



**VILLAGE OF SAYWARD
REGULAR COUNCIL MEETING AGENDA
January 19, 2021– 7:00 PM
TEAMS Electronic Meeting**

1. Call to Order

2. Public Input (maximum 30 minutes)

Mayor: "Public Input is for the purpose of permitting people in the gallery to provide input and shall be no longer than 30 minutes unless approved by majority vote of Council; each speaker may provide respectful comment on any topic they deem appropriate and not necessarily on the topics on the Agenda of the meeting; the public input opportunity is meant for input and questions and answers. Each speaker may not speak longer than 2 minutes but may have a second opportunity if time permits. Each speaker must not be allowed to speak regarding a bylaw in respect of which a public hearing has been held. For the record, please state your name and address."

3. Introduction of Late Items

4. Approval of Agenda

Recommended Resolution:

THAT the agenda for the Regular Meeting of Council for January 19, 2021 be approved.

5. Minutes of Previous Meetings

Recommended Resolution:

THAT the minutes from the Regular Council meeting scheduled for January 5, 2021 and rescheduled and held on January 7, 2021 be adopted.

THAT the minutes from the Committee of the Whole meeting held on January 12, 2021 be adopted.

6. Petitions and Delegations

a) Written delegation by Alex Turner

Recommended Resolutions:

THAT Council receives the written delegation from Mr. Alex Turner, and;

THAT Council requests an opportunity to address the board of directors of Ecotrust to negotiate an agreement to use an area of the Ecotrust lands to install identifying signage, interpretative material and make parking provisions, and;

FINALLY THAT staff arrange for this issue to be discussed and considered in the context of the upcoming review and update of the Official Community Plan, Bylaw No. 308.

7. Correspondence

a) Email Correspondence to Mayor Baker from Statistics Canada

Recommended Resolution:

THAT the email correspondence received from Statistics Canada on January 12, 2021 be received.

b) Association of Vancouver Island and Coastal Communities 2021 Call for Resolutions – February 26, Deadline

Recommended Resolution:

THAT the Association of Vancouver Island and Coastal Communities 2021 Call for Resolutions be received.

c) UBCM Resolution 2017 – B61 Follow up Re Gas Tax Funds for Firefighting Equipment

Recommended Resolution:

THAT the correspondence be received.

d) B.C. Insurance Premium Tax: potential revenue source for local fire services

Recommended Resolution:

THAT the correspondence be received.

e) Federal funds coming to support Legions in local communities

Recommended Resolution:

THAT the correspondence be received.

f) Highland Engineering January 11, 2021 Quote for Master Drainage Plan Update Village of Sayward.

Recommended Resolutions:

THAT the engineering quote from Highland Engineering be received, and;

THAT staff be directed to add this item to the January 26, 2021 Committee of the Whole meeting for further discussion by Council.

8. Council Reports

a) Councillor Cragg – Verbal report on three resolutions to Association of Vancouver Island and Coastal Communities (AVICC) tabled by Councillor Cragg.

- Resolution to amend the Freedom of Information and Protection of Privacy Act;
- Implementation of a BC Provincial Licensing and Certification Program for Municipal and Provincial Politicians;
- Implementation of a BC Licensing and Certification Program for Municipal CAO's

9. Reports of Committees - None

10. Mayor's Report

a) North Island Mayors correspondence regarding closure of North Island Fish Farms

Recommended Resolution:

THAT Council supports adding the Mayor's signature to the letter from North Island Mayors to Minister Jordan (attached)

b) Request for support by way of resolution - Statistics Canada

Recommended Resolution:

THAT Council supports the 2021 Census and encourages all Village of Sayward residents to complete their census questionnaire online at www.census.gc.ca in order to collect accurate and complete census data to support programs and services that benefit our community.

11. Unfinished Business – None

12. Staff Reports

- a) **Staff Report: Verbal - Appointment of Pat Rusch, Emergency Program Coordinator (EPC) following the Village of Sayward's request for an expression of interest for this volunteer position.**

Recommended Resolutions:

THAT Pat Rusch be appointed to the Emergency Program Coordinator position and be awarded the \$300.00 monthly stipend to carry out the duties of this position, effective March 1, 2021, and;

THAT staff post notice to seek expressions of interest for parties wishing to assume the volunteer position of Emergency Services Support Director that will be vacated by Ms. Rusch as she assumes the EPC position.

- b) **Staff Report: Verbal COVID-19 Safe Restart Grants for Local Governments**

Recommended Resolution:

THAT Council direct staff to obtain the items listed in Table 1 within the budgeted amounts shown and to seek the most economical pricing for the Village, per Council's discussion at its January 5, 2021 (rescheduled to January 7, 2021) Committee of the Whole meeting:

Table 1:

ITEM	AMOUNTS
GRANT AMOUNT	\$268,000
Laptops for remote Council meetings	\$6,000
Keyless entry systems for Village office and Kelsey Rec Centre doors	\$2,000
Public Address Sound Systems for Mayor and Council and public use	\$15,000
Village Website Redesign	\$8,000
Upgrades to access and egress, windowed doors if possible, disabled opener	\$15,000
Total Expenditures:	\$46,000
Transfer remainder to reserves	\$222,000

13. Bylaws - None

14. New Business

15. Public Question Period (maximum 15 minutes)

Mayor: "The purpose of the public question period is to permit people in the gallery to ask questions about the issues discussed by Council during the meeting. Speakers will be allowed to ask one question each. If time permits, after everyone has had an opportunity to ask

questions, speakers will be allowed to ask a second question. For the record, please state your name and address.” Given the meeting is being held electronically, any questions will have to be submitted in writing in advance of meeting adjournment.

16. In-Camera – None

17. Adjournment

Recommended Resolution:

THAT the Regular Meeting of Council for January 19, 2021 be adjourned.



**VILLAGE OF SAYWARD
MINUTES
REGULAR COUNCIL MEETING
JANUARY 5, 2021
RESCHEDULED TO JANUARY 7, 2021
TEAMS Electronic Meeting**

Present: Mayor Mark Baker
Councillor Norm Kirschner
Councillor Sue Poulsen
Councillor Tom Tinsley

Excused: Councillor Wes Cragg (absent due to illness)

In Attendance: Ann MacDonald, CAO
Lisa Clark, CFO
Melissa Coates, Finance/Admin Clerk

1. Call to Order

Meeting was called to order at 7:02 PM.

2. Public Input

MOTION R21/1

MOVED AND SECONDED

THAT the Public Input section be moved to the end of the meeting after Public Question Period.

CARRIED

3. Introduction of Late Items

MOTION R21/2

MOVED AND SECONDED

THAT the late addition of three letters from the public be accepted.

CARRIED

4. Approval of Agenda

MOTION R21/3

MOVED AND SECONDED

THAT the agenda for the Regular Meeting of Council for January 7, 2021 be approved as amended.

CARRIED

5. Minutes of Previous Meetings

MOTION R21/4
MOVED AND SECONDED

THAT the minutes from the Regular Council meeting held on December 15, 2020 be adopted.

CARRIED

6. Petitions and Delegations – None

7. Correspondence

- a) **2020 CEPF: Emergency Support Services (Sayward Modernization and ESS Communication Capacity Enhancement, UBCM, December 21, 2020)**

MOTION R21/5
MOVED AND SECONDED

THAT the Community Emergency Preparedness Fund correspondence from UBCM dated December 21, 2020 be received.

CARRIED

- b) **Association of Vancouver Island and Coastal Communities 2021 Call for Resolutions – February 26, Deadline**

MOTION R21/6
MOVED AND SECONDED

THAT the Association of Vancouver Island and Coastal Communities 2021 Call for Resolutions be received.

CARRIED

8. Council Reports

- c) **Councillor Cragg – Notice of three resolutions to Association of Vancouver Island and Coastal Communities (AVICC)**

MOTION R21/7
MOVED AND SECONDED

THAT Council refer this matter to the next Council meeting on January 19, 2021 for discussion.

CARRIED

9. Reports of Committees - None

10. Mayor's Report

The Mayor provided a verbal report on his meeting with the RCMP. RCMP will be providing monthly reports to Council. The Mayor discussed his role in working with the North Island Mayors to express concern to both federal and provincial agencies and governments as to the negative economic impacts on North Island communities with the closing of the Fish Farms in the North Island.

MOTION R21/8
MOVED AND SECONDED

THAT the verbal report from the Mayor be received.

CARRIED

11. Unfinished Business – None

12. Staff Reports

a) Staff Report: Salmon and White River Flood Hazard Mapping

MOTION R21/9

MOVED AND SECONDED

THAT Council receive the Salmon and White River Flood Hazard Mapping report, and;

THAT Council enter a contract with McElhanney to complete the Salmon and White River Flood Hazard Mapping for a sum of \$157,479.00 in accordance with the proposal submitted to the Village of Sayward dated November 26, 2020.

CARRIED

b) Staff Report: Canada-British Columbia Investing in Canada Infrastructure Program COVID-19 Resilience Infrastructure Stream - Grant application and proposed investments

MOTION R21/10

MOVED AND SECONDED

THAT Council receives the Canada-British Columbia Investing in Canada Infrastructure Program COVID-19 Resilience Infrastructure Stream - Grant application and proposed investments report, and;

THAT the Village of Sayward apply to the Canada-British Columbia Investing in Canada Infrastructure Program COVID-19 Resilience Infrastructure Stream Grant by January 11, 2020, and;

THAT the Village of Sayward approve procurement of Hazmat gear and dock reconstruction if funding under the Canada-British Columbia Investing in Canada Infrastructure Program COVID-19 Resilience Infrastructure Stream is approved.

FINALLY, THAT Staff proceed with acquisition of the items listed in Table 1 of the January 5, 2021 staff report using COVID -19 Safe Restart Grant funding for Local Governments.

CARRIED

c) Staff Report: National Disaster Mitigation Program – Proposed investments

MOTION R21/11

MOVED AND SECONDED

THAT Council receive the National Disaster Mitigation Program - Grant application and proposed investments report, and;

THAT the Village of Sayward approve application for funding under the National Mitigation Disaster Fund that closes January 11, 2021 and;

FINALLY THAT \$158,513 be returned to General Surplus and \$50,000 be returned to Water Surplus upon receipt of funds obtained by way of an approved grant application.

CARRIED

- d) **Staff Report: Northwest Hydraulic Change Orders 1-10 Newcastle Dam Deconstruction**
MOTION R21/12
MOVED AND SECONDED

THAT Council receive the Northwest Hydraulic Consultants Change Orders 1-10 and Dam Deconstruction Weir Construction Schedule report, and;

THAT Council approve the ten change orders dated October 31, 2020 from Northwest Hydraulic regarding the Newcastle Creek Raw Water Supply Contract 3003082.

CARRIED

- e) **Staff Report: COVID-19 Safe Restart Grants for Local Governments**
MOTION R21/13
MOVED AND SECONDED

THAT Council receives the COVID -19 Safe Restart Grants for Local Governments-- Proposed expenditures report, and;

THAT Council defer this matter to the Committee of the Whole meeting scheduled for January 12, 2021

CARRIED

13. Bylaws - None

14. New Business

The CAO provided a verbal report on Highland Engineering's recent visit to the community and the meeting between herself, the Mayor and Public Works. The engineering team reviewed the drainage system in the community and has committed to provide a proposal for Council to review at a future Council meeting.

MOTION R21/14
MOVED AND SECONDED

THAT the verbal report from the CAO be received.

CARRIED

15. Public Question Period (maximum 15 minutes)

Mayor: "The purpose of the public question period is to permit people in the gallery to ask questions about the issues discussed by Council during the meeting. Speakers will be allowed to ask one question each. If time permits, after everyone has had an opportunity to ask questions, speakers will be allowed to ask a second question. For the record, please state your name and address." Given the meeting is being held electronically, any questions will have to be submitted in writing in advance of meeting adjournment.

16. In-Camera

MOTION R21/15
MOVED AND SECONDED

THAT in accordance with section 92 of the *Community Charter*, this Council Meeting will be closed to the public at this time in order that Council may give consideration to matters in

accordance with Section 90 (1) (c) of the Community Charter to discuss labour relations; (e) of the Community Charter to address the acquisition, disposition, or expropriation of land or improvements; and (k) discussion respecting the proposed provision of a municipal service that is in a preliminary stage.

CARRIED

17. Adjournment

MOTION R21/16

Moved AND SECONDED

THAT the Regular Meeting of Council for January 5, 2021 be adjourned.

CARRIED

The meeting was adjourned at 9:15 PM.

Mayor

Corporate Officer



**VILLAGE OF SAYWARD
COMMITTEE OF THE WHOLE MINUTES
JANUARY 12, 2021
TEAMS Electronic Meeting**

Present: Mayor Mark Baker
Councillor Norm Kirschner
Councillor Wes Cragg
Councillor Sue Poulsen
Councillor Tom Tinsley

In Attendance: Ann MacDonald, CAO
Lisa Clark, CFO
Melissa Coates, Finance/Admin Clerk

1. Call to Order

Meeting was called to order at 7:00 PM.

2. Introduction of Late Items - None

3. Approval of Agenda

MOTION C21/1

MOVED AND SECONDED

THAT the agenda for the Committee of the Whole Meeting for January 12, 2021 be approved.

CARRIED

4. Correspondence - None

5. Unfinished Business - None

6. Staff Reports

a) Staff Report: Financial Plan 2021-2025

MOTION C21/2

MOVED AND SECONDED

THAT the Committee of the Whole receives the Financial Plan 2021-2025 report for information and discussion.

CARRIED

b) Staff Report: COVID-19 Safe Restart Grants for Local Governments

MOTION C21/3

MOVED AND SECONDED

THAT the Committee of the Whole receive the COVID-19 Safe Restart Grants for Local Governments – Proposed expenditures report, and;

THAT the Committee of the Whole reviews, modifies and provides direction to Staff on the proposed expenditures, and;

FINALLY, THAT the Committee of the Whole refer the expenditures proposed in Table 1 below to Council for consideration at its January 19, 2021 regular meeting.

ITEM	AMOUNTS
GRANT AMOUNT	\$268,000
Laptops for remote Council meetings	\$6,000
Keyless entry systems for Village office and Kelsey Rec Centre doors	\$2,000
Public Address Sound Systems for Mayor and Council and public use	\$15,000
Village Website Redesign	\$8,000
Upgrades to access and egress, windowed doors if possible, disabled opener	\$15,000
Total Expenditures:	\$46,000
Transfer remainder to reserves	\$222,000

CARRIED

7. New Business - None

8. Adjournment

MOTION C21/4

MOVED AND SECONDED

THAT the Committee of the Whole Meeting for January 12, 2021 be adjourned.

CARRIED

The meeting adjourned at 8:05 pm.

Mayor

Corporate Officer

Mayor and Council

Sayward Village

Jan 11, 2021

Re: Kelly's Bridge Trail

Tourism is an important aspect of economic activity that can be developed more easily and immediately than others such as value added manufacturing. Commercial operators offering high end, world class attractions could draw visitors willing to pay well for unique experiences. The Sayward area has a number of special walking and hiking trails which could be magnet attractions to international tourists.

The completion of the Kelly's Bridge Trail bridge in 2015 provided public access to the beauty of magnificent trees and the ecosystem of the Salmon River estuary. The trail is level and the pathway appropriate for the handicapped including those in wheelchairs. There are many attractive features including the waterways, waterfowl and other birds, and giant trees. The trail is used by a few local residents but is seldom seen by visitors because of the difficulty of access to the trail..

To reach the trail head it is necessary to travel on the forest company road, the Salmon River Main owned by Island Timberlands or Western Forest Products. It is unclear to visitors whether it is appropriate for the public to use this road. At present there are no signs directing the public to the Kelly's Bridge Trail by way of the logging road. Moreover, the continued use of this access is uncertain.

Ecotrust B.C. holds the title to the trail lands and, as well, a strip of land between the trail head and Sayward Road. The piece between the two roads could be modified at minimal expense to provide access to the trail head directly from Sayward Road. Approximately two thirds of this small piece (on the logging road end) is currently usable as a trail. The remaining third is "disturbed" land with blow downs and water running in and out according to the tide. A bridge or culvert(s) would be needed to provide a sensitive treatment that could include reparation of past environmental degradation.

On the other side of Sayward Road Ecotrust also owns a larger piece of land which is higher and drier. It is not in the wetland ecosystem and could accommodate a parking lot, an identifying sign and interpretive material.

With an agreement to proceed from Ecotrust, the Village of Sayward would be able to work together with Sayward Futures Society, the Tourism Committee and volunteers to seek grant funding to cover the costs of the project. Previous approaches to Ecotrust have not been successful. **Could the Village of Sayward request an opportunity to address the board of directors of Ecotrust to negotiate an agreement that meets the needs of that organization and those of the local residents and tourism operators ?**

Yours truly,


Alex Turner (250-282-3799)

From: Do Not Reply / Ne Pas Répondre (statcan/statcan) <statcan.DoNotReply-NePasRepondre.statcan@canada.ca>

Sent: Wednesday, January 13, 2021 7:10 AM

To: Mark Baker <mark.baker@saywardvalley.ca>

Subject: 2021 Census of Population / Recensement de la population de 2021

Dear Mayor,

I am pleased to inform you that the next census will take place in May 2021. I am writing today to seek your support to increase awareness of the census among residents of your community. For over a century, Canadians have relied on census data to tell them about how their country is changing and what matters to them. We all depend on key socioeconomic trends and census analysis to make important decisions that have a direct impact on our families, neighbourhoods and businesses. In response to the COVID-19 pandemic, Statistics Canada has adapted to ensure that the 2021 Census is conducted throughout the country in the best possible way, using a safe and secure approach. Statistics Canada will be hiring approximately 32,000 people across the country to assist with census collection. We would like to work with you and your municipality to ensure that your residents are aware and informed of these job opportunities.

Furthermore, your support in encouraging your residents to complete the census will have a direct impact on gathering the data needed to plan, develop and evaluate programs and services such as schools, daycare, family services, housing, emergency services, roads, public transportation and skills training for employment.

If you would like to express your municipality's support for the census, please share the municipal council resolution text below with your residents:
Be it resolved that:

The Council of the Corporation of (NAME OF CITY/TOWN/MUNICIPALITY) supports the 2021 Census, and encourages all residents to complete their census questionnaire online at www.census.gc.ca. Accurate and complete census data support programs and services that benefit our community.

In the coming weeks, a member of our communications team may contact you to discuss ways in which we can work together. Should you have any questions, please contact us at statcan.censusoutreach.west-rayonnementdurec.ouest.statcan@canada.ca.

Thank you in advance for supporting the 2021 Census.

Yours sincerely,

Geoff Bowlby

Director General, Census Management Office

Statistics Canada / Government of Canada



(<http://avicc.ca/>)

([HTTPS://AVICC.CA/2020/12/15/2021-MENU-CALL-FOR-RESOLUTIONS/#](https://avicc.ca/2020/12/15/2021-MENU-CALL-FOR-RESOLUTIONS/#))



([HTTPS://AVICC.CA/CONTACT-US/](https://avicc.ca/contact-us/))

2021 Call for Resolutions – February 26 Deadline

What's New (<https://avicc.ca/category/updates/>) / 2021 Call for Resolutions – February 26 Deadline

The AVICC Executive is calling for resolutions to be considered at the 2021 virtual convention. The Executive is considering options for the 2021 convention's format and timing. The usual resolutions procedures followed at the convention may need to be adapted with the move to a virtual format. Pending finalization of the procedures, members are now asked to submit resolutions with the requirements outlined in the Call for Resolutions document available at the link below.

All resolutions must be received in the AVICC office by: Friday, February 26, 2021

It is uncertain whether late resolutions or off-the-floor resolutions can be accommodated at the virtual convention. Members are strongly encouraged to submit resolutions by the deadline so they may be considered. Resolutions that emerge after Friday, February 26th may need to be submitted directly to UBCM.

2021 Call for Resolutions (<https://avicc.ca/wp-content/uploads/2020/12/2021-AVICC-Call-for-Resolutions->



2021 VIRTUAL AGM & CONVENTION

RESOLUTIONS NOTICE REQUEST FOR SUBMISSIONS

The AVICC Executive is calling for resolutions to be considered at the 2021 virtual convention. The Executive is considering options for the 2021 convention's format and timing. The usual resolutions procedures followed at the convention may need to be adapted with the move to a virtual format. Pending finalization of the procedures, members are now asked to submit resolutions with the requirements outlined in the following pages.

DEADLINE FOR RESOLUTIONS

All resolutions must be received in the AVICC office by: **Friday, February 26, 2021**

It is uncertain whether late resolutions or off-the-floor resolutions can be accommodated at the virtual convention. Members are strongly encouraged to submit resolutions by the deadline so they may be considered. Resolutions that emerge after Friday, February 26th may need to be submitted directly to UBCM.

IMPORTANT SUBMISSION REQUIREMENTS

To submit a resolution to the AVICC for consideration please send:

1. One copy as a **word document** by email to avicc@ubcm.ca by the deadline; AND
2. One copy of the resolution by regular mail that may be received after the deadline to:
AVICC, 525 Government Street, Victoria, BC V8V 0A8

Detailed guidelines for preparing a resolution follow, but the basic requirements are:

- Resolutions are only accepted from AVICC member local governments, and must have been endorsed by the board or council.
- Members are responsible for submitting accurate resolutions. AVICC recommends that local government staff assist in drafting the resolutions, check the accuracy of legislative references, and be able to answer questions from AVICC & UBCM about each resolution. Contact AVICC & UBCM for assistance.
- Each resolution **must include a separate background**er that is a maximum of 3 pages and specific to a single resolution. Do not submit backgrounders for multiple resolutions. The backgrounder may include links to other information sources and reports.
- Sponsors should be prepared to speak to their resolutions.
- Resolutions must be relevant to other local governments within AVICC rather than specific to a single member government.
- The resolution must have at least one "whereas" clause and should not contain more than two "whereas" clauses. Each whereas clause must only have **one sentence**.

AVICC GOLD STAR RESOLUTIONS

The AVICC Executive will recognize members who submit the best resolutions with an award for Gold Star or Honourable Mention status. The goal of the awards is to encourage excellence in resolutions drafting. Resolutions should provide clear policy direction so that AVICC and UBCM can advocate effectively on the policy priorities of our members with the provincial and federal governments.

To be recognized for an award, a resolution must meet the standards of excellence established in the Gold Star Resolutions Criteria:

1. Resolution must be properly titled.
2. Resolution must employ clear, simple language.
3. Resolution must clearly identify problem, reason and solution.
4. Resolution must have two or fewer recital (WHEREAS) clauses.
5. Resolution must have a short, clear, stand-alone enactment (THEREFORE) clause.

UBCM RESOLUTION PROCEDURES

UBCM urges members to submit resolutions to Area Associations for consideration. Resolutions endorsed at Area Association annual meetings are submitted automatically to UBCM for consideration and do not need to be re-submitted to UBCM by the sponsor.

UBCM and its member local governments have observed that submitting resolutions first to Area Associations results in better quality resolutions overall. If absolutely necessary, however, local governments may submit council or board endorsed resolutions directly to UBCM prior to June 30. Should this be necessary, detailed instructions are available on the UBCM website.

UBCM RESOLUTIONS PROCESS

1. Members submit resolutions to their Area Association for debate.
2. The Area Association submits resolutions endorsed at its Convention to UBCM.
3. The UBCM Resolutions Committee reviews the resolutions for submission to its Convention.
4. Resolutions endorsed at the UBCM Convention are submitted to the appropriate level of government for response.
5. UBCM will forward the response to the resolution sponsor for review.

UBCM RESOLUTIONS GUIDELINES

The Construction of a Resolution:

All resolutions contain a preamble – the whereas clause(s) – and an enactment clause. The preamble describes **the issue** and the enactment clause outlines **the action** being requested of AVICC and/or UBCM. A resolution should answer the following three questions:

- a) **What is the problem?**
- b) **What is causing the problem?**
- c) **What is the best way to solve the problem?**

Preamble:

The preamble begins with "WHEREAS", and is a concise paragraph about the nature of the problem or the reason for the request. It answers questions (a) and (b) above, stating the problem and its cause, and should explain, clearly and briefly, the reasons for the resolution.

The preamble should contain no more than two "WHEREAS" clauses. Supporting background documents can describe the problem more fully if necessary. Do not add extra clauses.

Only one sentence per WHEREAS clause.

Enactment Clause:

The enactment clause begins with the phrase "Therefore be it resolved", and is a concise sentence that answers question (c) above, suggesting the best way to solve the problem. **The enactment should propose a specific action by AVICC and/or UBCM.**

Keep the enactment clause as short as possible, and clearly describe the action being requested. The wording should leave no doubt about the proposed action.

HOW TO DRAFT A RESOLUTION

1. Address one specific subject in the text of the resolution.

Since your community seeks to influence attitudes and inspire action, limit the scope of a resolution to one specific subject or issue. Delegates will not support a resolution if it is unclear or too complex for them to understand quickly. If there are multiple topics in a resolution, the resolution may be sent back to the sponsor to rework and resubmit, and may end up as a Late Resolution not admitted for debate.

2. For resolutions to be debated at UBCM, focus on issues that are province-wide.

The issue identified in the resolution should be relevant to other local governments across BC. This will support productive debate and assist UBCM to represent your concern effectively to the provincial or federal government on behalf of all BC municipalities and regional districts. Regionally specific resolutions may be referred back to the AVICC, and may not be entered for debate during the UBCM Convention.

3. Use simple, action-oriented language and avoid ambiguous terms.

Explain the background briefly and state the desired action clearly. Delegates can then debate the resolution without having to try to interpret complicated text or vague concepts.

4. Check legislative references for accuracy.

Research the legislation on the subject so the resolution is accurate. Where necessary, identify:

- the correct jurisdictional responsibility (responsible ministry or department, and whether provincial or federal government); and
- the correct legislation, including the title of the act or regulation.

5. Provide factual background information.

Even a carefully written resolution may not be able to convey the full scope of the problem or the action being requested. Provide factual background information to ensure that the resolution is understood fully so that members understand what they are debating and UBCM can advocate effectively with other levels of government and agencies.

Each resolution **must include a separate background**er that is a maximum of 3 pages and specific to a single resolution. Do not submit backgrounders that relate to multiple resolutions. The backgrounder may include links to other information sources and reports.

The backgrounder should outline what led to the presentation and adoption of the resolution by the local government, and can link to the report presented to the council or board along with the resolution. Resolutions submitted without background information **will not be considered** until the sponsor has provided adequate background information. This could result in the resolution being returned and having to be resubmitted as a late resolution.

6. Construct a brief, descriptive title.

A title identifies the intent of the resolution and helps eliminate the possibility of misinterpretation. It is usually drawn from the "enactment clause" of the resolution. For ease of printing in the Annual Report and Resolutions Book and for clarity, a title should be no more than three or four words.

TEMPLATE FOR A RESOLUTION

Whereas << *this is the area to include an issue statement that outlines the nature of the problem or the reason for the request* >> ;

And whereas << *if more information is useful to answer the questions - what is the problem? what is causing the problem?>> :*

Therefore be it resolved that AVICC & UBCM << *specify here the action(s) that AVICC & UBCM are being asked to take on, and what government agency the associations should be contacting to solve the problem identified in the whereas clauses* >>.

If absolutely necessary, there can be a second enactment clause (the "therefore" clause that specifies the action requested) with the following format:

And be it further resolved that << *specify any additional actions needed to address the problem identified in the whereas clauses* >>.

January 13, 2020

Mayor Dennis Dugas
District of Port Hardy
Box 68
Port Hardy, BC V0N 2P0



RE: Resolution 2017-B61 Follow Up

Dear Mayor Dugas,

Thank you for your letter dated January 8 regarding resolution 2017-B61 – Funding for Fire Equipment.

As you noted, this resolution was endorsed by the UBCM membership in 2017 and conveyed to the Province. UBCM would have shared the provincial response with Port Hardy's council of the day.

The UBCM Executive assess the provincial responses received each year to determine where UBCM might best focus our resources regarding follow up and further work with the province on resolutions. The Executive determined that 2017-B61 best fit in the category of monitoring the Province's progress on the issues raised and to provide input if required.

For your reference, enclosed is a copy of 2017-B61, the resolutions committee comments and the provincial response. As noted in the resolutions committee comments the request in 2017-B61 is in keeping with previous member requests.

"The Committee notes, however, that members have consistently endorsed resolutions seeking sources of funding for first responder supplies and equipment (2014-B15, 2012-B10, 2010-B6, 2000-B15, 1993-A5, 1993-B40). Based on this member feedback, during the negotiation of the renewed Gas Tax Agreement (2014) UBCM advocated, unsuccessfully, for the inclusion of emergency response infrastructure as an eligible expense within the Gas Tax Agreement."

In 2014, UBCM attempted to have fire-fighting equipment included as an eligible expense under the Gas Tax Agreement. While unsuccessful, this is the type of advocacy work that UBCM does on behalf of our members to move forward the requests contained in endorsed resolutions.



-2-

Our members are also encouraged to advocate for their endorsed resolutions. Should Port Hardy wish to take further steps to see the request contained in resolution 2017-B61 adopted, we would recommend they reach out to, for example, their local MLA, the Minister of Finance and the Minister of Forests, Lands, Natural Resource Operations and Rural Development to let them know that this is still an issue they would like to see action on. You may also want to reference the other endorsed resolutions on this topic (2014-B15, 2012-B10, 2010-B6, 2000-B15, 1993-A5, 1993-B40), so the Province understands that this is a long-standing policy position of the members of UBCM.

For your information, all of the resolutions considered at each UBCM convention, and the responses we receive, are posted to our searchable resolutions database, available here: <https://www.ubcm.ca/resolutions/default.aspx>

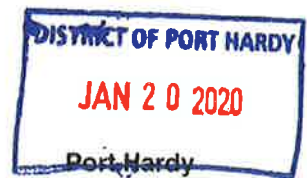
Should you have any questions, please contact myself or Jamee Justason, Resolutions and Policy Analyst, at 604-270-8226 Ext. 100 or jjustason@ubcm.ca

Yours truly,

A handwritten signature in black ink, appearing to read "Maja Tait".

Maja Tait
UBCM President

Enclosure



2017 B61 Funding for Fire Equipment

Whereas communities are required to provide essential services including fire safety, and emergency vehicles and equipment for fire safety are costly;

And whereas grants for emergency equipment have all but disappeared since the early 2000's, with small communities required to fund 100 per cent of emergency equipment through taxation:

Therefore be it resolved that UBCM request the Province of British Columbia to create grants for emergency vehicles and equipment and make them available to **all local governments** at a cost share of no less than 50 per cent.

Convention Decision: **Endorsed as Amended**

Provincial Response

Ministry of Public Safety & Solicitor General

The Province of British Columbia is committed to advocate on behalf of UBCM and BC local governments that, in addition to disaster mitigation, emergency preparedness be an eligible category for local government projects under the Gas Tax Agreement.

Provincial officials will discuss with their federal counterparts the eligibility of this type of capital purchase in the development of the Rural and Northern Communities Infrastructure stream, part of the federal government's Investing in Canada Plan.

Although local governments are not eligible to receive Community Gaming Grants, not-for-profit organizations delivering emergency services to communities may be eligible to apply for funding through the Public Safety Sector or the Capital Projects Sector of the Community Gaming Grants Program.

UBCM has launched the \$32 million Community Emergency Preparedness Fund, funding for which was announced by the Province in March 2017. The fund is not intended to support local government's emergency management capital costs; however, it is intended to support enhanced preparedness and resilience as key elements of a local government's emergency program. As such, some emergency equipment purchases may qualify for funding consideration.

Other Response

Resolutions Committee Comments

The Resolutions Committee advises that the UBCM membership has not previously considered a resolution asking the Province to establish a grant funding program for local governments with population under 100,000, that would provide at least 50% provincial funding towards emergency vehicles and equipment.

The Committee notes, however, that members have consistently endorsed resolutions seeking sources of funding for first responder supplies and equipment (2014-B15, 2012-B10, 2010-B6, 2000-B15, 1993-A5, 1993-B40). Based on this member feedback, during the negotiation of the renewed Gas Tax Agreement (2014) UBCM advocated, unsuccessfully, for the inclusion of emergency response infrastructure as an eligible expense within the Gas Tax Agreement.

The Resolutions Committee would observe that resolutions that set population limits have been divisive amongst the UBCM membership. Local governments of all sizes—not only smaller municipalities or regional districts—are faced with bearing the full costs of emergency equipment. The Committee would propose an amendment to acknowledge this reality.

The Committee would also note that, following a March 2017 provincial announcement, UBCM will be

administering the new \$32 million Community Emergency Preparedness Fund. This new funding program will include a funding stream that focusses on building capacity for Emergency Social Services teams through new equipment, training and volunteer recruitment/retention.



B.C.'s Insurance Premium Tax: potential revenue source for local fire services

PROBLEM

Rising costs are making it increasingly difficult for B.C. communities to fund fire services. The provincial government provides limited support for community firefighting, and refuses to share revenue from the 4.4% Insurance Premium Tax, which was originally created to fund fire protection.

BACKGROUND

A clear historic link exists between B.C.'s Insurance Premium Tax and the fire insurance premium tax the provincial government introduced in 1921 to offset the costs of the Office of the Fire Marshal, which at the time conducted fire investigations, training and code enforcement.

Over the years, the province has expanded the IPT's reach to include automobile insurance and the entire property insurance premium (not just fire insurance), and made legislative changes to sever the link between collection of the tax and payment for fire services. However, the province re-established that link in 2004, when it raised the IPT from 4% to 4.4% to pay for forest firefighting.

B.C.'s Insurance Premium Tax is the highest in Canada, yet it offers negligible support for community firefighting. The IPT is forecast to raise \$362 million in 2007/08 (more than double what it raised in 1999). Meanwhile, the only direct provincial contribution today towards community firefighting is through the Office of the Fire Commissioner, a governance-oriented body that received \$2.39 million in 2007/2008 (less than 1% of the IPT's revenue).

In Canada, responsibility for fire suppression falls to municipalities, which rely on property taxes for funding. B.C. municipalities collect more than \$397 million per year in property taxes to pay for firefighting, safety inspections and fire investigations.

As fire protection costs have continued to rise, provincial funding to municipalities has dwindled. After consistent reductions to unconditional provincial grants to municipalities over the years, the province stopped providing these grants altogether in 2006 to cities of more than 19,000 people (small communities still receive some support, but below 1998 levels). In addition, the province has gradually assigned to B.C. municipalities many former duties of the Office of the Fire Commissioner – such as safety inspections and fire investigations – without additional provincial funding.

While Insurance Premium Taxes are common across Canada, some provinces and territories provide higher levels of support for community fire services than seen in B.C. The United States also has examples of insurance premium taxes that help offset local fire service costs.

Lobbying by the Fire Chiefs' Association of B.C., the Union of B.C. Municipalities and individual municipalities and regional districts has so far failed to convince the provincial government to re-examine the issue or acknowledge the link between the IPT and funding for community fire services.

Interestingly, the province successfully used a similar argument – the moral link between tax collection and disbursement – in applying for federal funding (such as the gasoline tax).

Legal advice has also shown the merits of possible constitutional challenges related to either the argument that the IPT is discriminatory because it imposes a tax on property owners that other provincial taxpayers do not have to pay, or that the negative effect of diverting the revenue away from fire services outweighs the benefits of applying it as general revenue.

KEY CONCERNS

- **Safety:** Rising costs are forcing communities to make cuts that could negatively impact fire services.
- **Fairness:** In essence, B.C. property owners are paying for the same service twice – once through their property taxes, and again through a tax that was originally intended to pay for fire services. When a tax is collected from a defined group of people for a defined purpose, there is a moral obligation to spend the revenue on that purpose.

¹ *Fire Marshal Act 1921*

Section 32

1. For the purpose of defraying the expenses of administration under this Act, including the salaries of the Fire Marshal and his staff, every company (as defined by the "British Columbia Fire Insurance Act") transacting the business of fire insurance in the Province shall contribute each year a sum to be fixed by the Lieutenant Governor in Council according to such rate as in his opinion will be sufficient to meet the actual expenses of administration under this Act, but not exceeding in any year one-third of one per cent of all premiums or assessments (less return premiums or assessments and reinsurance premiums) paid or payable to such company on risks within the Province, and calculated on the business of the preceding calendar year as reported to the Superintendent, and such contribution shall be in addition to any other fee or tax payable by the company under any other Act: Provided that where the company is not licensed under the "British Columbia Fire Insurance Act" the contribution prescribed by this section shall be made by each insured paying a sum fixed as aforesaid, calculated according to the premium or assessment paid by him to the company during the preceding calendar year.
2. Every company and insured shall, on or before the first day of March in each year, pay to the Superintendent the amount so due from it or him, and the provisions of the "Taxation Act," or, in the absence of appropriate provisions, such provisions as may be adopted by the regulations for the purpose of enforcing payment of any such amount, shall apply in each case.
3. The Superintendent shall pay into the Provincial Treasury all Money received by him under this Act, and shall keep a separate account showing the moneys so received and the moneys expended in administration under this Act, in such a manner as may be required.
4. The salaries of the Fire Marshal and his staff and all expenses of administration under this Act shall, in the absence of a special vote of the Legislature available therefore, be paid by the Minister of Finance out of the Consolidated Revenue Fund.

² *Fire Services Act 1979*

Section 48

1. To defray administration expenses under this Act, including the salaries of the fire commissioner and his staff, each insurance company transacting fire or automobile insurance business in the Province and each person whose property in the Province is insured for a fire hazard with an insurance company not licensed under the *Insurance Act*, shall contribute each year, in addition to all other fees or taxes payable under any other Act, a sum to be fixed by the Lieutenant Governor in Council according to a rate he believes will be sufficient with the money available under section 52 to meet actual administration expenses.
2. The sum fixed for an insurance company shall not exceed in any year 1% of the aggregate of the premiums or assessments, or their portions, paid or payable to the company for a fire hazard on property in the Province in premiums, assessments and reinsurance premiums, calculated on the business of the preceding calendar year as reported to the superintendent.
3. The sum fixed for a person whose property is insured with an unlicensed company shall not exceed in any year 1% of each premium or assessment paid or payable by him, or premium note given or mutual or other liability assumed by him for a fire hazard under each insurance contract with an unlicensed company during the current calendar year, less return premiums, assessments and other similar rebates, as shown by his returns to the superintendent.

Section 49

Each insurance company shall pay to the Commissioner of Income Tax at Victoria the contribution due from it at the same time and manner as the tax under the *Insurance Premium Tax Act*. Each insured person shall pay to the superintendent his contribution in the same manner and time as the tax imposed on him by the *Insurance Act*.

Section 50

Salaries and expenses necessarily incurred in the administration of this Act shall, in the absence of a vote of the Legislature for that purpose, be paid out of the consolidated revenue fund. If the money collected under this Act is in any year less than the salaries and expenses, the Lieutenant Governor in Council may fix a further sum, subject to the limitation in section 48, to be contributed by the persons and in the manner set out in that section, to meet the deficiency.

Section 51

1. The fire commissioner shall keep an account of the money expended in the administration of this Act, and shall furnish the Lieutenant Governor in Council with the information he may require to fix the rate of contribution under section 48 or 50.
2. The superintendent shall keep an account of the amounts received by him under section 49 or 50, and on request shall furnish the fire commissioner with a statement of them.

Section 52

All license and other fees, money and fines collected or recovered under this Act or regulations shall be accounted for as part of the consolidated revenue fund.

³ *Fire Services Amendment Act, 1982*

Chapter 49

Her MAJESTY, by and with the advice and consent of the Legislative Assembly of the Province of British Columbia, enacts as follows:

1. Sections 48 and 49 of the *Fire Services Act*, R.S.B.C. 1979 c.133, are repealed and the following substituted:

Imposition of tax

48. (1) In this section, 'commissioner' means commissioner as defined in the *Insurance Premium Tax Act*.
 (2) An insurance company transacting the business of fire insurance in the Province shall pay to the commissioner a tax equal to the portion prescribed by the Lieutenant Governor in Council of the aggregate of the premiums and assessments received or receivable by the company in 1983 or any subsequent calendar year for policies insuring property situated in the Province, other than automobiles, after deducting the following:
 - (a) premiums or assessments on property reinsurance ceded to the company by other insurance companies licensed or authorized by permit under the *Insurance Act* to transact business in the Province;
 - (b) property insurance premiums or assessments returned;
 - (c) the cash value of dividends paid or credited to property insurance policy holders.
- (3) A person whose property is insured against a fire hazard with an insurance company that is not licensed under the *Insurance Act* shall pay to the superintendent a tax equal to the portion prescribed by the Lieutenant Governor in Council of the
 - (a) premium or assessment paid or payable,
 - (b) premium note given, or
 - (c) mutual or other liability assumed
 by the person for property insurance under each insurance contract with an unlicensed insurance company in 1983 or any subsequent calendar year.

Application of *Insurance Premium Tax Act* and *Insurance Act*

49. (1) Subject to this section, the *Insurance Premium Tax Act* applies in respect of the tax payable under section 48
 (2) Commencing on January 1, 1983, section 4.1 of the *Insurance Premium Tax Act* applies to an insurance company whose tax payable, under section 48 of this Act, in the preceding calendar year exceeded \$25,000
 (3) Part 9 of the *Insurance Act* applies in respect of the tax payable under section 48 (3).
2. Section 50 is repealed.
3. Section 51 is amended
 - (a) in subsection (1) by striking out "of contribution under section 48 or 50" and substituting "of tax under section 48", and
 - (b) in subsection (2) by striking out "section 49 or 50" and substituting "section 48"

Lisa Clark

From: Blaney, Rachel - Riding 1 <Rachel.Blaney.C1@parl.gc.ca>
Sent: Wednesday, January 13, 2021 2:45 PM
To: Blaney, Rachel - M.P.
Cc: wwbeatty@gmail.com; rcl164pr@gmail.com; rustyship@hotmail.com; sallybradshaw28@hotmail.com; papasharon@xplornet.ca; Bell, Kristy (Blaney, Rachel - MP); twofour1@telus.net; rclsaywardbranch147@hotmail.com; president@comoxlegion.ca; heatherwadham@outlook.com; dsford@shaw.ca; anpakerlund@conumacable.com; info@legionbcyukon.ca; RCL180@cablerocket.com; mayor@alertbay.ca
Subject: Release: Federal funds coming to support Legions in local communities

For Immediate Release

Federal funds coming to support Legions in local communities

North Island-Powell River MP Rachel Blaney is pleased and relieved at the announcement from Veterans Affairs Canada that funds are coming to nine legions in her riding to cope with funding shortfalls as a result of the pandemic.

In November the federal government announced a \$20 million aid package to help veteran organizations get through the pandemic. The funds received can cover a range of operational expenses including insurance, utilities, rent or mortgage, property tax, administration costs and wages.

Blaney, who is also the NDP Critic for Veterans Affairs, initially raised concerns with Veterans Affairs Minister Laurence MacAulay back in May of 2020 when she started hearing that some Legions' traditional revenue sources, such as rentals, social events and fundraisers, had completely stopped and that they could be at risk of closure.

"Especially in our smaller and more remote communities, Legions are a critical institution and social hub, not just for veterans, but for everyone," said Blaney.

Legions like Branch 281 in Port McNeill found themselves cancelling their Wi-Fi, lowering the heat, and unplugging appliances in order to reduce costs and stay afloat.

Branch 198 in Alert Bay has been closed since November when a second instance of COVID 19 was confirmed in the small island community. For them the funds will ensure they are able to open their doors again when it's safe to do so.

Branch 160 Comox President Lynn Edey stated "This will help us continue our mission in Comox and we are very pleased that we are able to stay open during these unusual times."

"The biggest thing is it will help keep the Legion a viable presence in our community," said Branch 281 Port McNeill President Grant Anderson.

-30-

Full list of disbursements and Legion contacts:

RCL #147 Sayward	6,000	250-282-5591/rclsaywardbranch147@hotmail.com
RCL #154 Quadra Island	3,000	250-285-3121/sallybradshaw28@hotmail.com
RCL #160 Comox	10,000	President Lynn Edey 250-339-2022/president@comoxlegion.ca
RCL #164 Powell River	11,919	office 604-485-4870/rcl164pr@gmail.com
RCL #180 Port Alice	11,919	President Warren Beatty 250-209-8115/rcl180@cablerocket.com

RCL #198 Alert Bay 10,000 President Norman Wadhams 250-974-8475/heatherwadhams@outlook.com
RCL #237 Port Hardy 10,000 250-949-6853/dsford@shaw.ca
RCL #270 Gold River 11,248 President Pat Akerlund 250-283-7786/anpakerlund@conumacable.com
RCL #281 Port McNeill 6,834 President Grant Anderson 250-956-2410/twofour1@telus.net

Lucas Schuller

Constituency Assistant | Adjoint de Circonscription

Rachel Blaney, MP | Députée – North Island-Powell River

250-204-2843

rachelblaney.ca | ndp.ca

Coast Salish, Kwakwaka'wakw and Nuuchahnulth Territory

UFCW Local 232



January 11, 2021

Our File No. 4313

Village of Sayward
652 H'Kusam Way, PO Box 29
Sayward, BC V0P 1R0
cao@saywardvalley.ca

[sent via email]

Attention: Ann MacDonald, RPP, MCIP, Chief Administrative Officer

Dear Ms MacDonald:

**Re: Engineering Quote for Master Drainage Plan Update
Village of Sayward**

We understand that the Village of Sayward (the Village) has ongoing drainage issues in the Village centre area. Highland Engineering (Highland) prepared a Master Drainage Plan for the Village in 2000, and the Village CAO recently contacted Highland to enquire about an update to this report.

Richard Stephens and Stuart Masterman of Highland met with Ann MacDonald (Chief Administrative Officer), Tony Leggat (Public Works Manager) and Mark Baker (Mayor) of the Village of Sayward on January 7, 2021:

This proposal provides a brief outline of our understanding of the issues and specifies what work will be included in updating the report.

Project Understanding

The existing Master Drainage Plan (2000) provides a good summary of the drainage issues within the Village which have not substantially changed. There has been some work done to the Village drainage system since 2000 with the addition of a 600mm concrete headwall at 280 MacMillan Drive and some other items which will need to be confirmed as part of this update work.

The primary issue is localized flooding around the northern portion of MacMillan Drive where existing pipes are backing up and causing flooding on the roadway and into some properties. We understand that there has been at least one crawlspace flooded and regular sandbagging required since 2000. Significant gravel buildup was observed in pipes and ditches within the Village which is suspected to be a major contributor to the issue.

Secondly, we understand that during high flows, water is overflowing from the ditch running along the trail above MacMillan Drive and flowing down slope through private properties on MacMillan Drive.

Highland Engineering Services Ltd.

#104-950 Alder Street, Campbell River, BC V9W 2P8 Phone (250) 287-2825

Email: highland@highland-eng.ca Web Page: www.highland-eng.ca

Scope of Work

This report will focus on the drainage within the central area of Sayward which was reviewed in the 2000 report. Review of other drainages beyond these limits is excluded from the scope of work.

Highland will compile existing data into a current base plan showing drainage infrastructure, property information and contours. At a minimum, we will require existing base map (contours, watercourses, property lines, easements, ortho imagery etc) and existing utility plans (as mapped by Onsite Engineering in 2016) in .dwg format. Any conditions assessments or asset inventories should be provided. Any survey control points available within the Village would also be beneficial. We assume that this information will be provided by the Village, partly in coordination with the Strathcona Regional District who manage GIS on behalf of the Village.

We will start with a preliminary drainage assessment that will factor in the effects of climate change to the year 2095. This is in keeping with the expected 50-75 year lifespan of replacement drainage infrastructure. Once we have completed this initial assessment, we will conduct a site visit / field survey to confirm critical drainage elevations around the Village. We have allowed for 2 days of survey – any additional effort required will be performed on a time & materials basis. Part of the site visit will be to review the status and condition of creek crossings on M Branch which is a gravel service road that traverses the hillside above the Village. M branch is located on Crown land outside the Village limits.

Following the site visit and survey, the base plans and drainage calculations will be finalized, and we will review drainage system upgrade options as well as make recommendations for ongoing maintenance. We will prepare an Opinion of Probable Cost for the proposed upgrade works which will be included in the drainage report. At this point, environmental review of the recommendations is excluded from this scope of work. Highland or the Village can engage an environmental professional to review if the recommendations are moved forward.

We will present a draft report to the Village, and follow up with a virtual review meeting to hear feedback on the report. Following this, we will finalize the report and issue to the Village.

Design Team

Stuart Masterman, PEng, CCA will be project manager and Engineer of Record for this project. He will be supported by Mr. R.K. Stephens, P. Eng. C.C.A, Highland principal and a number of other technical staff at Highland.

Design Criteria

We will use several technical references for this work including:

- US Soil Conservation Service TR-55 Urban Hydrology for Small Watersheds (1986)

- BC Ministry of Transportation & Infrastructure TAC Supplement (2019)
- MMCD Design Guidelines (2014)

Exclusions

The following items are excluded from our scope. Highland can provide a quote for these services if required, or work on a time and materials basis.

- Additional field survey beyond allowance within this proposal
- Legal survey
- Real time flow monitoring in the Village drainage system
- Detailed design for upgrades to the Village drainage system
- Environmental review of streams / ditches
- Funding / grant application assistance

Project Fees

Our estimated fee for this work is \$16,690.00 plus GST.

We will bill on a monthly basis in accordance with our standard terms and conditions (T&C) which are attached and form part of this proposal of services. For any work that is not included in the scope defined above, our hourly rates are outlined in the T&C.

Project Schedule

Highland will commence work within 2 days of receiving authorization. We anticipate the draft report will be submitted after 5 weeks, and final report will be submitted within a week of the review meeting with the Village.

Thank you for the opportunity to provide this proposal of services. If you have any questions or concerns regarding the above, please do not hesitate to contact the undersigned. We look forward to working with you on this exciting opportunity.

January 11, 2021

Sincerely,
HIGHLAND ENGINEERING SERVICES LTD.



Stuart Masterman, PEng, CCA
SM/sm

Approval:

Name: _____

Sign: _____

Date: _____

Firm / Position: _____

enc. Highland Standard Terms and Conditions

K:\Projects\4313\01 Project Initiation\4313 2021 01 11 PROP Sayward Drainage Plan Update V1.0 FINAL SM.docx

TERMS AND CONDITIONS OF CONTRACT

The Client agrees to furnish Highland Engineering Services Ltd. (the Firm) with full information as to the Client's requirements, including any special or extraordinary considerations for the project. The Client agrees to inform the Firm of any special services which the Client needs and which the Client wants the Firm to perform. The Client agrees to make available to the Firm all pertinent existing data known to the Client.

It is the Client's responsibility to assure that the Firm will have access to the Project site for activities necessary for the performance of the services. The Firm will take precautions to minimize damage due to these activities, but the fee does not include the cost of restoration of any resulting damage.

The Client acknowledges that the Firm's opinion as to probable construction costs, if offered, does not guarantee that actual bids will not exceed the estimate.

If the fee arrangement is to be on an hourly basis, the rates shall be those that prevail at the time services are rendered.

Current rates are as follows:

Principal/Project Manager	\$170.00
Engineer/Contract Administrator	\$160.00
Technician I.....	\$105.00
Technician II	\$ 95.00
Survey Technician including robotic.....	\$140.00
Clerical Services.....	\$ 70.00
Administrative File Fees	Varies

Assignment of personnel to project tasks shall be at the discretion of the Firm. The Firm will charge travel time for work done away from the Firm's office. If the Firm is asked to work outside normal business hours, the Firm will charge for such work at 1.5 times the scheduled rate. Services related to litigation or arbitration will be charged at 2.0 times the scheduled rate.

Reimbursable expenses are as follows:

Travel	\$.61/km
Meals and Lodging	Actual Cost +10%
Black & White Plot.....	\$3.00/Sheet
Colour Plot.....	\$5.00/Sheet
Photocopies	\$0.10/Sheet
Expenses	Actual Cost + 10%

The Firm will bill the Client for services and reimbursable expenses, at the Firm's option, either upon completion of such services or on a monthly basis. It is mutually agreed that backup documentation will not be required for professional services or for reimbursable expenses. They will be submitted upon request. Retainers shall be credited on the final invoice. Payment is due and payable on presentation of invoices. The Client agrees to pay the Firm promptly upon receiving invoices for all services rendered under this agreement.

If the Firm has not received the Client's payment within 30 days of the invoice date the Firm may, without further notice to the Client, without waiving any claim or right against the Client, and without liability whatsoever to the Client, suspend services until the Firm has been paid in full all amounts due the Firm for services and expenses, including interest.

No interest will be charged if the Firm receives payment within 30 days after the Client is invoiced. Interest of 2.0% per month, compounded monthly, will begin accruing on the 31st day after the Client is invoiced. The amount of any

payments received from the Client will be applied first to interest owed to the Firm, then to principal.

The Client agrees to pay all interest charges which result from late payment of fees as additional charges not subject to any other fee limitations contained in this agreement.

The Client shall indemnify and hold harmless the Firm and all of the Firm's personnel from and against any and all claims, damages, losses and expenses (including reasonable attorney's fees) arising out of or resulting from the performance of these services, provided that any such claim, damage, loss or expense is caused in whole or in part by the negligent act, omission, and/or strict liability of the Client, anyone directly or indirectly employed by the Client (except this firm), or anyone for whose acts any of them may be liable.

In recognition of the relative risks, rewards and benefits of the Project to both the Client and to the Firm, the risks have been allocated such that the Client agrees that, to the fullest extent permitted by law, the Firm's total liability to the Client for any and all injuries, claims, losses, expenses, damages or claim expenses arising out of this agreement from any cause or causes, shall not exceed ten times the fee or \$10,000, whichever is less. Such causes include, but are not limited to the firm's negligence, errors, omissions, strict liability, breach of contract or breach of warranty.

In the event that either party to this agreement institutes action to enforce the terms of this agreement, it is mutually agreed that the prevailing party shall be entitled to reasonable attorney's fees and expenses, in addition to any other awards pursuant to such action.

The Client acknowledges that all maps or plans, drawings, specifications, and other documents, prepared by the Firm in the course of the Firm's work under this agreement are instruments of professional service in respect of the Project. The Client agrees to hold harmless and indemnify the Firm against all damages, claims, and losses, including defense costs, arising out of any reuse of such documents without the Firm's written authorization.

The Firm makes no warranties to third parties. Any person or party relying on documents prepared pursuant to this agreement without the written consent of the Firm does so at its own risk and without liability of the Firm.

The Firm's services will be performed in accordance with generally accepted engineering and surveying principles and practices. This warranty is in lieu of all other warranties, either express or implied.

The obligation to provide further services under this agreement may be terminated by either the Client or the Firm upon seven days' written notice in the event of substantial failure by the other party to perform in accordance with the terms of this agreement through no fault of the terminating party. This agreement may be terminated by the Client upon at least seven days' written notice to the Firm in the event that the Project is permanently abandoned. In the event of termination, the Client shall pay the Firm for all services, rendered to the date of termination, including termination expenses.

This agreement constitutes the entire understanding between the Client and the Firm, and may only be modified by a written instrument signed by both the Client and the Firm. The effective date of the Firm's agreement with the Client will be the date the Firm receives a signed copy of this agreement. The Firm will accept the signed agreement as Notice to Proceed with the work.

Notice of Resolution to forward to the AVICC

Resolution to amend and the FOIPPA (Freedom of Information and Privacy Protection Act) and to establish a BC Municipal server, overseen by the Office of the Information and Privacy Commissioner or a new Ministry responsible for Information and Privacy.

WHEREAS, the FOIPPA is the Act, which governs the Freedom of Information and Privacy Protection across British Columbia and which every municipality across BC must adhere to in its own Bylaw's.

WHEREAS, the public oversight body for audit and compliance is OIPC (Office of the Information and Privacy Commissioner).

WHEREAS, each Municipality has their own unique server and e-mail address's for their elected officials and public administration.

WHEREAS, according to an in-depth investigation by Glacier Syndicated, which ran in the Tri-Cities News on September 10, 2019 entitled, "Municipalities not consistent in adhering to information access laws." The editors and reporters asked 24 municipalities each, for 5 recent records to see if the officials could or would comply within the Provinces FOI laws.

WHEREAS, according to the same investigation, "What was readily apparent from the audit results was a lack of standardization in record keeping and disclosure. That hampers people's ability to access government information."

WHEREAS, the same article states that OIPC written position Freedom of Information is clear according to a 2016 report quoting a Supreme Court of Canada ruling, "The overarching purpose of access to information legislation, then, is to facilitate democracy. It does so in two related ways. It helps to ensure, first, that citizens have the information required to participate meaningfully in the democratic process, and secondly, that politicians and bureaucrats remain accountable to the citizenry."

WHEREAS, the Glacier Media's in-depth investigation revealed a severe flaw in how municipalities calculate and charge for service over and above the first 3 hours free of charge. There were also irregularities in the over-redaction of public records and a haphazard understanding of what could or should be released.

WHEREAS, the results were very clear in that British Columbia needs a standardized system of information that is adhered to equally and universally without exception for the proper functioning of democracy.

THEREFORE BE IT RESOLVED THAT, like ICBC's broker portal, the BC Provincial Government create a Municipal server across BC @mun.bc.ca to go alongside with the Provincial server @gov.bc.ca and all BC municipally elected officials and public administration will route all of their public correspondence through the BC Provincial government server.

THEREFORE BE IT FURTHER RESOLVED THAT, a self populated "cc" is automatically inserted with the address of the OIPC (Office of the Information and Privacy Commissioner) or the BC Ministry responsible for Information and Privacy and that address is unable to be deleted, erased or removed. All communication will therefore be copied to the OIPC servers.

THEREFORE BE IT FURTHER RESOLVED THAT, when a citizen wishes to conduct an FOI request, and are unsatisfied with the contents of their request, they can request additional files and content from the "cc" duplicates contained by the OIPC or the BC Ministry responsible for Information and Privacy.

THEREFORE BE IT FURTHER RESOLVED THAT, when a claim has been submitted to the OIPC or the BC Ministry responsible for Information and Privacy, the Municipality can request and provide in writing a justification for a redaction of portions of the e-mail records, which will be wholly considered by the OIPC before such requests are sent out to the citizen or corporate body making the request.

THEREFORE BE IT FURTHER RESOLVED THAT, if a redacted item is under dispute, the OIPC can request an unredacted version along with justification of redaction by the Municipality to determine if any or all of the material violates the FOIPPA legislation and provide the citizen or corporate body with an unredacted or partially redacted version of the requested materials.

THEREFORE BE IT FURTHER RESOLVED THAT, an amendment to the FOIPPA legislation be made under Part 6, Sec. 76 under Subsection c, to include a calculation of fees charged after the first 3 hours, utilizing a standard and universal time sheet model stating minimum and maximum fees chargeable for all 4 items listed under the FOIPPA legislation, Part 6, Sec. 75, regardless of the amount of time it takes to process the request.

Sincerely,

Wesley Cragg
Councillor,
Village of Sayward

Notice of Resolution to forward to the AVICC

Implementation of a BC Provincial Licensing and Certification Program for Municipal and Provincial Politicians.

WHEREAS, Section 1, Part 3 under the Canadian Charter of Rights and Freedoms explicitly states: "Every citizen of Canada has the right to vote in an election of members of the House of Commons or of a legislative assembly and to be qualified for membership therein".

WHEREAS, the definition of "qualified" under the Charter has been subject to various interpretations and challenges over the years as prisoners incarcerated for a crime were formally excluded from the right to vote and run for political office until a ruling by the Supreme Court of Canada: *Sauvé v. Canada* 2002 gave prisoners the right to vote but not to run for political office, as they remained specifically excluded and unqualified for membership therein.

WHEREAS, the Canada Election Act under Part 6, Sec. 89 – Prohibition - has deemed that, "No person shall sign a nomination paper consenting to be a candidate knowing that he or she is not eligible to be a candidate."

WHEREAS, according to Richard and Susan Tindal, as documented in their book, "Local Government in Canada, Seventh Edition" there have been several cases of judicial investigations of corrupt politicians including but not limited to; the Mayors of Montreal and Toronto and judicial disqualification for Mayor William Hawrelak of Edmonton, who was TWICE disqualified by the judiciary for a) Gross Misconduct 1959 and b) Conflict of Interest 1965.

WHEREAS, the adage that the "Court of Public Opinion" is the ultimate decider on who is to be "qualified for membership therein" is fallible and contrary to good governance in that, after his first judicial expulsion from office for Gross Misconduct in 1959, William Hawrelak was reelected to the Mayor's office in 1964. Once again, after his second expulsion from office for Conflict of Interest in 1965, he was reelected to the Mayor's office in 1974. According to the above mentioned book, "Local Government in Canada" in his last term, Mayor Hawrelak appointed a disbarred lawyer to advise him on ethics!

WHEREAS, the subject of who is to be "qualified for membership, therein" is open to broad interpretation and if possible, revision, giving reflection to individuals with a developmental disability, a cognitive disability, a mental disorder like dementia or Alzheimer's or a criminal psychiatric disorder like pedophilia or criminal matter occurring during a term in office or a judicial disqualification from office.

WHEREAS, a licensing and regulatory system would more properly and adequately define the term "qualified for membership therein" by setting forth a qualification standard of good and responsible governance.

WHEREAS most professional associations; Doctors, Dentists, Lawyers, Accountants, Engineers, Insurance Brokers, Teachers, Chiropractors, Nurses, Notaries, Mortgage Brokers, Real estate Agents and even Used Car Salesmen across British Columbia and most of North America have a governing body that holds a licensing jurisdiction over their profession.

WHEREAS, as demonstrated by the case of Mayor Hawrelak, although municipalities have the option of implementing codes of conduct and/or conflict of interest rules for elected politicians, if those are broken, aside from a very costly and time consuming judicial disqualification from office in Provincial Supreme Court, there is very little and/or very ineffective recourses available to Municipalities in addressing problematic politicians.

WHEREAS, small and rural communities are at an extreme financial disadvantage to take the appropriate steps for remediation in the BC Supreme Court compared to larger, urban cities with deeper pockets of revenue.

WHEREAS, the cost of most professional license designations is under \$250 per year, which, when compared to a costly Supreme Court process is extremely affordable, even for small and rural Municipalities.

WHEREAS, political candidates are not even currently required to submit a criminal records check as a bare minimum requisite to run in an election.

WHEREAS, the Director of Governance and Structure Branch of the Ministry of Municipal Affairs has advised that the Ministry, in partnership with the Union of British Columbia Municipalities (UBCM) and the Local Government Management Association (LGMA) is actively working on enhancing the accountability of elected officials, by forming a, "Working Group on Responsible Conduct" and are engaged on developing a, "Moral Code of Conduct" and are continuing to work on other tools to further standards of behavior of our elected officials. This Resolution is simply a further extension of the current progressive general direction of accountability, ethics and morality of elected officials.

WHEREAS, a properly functional democratic system must have unique checks and balances in place, which must include a proper deterrent of regulatory enforcement and accountability to ensure proper ethical, moral, principled, transparent, fair and equitable governance.

The Law Society of BC, The Insurance Council of BC, College of Physicians and Surgeons, FICOM (Financial Institutions Commission), Office of the Superintendent of Professional Governance, BC Teacher Regulation Branch, The Motor Vehicle Sales Authority of BC, etc...All exist to provide the general public with the security of knowledge that the professionals you are dealing with are; a) Trained in their profession for knowledge and competence; b) Regulated in their profession for morals, ethics, transparency, best practices and if necessary, accountability for wrongdoings.

WHEREAS, every regulated professional association must have basic educational requirements as well as continuing educational requirements (CE Credits), to continue to function in their professional capacity.

WHEREAS, although there is a multitude of education, seminars like the newly elected seminar and courses available for self-learning, such as those offered by the Bloom Centre for Municipal Education, there is no actual "mandatory" requirement to learn the proper rules, regulations, procedures and required legislation which is incumbent upon their chosen profession.

WHEREAS, it is generally agreed that the business of local government is best achieved when all parties have a general respect for each other and for the proper process of local governance. It is also generally agreed that when that process breaks down due to dysfunction or corruption of the process, the toxic effects to a Municipal Council and to the community they represent can be devastating.

WHEREAS, British Columbia has had its share of negative press with articles like the NY Times by Dan Levin on Jan 13, 2017, entitled, 'British Columbia: The 'Wild West' of Canadian Political Cash and more recently on Sept 23, 2020 by Randy Shore, entitled, 'B.C. Election 2020: Social media voter targeting still a Wild West for campaigning'. Although these articles do not associate with municipal politicians, the general theme is British Columbia needs a tighter regulatory process to improve its overall political image both domestically and internationally.

WHEREAS, a BC Provincial Licensing and Certification Program for Municipal and Provincial Politicians would be a groundbreaking event, not only for British Columbia but for all of North America and beyond. To the best of my research, I have found no other jurisdiction anywhere in the world that holds their elected politicians to a licensing body with a uniform standard of education, transparency, ethics, morals and governance. Where once British Columbia was seen as "The Wild West" of politics, British Columbia can now be the world leader in the future of ethical politics and politicians with this Resolution.

WHEREAS, a political licensing program alongside a CAO licensing program would form the cornerstones of the standardization of rules, methodology, By-Laws and political best practices in Municipal governance.

THEREFORE BE IT RESOLVED THAT, the BC Provincial Government amends the Community Charter to set forth special licensing protocols for locally elected officials,

THEREFORE BE IT FURTHER RESOLVED THAT, the BC Provincial Government set up a regulatory body to oversee the educational, administrative and licensing certification of elected officials.

Sincerely,

Wesley Cragg
Councillor,
Village of Sayward

Notice of Resolution to forward to the AVICC

Implementation of a BC Provincial Licensing and Certification Program for Municipal CAO's (Chief Administration Officers).

WHEREAS, with the exception of Vancouver, which is a Charter City, BC Municipalities are known as "Creatures of the Provincial Government", and should adopt a singular formal, unified structure of governance and administration.

WHEREAS, the position of Chief Administrative Officer (CAO) although not specifically listed as a Statutory Position is listed as an Officer position under Div 5, Sec. 147 in the BC Community Charter (SBC 2003).

WHEREAS most professional associations; Doctors, Dentists, Lawyers, Accountants, Engineers, Insurance Brokers, Teachers, Chiropractors, Nurses, Notaries, Mortgage Brokers, Real Estate Agents and even Used Car Salesmen across British Columbia and most of North America have a governing body that holds a licensing jurisdiction over their profession.

WHEREAS, UBC (University of British Columbia), SFU (Simon Fraser University), UVIC (University of Victoria), UNBC (University of Northern British Columbia), Capilano University, TRU (Thompson Rivers University) and many more accredited Canadian Universities in other Provinces across Canada offer accredited B.A. and M.A. diplomas in Public Administration, Local Government Management, Local Government Administration, Public Sector Management and/or First Nations Public Administration.

WHEREAS, the LGMA (Local Government Management Association) has published a 74 page guidebook, prepared by Robert Buchan, B.A., M.A., R.E.I.B.C., M.C.I.P. entitled, "Guide for New Chief Administrative Officers" which was prepared with the assistance of the following Chief Administrative Officers; Geoff Pearce - City of Langford, Tom MacDonald - LGMA, Joe Calenda - City of Colwood, Elsie Lemke - Town of Osoyoos, Tom Dall - Village of Lytton, Mark Johnson - Formerly with Township of Esquimalt Mark Brown - Town of Qualicum Beach, Ron Poole - City of Terrace, Jim Chute - City of Dawson Creek and Helen Koning - Village of Hazelton.

WHEREAS, the LGMA has a Board of Examiners Certification Program, which was established under the Local Government Act. The 3 member Board is appointed by Cabinet with a nominee from the LGMA, the UBCM and the Ministry for Municipal Affairs and Housing. The Board's program of certification is entirely voluntary.

WHEREAS, the above mentioned LGMA guide and Certification Program as well as the above mentioned University course materials should compromise the licensing and regulatory standard for all CAO's across BC, with the goal to develop an equal, consistent and unified approach to the professional management of all of the municipalities across BC.

WHEREAS, although there is a multitude of education available, like the 74 page guide published by the LGMA, for self-learning by CAO's, who voluntarily and willingly take it upon

themselves to learn the proper rules, regulations, procedures and required legislation which is incumbent upon their chosen profession, there currently is no actual "mandatory" requirement to do so.

WHEREAS, British Columbia has a statistically well documented history of being a "Revolving Door" for CAO appointments, especially after By-Elections or Municipal General Elections, with eager politicians to get a new CAO to do things, "their way". This "Revolving Door" mantra tremendously hinders consistency of proper governance and administration across British Columbia.

WHEREAS, under a licensing and regulation system, the onus of loyalty gets automatically transferred from the wishes of a Mayor and Council to the "Structure of Good Governance", due to the threat of an accreditation disqualification. No longer will a CAO feel like they are being pressured into a course of action, when that course of action may violate their license conditions. This protection is virtually non-existent anywhere in the BC political landscape and is a primary reason why BC is a "Revolving Door" of CAO's, when the wishes of Council clash with the duty of good governance.

WHEREAS, the Director of Governance and Structure Branch of the Ministry of Municipal Affairs has advised that the Ministry, in partnership with the Union of British Columbia Municipalities (UBCM) and the Local Government Management Association (LGMA) is actively working on enhancing the accountability of elected officials, by forming a, "Working Group on Responsible Conduct" and are engaged on developing a, "Moral Code of Conduct" and are continuing to work on other tools to further standards of behavior of our elected officials. This Resolution is simply a further extension of the current progressive general direction of accountability, ethics and morality of elected officials and local government in general, with CAO's who are licensed to deal with Council conduct issues.

WHEREAS, a properly functional democratic system must have unique checks and balances in place, which must include a proper deterrent of regulatory enforcement and accountability to ensure proper ethical, moral, principled, transparent, fair and equitable governance.

The Law Society of BC, The Insurance Council of BC, College of Physicians and Surgeons, FICOM (Financial Institutions Commission), Office of the Superintendent of Professional Governance, BC Teacher Regulation Branch, The Motor Vehicle Sales Authority of BC, etc...All exist to provide the general public with the security of knowledge that the professionals you are dealing with are; a) Trained in their profession for knowledge and competence; b) Regulated in their profession for morals, ethics, transparency, best practices and if necessary, accountability for wrongdoings.

WHEREAS, every regulated professional association must have basic educational requirements as well as continuing educational requirements (CE Credits), to continue to function in their professional capacity.

WHEREAS, aside from criminal wrongdoings, the only recognized method to remove a sub-par CAO from their duties is with a 75 Percent vote of council, which equates to 4 Council votes out of a 5 member quorum or 6 Council votes out of a 7 member quorum.

WHEREAS, if a CAO has ingratiated themselves to a minimum of 2 select Council members, even if they are deserving of a termination, without a proper licensing and regulatory system in place, there is very little a Municipality can do terminate the relationship, other than buy them out

of their contract with severe penalties or wait out their contract, which can cause financial hardships on the Municipality.

WHEREAS, with a proper licensing system in place, a Council with less than a 75 percent majority can ask the governing body to investigate a matter and to bring forth a remedy of that matter, as a matter of jurisdiction, regardless of any relationships that may exist with other members of Council.

WHEREAS, the cost of most professional license designations is under \$250 per year.

WHEREAS, British Columbia has had its share of negative press with articles like the NY Times by Dan Levin on Jan 13, 2017, entitled, 'British Columbia: The 'Wild West' of Canadian Political Cash and more recently on Sept 23, 2020 by Randy Shore, entitled, 'B.C. Election 2020: Social media voter targeting still a Wild West for campaigning'. Although these articles do not associate with municipal politicians, the general theme is British Columbia needs a tighter regulatory process to improve its overall political image both domestically and internationally.

WHEREAS, a BC Provincial Licensing and Certification Program for Municipal CAO's would be a groundbreaking event, not only for British Columbia but for all of North America and beyond. To the best of my research, I have found no other jurisdiction anywhere in the world that holds their Municipal CAO's to a licensing body with uniform standard of education, transparency, ethics, morals and governance. Where once British Columbia was seen as "The Wild West" of politics, British Columbia can now be the world leader in the future of ethical politics and politicians with this Resolution.

WHEREAS, a Municipal CAO licensing program alongside of a Political licensing program, would form both of the cornerstones of the standardization of rules, methodology, By-Laws and political best practices in Municipal governance.

THEREFORE BE IT RESOLVED THAT, the BC Provincial Government amends the Community Charter to set forth special licensing protocols for Chief Administrative Officer as listed under Div 5, Sec. 147 in the BC Community Charter (SBC 2003).

THEREFORE BE IT FURTHER RESOLVED THAT, the BC Provincial Government revise the BC Community Charter (SBC 2003) to include the CAO as a Statutory position in every BC Municipality, as classified under the Local Government Act (RSBC 2015) Div 2, Sec. 10.

THEREFORE BE IT FURTHER RESOLVED THAT, the BC Provincial Government set up a regulatory body to oversee the educational, administrative and licensing certification of Chief Administrative Officers.

Sincerely,

Wesley Cragg
Councillor,
Village of Sayward

Lisa Clark

From: Mark Baker
Sent: Tuesday, January 12, 2021 1:40 PM
To: Ann MacDonald
Subject: Fw: Min Bernadette Jordan re Aquaculture fr Mayors 11 Jan 2021.docx
Attachments: Min Bernadette Jordan re Aquaculture fr Mayors 11 Jan 2021.docx

Mayor Mark Baker

mark.baker@saywardvalley.ca
Village of Sayward
PO Box 29, 652-A H'Kusam Way
Sayward BC V0P 1R0
Phone: 250-282-5512 (Office)
Fax: 250-282-5511

From: Andrew Adams <Andrew.Adams@campbellriver.ca>
Sent: Tuesday, January 12, 2021 1:02 PM
To: Dennis Dugas <ddugas@porthardy.ca>; Mayor Gaby Wickstrom <mayorwickstrom@portmcneill.ca>; Mark Baker <mark.baker@saywardvalley.ca>; Brad Unger <bunger@goldriver.ca>
Subject: Fw: Min Bernadette Jordan re Aquaculture fr Mayors 11 Jan 2021.docx

Happy Tuesday Mayors,

please find enclosed the 'draft' letter to Minister Jordan for your review and comment.

May I suggest we cc Premier Horgan and MLA Babchuck, thoughts ?

Once I has approval from all of you, I will send and attached the Dec. 29th letter as well.

Many Thanks,

Andy Adams

January 11, 2021

Honourable Bernadette Jordan, P.C., M.P.
Minister of Fisheries, Oceans and the Canadian Coast Guard
15th Floor, 200 Kent Street
Ottawa, Ontario K1A 0E6

Sent via email: min@dfo-mpo.gc.ca

Dear Minister Jordan:

Re: Fish Farm Industry and the Wild Salmon Restoration and Innovation Initiative

Further to our letter of December 29, 2020, we as the Mayors for the North Island Communities on Vancouver Island that will be directly impacted by this decision request a meeting directly with you to discuss what is your plan now to help our communities recover from your decision?

What is your government willing to commit at this stage, and beyond, to help us pick up the pieces for the people who live, work and take care of their families here on our coast? What assistance are you as the Minister directly involved able to provide North Island Communities in managing the adverse impact, uncertainty, and angst throughout our region.

We are looking forward to having a constructive dialogue with you and your staff at your earliest convenience.

Please advise of potential options of dates and times that we may engage virtually.

Sincerely,

Northern Vancouver Island Mayors
Mayor Andrew Adams, City of Campbell River
Mayor Dennis Dugas, District of Port Hardy
Mayor Brad Unger, Village of Gold River
Mayor Gaby Wickstrom, Town of Port McNeill

