – They won't be driving on any roads besides what is on the ATV bylaw map.
Lee Ettinger	Dirt bikes included in the ATV bylaw?	No.
Irene Callaghan	It was very unfair that Council used the multi-purpose room for the second Tuesday of the month.	Mayor – I am sorry about that, but Council required the room.
Karen McClinton	Fireworks. What's the status?	Mayor – A bylaw is going to be brought to Council in the next couple of months.
Irene Callaghan	Are the sewer lines going to be blown out again this year?	CAO – Yes, there is some money in the budget for sewer issues.
Deb Rossouw	Thank you to the Mayor, Council, the CAO and CFO for all the hard work you are doing. I truly believe you are doing the best for our community and your efforts are appreciated. Kudo's to all of you!	

15. In-Camera - 9:07 PM

MOTION R19/122

MOVED AND SECONDED

That in accordance with Section 92 of the *Community Charter*, this Council meeting will be closed to the public at this time in order that Council may give consideration to matters in accordance with Section 90 (2)(c) of the *Community Charter* to discuss a matter that is being investigated under the *Ombudsperson Act* of which the municipality has been notified under section 14 [*Ombudsperson to notify authority*] of that Act.

CARRIED

16. Rise

17. Adjournment

**MOTION R19/123
MOVED AND SECONDED**

That the Regular Council Meeting of April 16, 2019 be adjourned.

CARRIED

The meeting was adjourned at 9:37 PM.



Mayor John MacDonald



Chief Administrative Officer