

VILLAGE OF SAYWARD

BYLAW NO. 451 Village of Sayward Fees and Charges Bylaw, 2019 (Consolidated)

A BYLAW TO ESTABLISH SPECIFIED FEES AND CHARGES FOR MUNICIPAL SERVICES

The following is a consolidated version of Bylaw No. 451, Village of Sayward Fees and Charges Bylaw No. 451, 2019 and includes the following amendment bylaws:

Bylaw No.	Bylaw Name	Adopted	Purpose
468	Fees and Charges Bylaw, Amendment Bylaw No. 1	June 3, 2020	To replace Schedule "D", "E" and "F"
474	Fees and Charges Amendment Bylaw No. 474, 2021	May 4, 2021	To replace Schedule "D", "E", "F", and "K"

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Edit date – 05May2021



VILLAGE OF SAYWARD

BYLAW NO. 451

A BYLAW TO ESTABLISH SPECIFIED FEES AND CHARGES FOR MUNICIPAL SERVICES

WHEREAS the Council for the Village of Sayward is authorized pursuant to section 194 of the Community Charter to impose fees and charges with respect to services provided by the Village of Sayward.

WHEREAS the Council for the Village of Sayward deems it necessary to provide for such fees and services.

NOW THEREFORE the Council of the Village of Sayward, in open meeting assembled, enacts as follows:

1. REPEAL

That "Fees and Charges Bylaw No. 445, 2019" is repealed in its entirety.

2. CITATION

This bylaw may be cited as "Fees and Charges Bylaw No. 451, 2019".

3. SEVERABILITY

If any section, subsection, sentence, clause or phrase of this bylaw is for any reason held to be invalid by the decision of any Court of competent jurisdiction, the decision shall not affect the validity of the remaining portions of this bylaw.

4. CONSEQUENTIAL AMENDMENTS

The following Bylaws are hereby amended:

- (a) <u>Solid Waste Collection Regulations and Rates Bylaw No. 440, 2018</u> is hereby amended by deleting Schedule A in its entirety and adding the following as Section 5: "Fees and charges that may be or are provided under this Bylaw shall be payable as set out in the Village of Sayward Fees and Charges Bylaw".
- (b) <u>Water Rate Bylaw No. 438, 2018</u> is hereby amended by deleting Schedule A in its entirety and adding the following as Section 10: "Fees and charges that may be or are provided under this Bylaw shall be payable as set out in the Village of Sayward Fees and Charges Bylaw".
- (c) <u>Sewer Rate Bylaw No. 439, 2018</u> is hereby amended by deleting Schedule A in its entirety and adding the following as Section 10: "Fees and charges that may be or are provided under this Bylaw shall be payable as set out in the Village of Sayward Fees and Charges Bylaw".

- (d) <u>Building Bylaw No. 334, 2005</u> is hereby amended by deleting Appendix A, Appendix B, Appendix C and Appendix D in their entirety and adding the following as Section 14.6: "Fees and charges that may be or are provided under this Bylaw shall be payable as set out in the Village of Sayward Fees and Charges Bylaw".
- (e) <u>Animal Control Bylaw No. 418, 2015</u> is hereby amended by deleting Schedule A and adding the following as Section 4.10 and Section 6.13: "Fees and charges that may be or are provided under this Bylaw shall be payable as set out in the Village of Sayward Fees and Charges Bylaw".
- (f) <u>Business License Bylaw No. 242, 1992</u> is hereby amended by deleting Schedule A and adding the following as Section 3(9): "Fees and charges that may be or are provided under this Bylaw shall be payable as set out in the Village of Sayward Fees and Charges Bylaw".
- (g) <u>Fire Protective Services Bylaw No. 383, 2010</u> is is hereby amended by deleting Schedule A Schedule B and Schedule D in their entirety and adding the following as Section 82: "Fees and charges that may be or are provided under this Bylaw shall be payable as set out in the Village of Sayward Fees and Charges Bylaw".

5. SCHEDULES

- Schedule A General Administration
- Schedule B Sayward News
- Schedule C Kelsey Centre
- Schedule D Solid Waste Collection
- Schedule E Water Rates
- Schedule F Sewer Rates
- Schedule G Building Fees and Charges
- Schedule H Animal Control
- Schedule I Business Licenses
- Schedule J Fire Protective Services
- Schedule K Municipal Campground

Read a first time on the 16th day of April 2019.

Read a second time on the 16th day of April 2019.

Read a third time on the 16th day of April 2019.

Adopted on the 7th day of May 2019.

Certified a true copy of Bylaw No. 451 this ____ day of ____, 2019

Chief Administrative Officer Village of Sayward Original signed by "John MacDonald" Mayor

Original signed by "Lisa Clark"

Corporate Officer

SCHEDULE A

GENERAL ADMINISTRATION

DESCRIPTION	FEE
Cheque returned as Not-Sufficient Funds	\$40.00
Property tax certificate	\$25.00
Photocopies – Colour	\$1.00/page
Photocopies – Black and White	\$0.50/page
Faxes	\$1.25 first page
	\$0.50 each additional page
Scan and email	\$0.25/page

SCHEDULE B

SAYWARD NEWS

DESCRIPTION	FEE
Copy Ready Ads and Articles per Issue	
Full page	\$45.00
½ page	\$30.00
¼ page	\$20.00
1/8 page	\$10.00
Business card (3.75" x 2.5")	\$8.00
Ads and Articles placed in multiple issues	
2x - 15% discount on total	
3x to 5x – 25% discount on total	
More than 5x – 35% discount	
Set-up Charges (if applicable)	
Full page	\$45.00
½ page and ¼ page	\$30.00
1/8 page and business card	\$20.00
Business Directory	
Business listing which includes name, logo,	\$60.00/year
contact information and a brief description of	+ ,
business. Published 12 times a year plus feature	
business ad once a year (1/4 page)	
Classified Ads	
25 words or less	\$5.00
Additional words	\$0.05/each
Community/Family announcements,	
Memorials, Thank You's or non-Profit Groups	
1. Individual – 1/8 page free	
2. Non-profit – ¼ page free	
For larger pages sizes rates above apply	
*Rates include PST and GST	
** Set-up charges include any non-copy ready	
work the Village is asked to create or modify to	
fit the newsletter.	

SCHEDULE C

KELSEY CENTRE

Party tent(s)\$125.00 for 2 days Late fee \$125.00/day\$125.00 eachTables\$7.50 each\$25.00Chairs (folding)\$2.00 each\$10.00 eachSet of 5 tables and 20 chairs\$55.00\$100.00Table and chair sets, 1 table and 6 chairs\$15.00\$35.00BBQ\$125.00/day\$250.00Popcorn machine\$50.00/day\$35.00Dish rental\$30.00/day\$30.00Coffee urn rental\$20.00/day\$20.00Mats (for first aid, etc.)\$2.50\$5.00ROOM RENTALPRCECLEANING DEPOSITBar rental if alcohol is being served (renter responsible for own supplies and permit)\$50.00/hour\$200.00Bar if no alcohol being served (renter responsible for own supplies and permit)\$50.00/hour\$200.00Gym-Adult Activities\$50.00/hour\$200.00\$200.00Table and chairs included\$350.00/hour\$200.00\$200.00Table and chairs included\$350.00/hour\$200.00\$200.00Table and chairs included\$350.00/hour\$200.00\$200.00Gym-Adult Activities\$40.00/hour\$200.00\$250.00Gym, kitchen and bar rate\$150.00/hour\$250.00\$250.00Gym, kitchen and bar rate\$150.00/hour\$250.00\$75.00Mutipurpose room\$25.00/hour\$250.00/hour\$75.00Mutipurpose room\$25.00/hour\$250.00/hour\$75.00Mutipurpose room\$25.00/hour\$250.00\$75.00Mutipurpose roo	EQUIPMENT RENTAL	PRICE	SECURITY DEPOSIT	
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	One-night event	¥	\$100.00	

KELSEY CENTRE

POOL USE	SINGLE	10-PACK	MONTHLY
After School Program	\$7.50	\$75.00	N/A
Child/Youth	\$3.00	\$27.00	\$36.00
Adult	\$5.00	\$45.00	\$60.00
Senior	\$4.00	\$36.00	\$48.00
Family (immediate)	\$15.00	\$135.00	\$180.00

POOL RENTAL	PRICE
Pool rental with one lifeguard	\$150.00 first hour then
	\$75.00 each additional hour
Pool rental with two lifeguards	\$175.00 first hour then
	\$105.00 each additional hour
Pool rental without lifeguard (must	\$150.00 first hours then
provide own certified life guard)	\$60.00 for each additional hour
School Board	Price negotiable
Special school rate (ex: swim lessons)	Price negotiable

OVERNIGHT CAMP-IN RENTALS		
DESCRIPTION	PRICE	
Gym, kitchen and one hour in pool with lifeguard	\$400.00	
Gym, kitchen, multi-purpose room and one hour in pool with lifeguard	\$500.00	

KELSEY CENTRE

SWIMMING LESSON PRICE Parent and Tot Swim Kids (Sunday 10:00 am) \$30.00 Ages 6 months to 3 years \$35.00 Sea Otter (Sundays 10:35 am) \$35.00 Ages 3-6 years \$35.00 Crocodile & Whale (Sundays 11:30 am) \$35.00 Ages 3-6 years \$35.00 Crocodile & Whale (Sundays 11:35 am) \$35.00 Level 1 & 2 (Sundays 12:15 pm) \$40.00 Ages 6 + - Private Lessons Level 1-10 (1 pm -1:30 pm) \$40.00 Level 1 & 2 (Mondays & Wednesday 4:30 pm) \$40.00 Ages 6 + - Level 3 & 4 (Mondays & Wednesday 5:05 pm) \$40.00 Ages 6 + - Level 3 & 4 (Saturdays 10:00 am) \$40.00 Level 3 & 4 (Saturdays 11:35 am) \$50.00 Level 3 & 4 (Saturdays 11:35 am) \$50.00 Level 7 & 8 (Saturdays 12:30 pm) \$50.00 Level 8 & 6 (Saturdays 12:30 pm) \$50.00 Level 8 & 0 (Saturdays 12:30 pm) \$50.00 Swim Sports & Swim Strokes \$50.00 Aduts & Teens (Friday nights 7:30 pm - 8:15 pm) -	KELSEY	CENTRE		
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Senior orientated events – 65+ yrs. \$300.00 \$250.00 Commercial use \$400.00 \$250.00	Child/Youth orientated activities – under 18 yrs.	\$300.00	\$250.00	
Commercial use \$400.00 \$250.00	Adult orientated activities – 19 to 64 yrs.	\$350.00	\$250.00	
	Senior orientated events – 65+ yrs.	\$300.00	\$250.00	
Community fair rental \$150.00 \$250.00	Commercial use	\$400.00	\$250.00	
	Community fair rental	\$150.00	\$250.00	

SCHEDULE D

SOLID WASTE COLLECTION

Fees for collection of solid waste from approved receptacles and excess receptacles

DESCRIPTION	FEE
Up to two approved receptacles	\$238.88 per year
Each additional receptacle	\$5.00 for each additional

SCHEDULE E

WATER USER RATES

DESCRIPTION		RATE
Private Residence	per dwelling unit (equivalent to one dwelling	\$388.40
	unit)	
Hotel, Motels	per unit	\$194.20
Apartments or Strata Units	per dwelling unit (equivalent to one dwelling	\$388.40
	unit)	
Trailer Park	per pad	\$388.40
Cafes & Restaurants	(equivalent to 10 dwelling units)	\$3,884.00
Stores	(equivalent to one dwelling unit)	\$388.40
- Plus for living quarters	(equivalent to one dwelling unit)	\$388.40
attached		
- Plus for Grocery	(equivalent to one dwelling unit)	\$388.40
- Plus for Butcher Shop	(equivalent to one dwelling unit)	\$388.40
Garage & Service Stations	(equivalent to one dwelling unit)	\$388.40
Seafood Plant	(equivalent to 7 dwelling units)	\$2,718.80
Bowling Alley	(equivalent to 2 dwelling units)	\$776.80
Laundromat	per washing machine (equivalent to one	\$388.40
	dwelling unit)	
Bank	(equivalent to one dwelling unit)	\$388.40
Schools	(equivalent to 26 dwelling units)	\$10,098.40
Small Craft Harbour	(equivalent to 2 dwelling units)	\$776.80
Harbour Lease	(equivalent to 10 dwelling units)	\$3 <i>,</i> 884.00
Industrial	shop, office, sort yard office (equivalent to 7	\$2,718.80
	dwelling units)	
Industrial	dryland sort and water tower (equivalent to	\$36,509.60
	94 dwelling units)	
Bunk House and Cookhouse	per active sleeping unit (equivalent to $\frac{1}{2}$	\$194.20
	dwelling unit)	
Campground	serviced stalls times months in operation	\$194.20
	divided by 12 – times	
	Motel rate	
Others not specified	each	\$388.40

SCHEDULE F

SEWER USER RATES

DESCRIPTION		RATE
Private Residence	per dwelling unit (equivalent to one	\$284.36
	dwelling unit)	
Hotel, Motels	per unit	\$142.18
Apartments or Strata Units	per dwelling unit (equivalent to one	\$284.36
	dwelling unit)	
Trailer Park	per pad	\$284.36
Cafes & Restaurants	(equivalent to 10 dwelling units)	\$2,843.60
Stores	(equivalent to one dwelling unit)	\$284.36
- Plus for living quarters	(equivalent to one dwelling unit)	\$284.36
attached		
- Plus for Grocery	(equivalent to one dwelling unit)	\$284.36
- Plus for Butcher Shop	(equivalent to one dwelling unit)	\$284.36
Garage & Service Stations	(equivalent to one dwelling unit)	\$284.36
Seafood Plant	(equivalent to 7 dwelling units)	\$1,990.52
Bowling Alley	(equivalent to 2 dwelling units)	\$568.72
Laundromat	per washing machine (equivalent to one	\$284.36
	dwelling unit)	
Bank (equivalent to one dwelling unit)		\$284.36
Schools (equivalent to 26 dwelling units)		\$7,393.36
Small Craft Harbour (equivalent to 2 dwelling units)		\$568.72
Harbour Lease	our Lease (equivalent to 10 dwelling units)	
Industrial	shop, office, sort yard office (equivalent to	\$1,990.52
	7 dwelling units)	
Industrial	dryland sort and water tower (equivalent	\$26,729.84
	to 94 dwelling units)	
Bunk House and Cookhouse	per active sleeping unit (equivalent to $\frac{1}{2}$	\$284.36
	dwelling unit)	
Campground	serviced stalls times months in operation	\$142.18
	divided by 12 – times	
	Motel rate	
Others not specified	each	\$284.36

SCHEDULE G

BUILDING FEES AND CHARGES

PROCESSING FEES		
DESCRIPTION	FEE AMOUNT	
Building	Permits	
Not exceeding \$50,000 value	\$50.00	
value greater than \$50,000 but not exceeding	\$100.00	
\$200,000		
value greater than \$200,000 but not exceeding	\$250.00	
\$500,000		
value greater than \$500,000	\$500.00	
Plumbing, Sprinkler and Demolition Permits		
Complex buildings and structures	\$100.00	
Standard buildings and other buildings	\$50.00	
Fireplaces and chimneys	\$50.00	

PERMIT FEES		
DESCRIPTION	FEE AMOUNT	
Building Permits		
All	\$50.00 + 0.65% of the estimated value of	
	construction	
Demolition Permits		
Complex buildings and structures	\$100.00	
Standard buildings and other buildings	\$50.00	
Plumbing Permits		
Complex buildings and structures	\$100.00 + \$10.00 for each fixture	
Standard buildings and other buildings	\$50.00 + \$5.00 for each fixture	
Sprinkler Permits		
All buildings and structures	First head \$50.00	
	Additional heads \$0.75 each	

REVISION FEES		
DESCRIPTION	FEE AMOUNT	
Complex buildings and structures	\$250.00	
Standard buildings	\$100.00	
Other permits	\$50.00	

TRANSFER FEES		
DESCRIPTION	FEE AMOUNT	
Complex buildings and structures	\$250.00	
Standard buildings	\$100.00	
Other permits	\$50.00	

BUILDING FEES AND CHARGES

EXTENSION FEES		
DESCRIPTION	FEE AMOUNT	
Complex buildings and structures		
Where the estimated value or remaining construction is \$20,000 or less	\$100.00	
For each subsequent \$1,000 of value or fraction thereof	\$3.50	
Standard buildings		
Where estimated value of remaining construction is \$20,000 or less	\$50.00	
For each subsequent \$1,000 of value or fraction thereof	\$3.50	
Other permits	\$50.00	

OTHER FEES		
DESCRIPTION	FEE AMOUNT	
To rescind a Stop Work or Do Not	\$250.00	
Occupy Order		
Site inspection, section 56 of the Community	\$100.00	
Charter		
Title Search	\$10.00	
To obtain copy of Restrictive Covenant	\$50.00	
To process a covenant in favour of the Village of	\$100.00	
Sayward		
To remove a Notice on Title, section 57 of	\$500.00	
Community Charter		
To photo copy plans	\$10.00 + GST per sheet	
ARCHIVE RESEA	ARCH (per site)	
Complex buildings and structures	\$250.00	
Standard buildings	\$100.00	
Buildings containing 1 or more dwelling units	\$50.00	
and other buildings		

SCHEDULE H ANIMAL CONTROL

FEES AND CHARGES		
IMPOUNDMENT	FEES/CHARGES	
Seizing and impounding any animal,		
for the first impoundment in a calendar year	\$50.00	
For the second seizure and impoundment		
of same Animal in calendar year	\$100.00	
For the third and subsequent seizure and impoundment		
of the same Animal in a calendar year	\$150.00	
KENNELING	FEES/CHARGES	
Provision for food, water, shelter and attendance for any animal		
for every day or part of every day of care	\$20.00	
The full amount of any cost incurred by the Village for examination and		
treatment by a licensed veterinarian if animal is sick or injured	Full cost	
ANIMAL LICENSING	FEES/CHARGES	
For every unneutered male dog	\$30.00	
For every neutered male dog, proven to be such by the production of a		
certificate from a qualified veterinarian	\$15.00	
For every unsprayed female dog	\$30.00	
For every spayed female dog, proven to be as such by the production of a		
certificate from a qualified veterinarian	\$15.00	
For replacement license tags	\$10.00	
MISCELLANEOUS		
In addition to the fees for seizure and impoundment, the actual costs		
incurred in capturing, and in capturing and transporting animal to secure area	Actual Cost	
The fees for the adoption of an animal shall be as prescribed by the		
pound-keeper, in consultation with the Village	Actual Cost	

SCHEDULE I

BUSINESS LICENSES

DEFINITION	DESCRIPTION	FEE (per annum unless otherwise stated)
Commercial/Industrial		
Any business permitted in the zones	Employing up to 3 persons	\$100.00
designated in the Zoning Bylaw	Employing up to 8 persons	\$150.00
	Employing over 8 persons	\$200.00
Rental units/spaces		
Any building containing dwelling units	Up to 20 units	\$100.00
or other types of rental units in any	20 – 40 units	\$125.00
zone	Over 40 units	\$165.00
Home Occupation		
Any business permitted in residential	Per business	\$65.00
areas under the Zoning Bylaw		
Home Occupation - Artisan		
Any business permitted in residential	Per business	\$30.00
areas under the Zoning Bylaw		
Senior citizen's 65 years and older	Per Business	Free
Mobile Vending		
Any business permitted and regulated	Per business	\$300.00
by Council		
Miscellaneous Business		
Any business not based in the Village of	Per business	\$125.00
Sayward (other than Mobile Vending)		
Any blanket yearly license for craft sales,		\$110.00
trade shows, etc. held in the Village of		
Sayward (in lieu of individual license)		
Seasonal based business	Per business	\$50.00
Any business not listed	Per business	\$100.00

SCHEDULE J

FIRE PROTECTIVE SERVICES

DEFINITION	FEE
Application for fireworks display	
Low hazard fireworks event	\$50.00
Application for fireworks display	
High hazard fireworks event	\$100.00
Application for a burning permit	
Non-refundable	\$50.00

SCHEDULE K

MUNICIPAL CAMPGROUND

CAMPGROUND FEES		
DESCRIPTION	FEE AMOUNT	
Unserviced sites		
Daily	\$20.00	
Serviced sites		
Daily	\$25.00	